



Rio Vista Middle School

Instructions: Elective Course Selection Process 7th grade

Dear Titan and Parent or Guardian;

This guide is to help you select **elective** course preferences for the 2020-2021 school year. Please follow the instructions **carefully**. Students will be automatically scheduled into their core academic classes: **English, Math, Social Studies, and P.E.**

The online tool is to select **elective course preferences only**. Please make sure the elective courses selected are all acceptable choices. Students are NOT guaranteed preferences, but we do our very best to schedule students in one of their preferred electives.

1. Students must login to the computer using their unique AERIES login and password.
2. To access the online Elective ranking tool, students sign into AERIES student portal. This can be accessed through the Rio Vista Middle School webpage at <https://rv.centralunified.org> Students should click on the "students" tab at the top of the page and choose the "student portal" tab on the drop down menu. Once at the AERIES student portal page students should log in using their unique username and password.
3. From the Home page of the AERIES student portal students should click on The "change student " button and from the drop down choose their name and "pre - enrolled " at Rio and click their name. Go Back to top and choose the " classes " button and click " course request entry" Mid page next to the "search" button is a drop down tab "show all courses" Click on this tab and choose "Electives" and a list of elective choices will appear.
4. Students must rank at least 5 preferences. The order in which courses are Chosen automatically rank as the order of student preferences. If you wish to Change your preferences you must **delete ALL** choices by clicking on the red X that appears in the list of elective choices made. You must again choose 5 Elective choices in the order of preference. Students may **ONLY** choose Elective classes. Academic classes are automatically generated for all Students. (the only exception is students enrolling in dance PE. Once all Elective choices have been made please click on the Physical Education Button, Click on dance P.E. - Dance PE is not an elective but an alternative P.E. class)
5. For additional information on course offerings, clicking on the **i** button located Located to the left of the course name gives a brief explanation for the Course.

Reminder the window for choosing electives online via AERIES student portal will be closed after Friday March 6, 2020. Please have all changes made prior to this date. Students will be considered LATE registration and must register for classes directly in the Rio Vista counseling office. No Online changes can be made after March 6, 2020.