

BAY HEAD BOARD OF EDUCATION

145 Grove Street

Bay Head, NJ 08742

(732) 892-4704

AGENDA

February 26, 2019

1. Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted in the Borough Hall on January 11, 2019 and delivered to The Ocean Star and the Asbury Park Press, official newspapers of the Board. The meeting is to be held at the Bay Head Elementary School, 145 Grove Street in Bay Head at 6:30 PM. Generally, it is anticipated the public portion of the meeting shall begin at approximately 7:15 PM.
2. Pledge of Allegiance to the Flag.
3. Roll Call: Mr. Hinds, Mrs. Antognoli, Mr. Pearce, Mrs. Curtis, Mr. Pritchard
4. RESOLUTION FOR EXECUTIVE SESSION, a Motion to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.
The Board will be discussing: A proposal for doors, a proposal for a basketball camp; hiring a part-time Special Education Teacher; a tuition reimbursement request and HIB incident(s), if any.
5. Reconvene from Closed Session.
6. Correspondence
7. Open to Public for Agenda Items
8. **Comprehensive Annual Financial Report (Audit)**
 - 8.1 Presentation and Review of Audit Report
 - 8.2 RESOLUTION to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018 with no findings, exceptions or corrective action required.
9. Board Member Committee Reports:
Curriculum: Mrs. Antognoli and Mr. Pritchard
Technology: Mrs. Antognoli and Mrs. Curtis
Budget/Finance: Mr. Hinds and Mr. Pearce
Personnel/Negotiations: Mr. Hinds and Mr. Pearce

Buildings/Grounds: Mrs. Curtis and Mr. Pritchard

Policy: Mrs. Antognoli

Community Relations: Mr. Pearce

Delegate/Legislative: Mrs. Curtis and Mr. Pearce

Athletics: Mrs. Curtis and Mr. Pritchard

RECOMMENDATIONS FROM THE SUPERINTENDENT

10. **Workshop(s)** A Motion to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.
 - Mr. Lewis – March 15, 2019
 - Mr. Espinosa (retroactive) February 21 and 22, 2019
 - Mrs. Sierotko March 30, 2019
 - Mrs. Phelps April 5, 2019

11. A Motion to approve the following items:
 - 11.1 **Facility Use Request- Pt. Pleasant Soccer Club** To approve a facility use request from Point Pleasant Soccer Club from March 4, 2019 through June 30, 2019 for Monday, Wednesday, Thursday and Friday from 5:30 PM to dusk and Sundays 8:00 AM to dusk.
 - 11.2 **Facility Use Request – PBA Softball** To approve a facility use request from PBA Softball for use of the school field from April 1, 2019 through October 1, 2019 on Tuesdays from 5:30 PM to 8:00 PM.
 - 11.3 **Facility Use Request – Bay Head Home and School Association** To approve a facility use request from the Bay Head Home and School Association for use of the gymnasium from March 4, 2019 through March 7, 2019 from 2:30 PM to 4:45 PM and March 8, 2019 from 6:30 PM to 8:30 PM.
 - 11.4 **Facility Use Request – Bay Head Home and School Association** To approve a facility use request from the Bay Head Home and School Association for use of the school library from February 22, 2019 through March 1, 2019 for the Scholastic Book Fair.
 - 11.5 **Facility Use Request – Bay Head Home and School Association** To approve a facility use request from the Bay Head Home and School Association for use of the gymnasium, back of the school and school fields on Saturday June 8, 2019 from 8:00 AM to 4:00 PM for Davey Jones Day.

12. A Motion to approve the following items:
 - 12.1 **Field Trip Request** A Motion to approve a field trip request for Second and Eighth Grade to attend Citizens Bank Park, Philadelphia for Weather

Education Day on Thursday, May 16th. Cost of trip is approximately \$1,292.

12.2 **Field Trip Request** A Motion to approve a field trip request for third and fourth grade students to attend Pinelands Institution on a date to be determined. Cost of trip is approximately \$820.

12.3 **Field Trip Request** A Motion to approve a field trip request for Student Council Members to attend Six Flags Great Adventure on June 6, 2019. Cost of the trip is for transportation only.

13. **Policy Updates** – A Motion to approve the second reading of the following policy and regulations:

- P0141.1 Board Member and Term – Sending District (Revised)
- P 0141.2 Board Member and Term – Receiving District (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (Revised)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530 Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

14. **Tuition Reimbursement Request** A Motion to approve a tuition reimbursement request from Michele Sierotko .

15. **Bay Head Summer Basketball Camp** A Motion to approve a the Bay Head Summer Basketball Camp from June 24, 2019 through June 28, 2019 under the direction of Mrs. Sierotko and Mr. O’Connor.

16. **First Responders Day** A Motion to approve First Responders Day the week of April 15th under the direction of Mr. Kennedy.

17. **2018-2019 Calendar Change** A Motion to amend the 2018-2019 school calendar to make March 29, 2019 a half day for students and a full day for teaching staff for safety and security training.
18. **Meeting Date Change** A Motion to change the Mach 26, 2019 regular meeting to March 19, 2019 due to the 2019-2020 budget calendar.

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

19. **Approval of Minutes** A Motion to waive the public reading and approve the minutes of the following:
January 22, 2019 – Regular Meeting
20. A Motion to approve the following three items:
 - 20.1 **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending January 31, 2019 as reconciled.
 - 20.2 **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending January 31, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
 - 20.3 **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of January 31, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
21. **List of Bills** Motion to approve RESOLUTION:
BE IT RESOLVED by the Board of Education of Bay Head that bills totaling **\$148,661.20** for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
22. **Proposal – C& M Doors** A motion to approve a proposal in the amount of \$9,290 from C&M Doors (lowest quote) for the replacement of four classroom doors. Other quotes: Frank Heckman \$13,125 and Repairs Unlimited \$12,450.
23. **New Business**
24. **Old Business**

25. **Motions from the Floor**

26. **Superintendent’s Report**

A. Enrollment as of February 26, 2019

Bay Head School	123 students
Point Pleasant Beach High School	30 students
Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	157 students

B. Superintendent/Principal’s Monthly Report

C. Workshop Request(s)

D. Professional Visit Report(s)

27. Public Comment

28. If Required, Executive Session, Motion to approve the following:
BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

29. Reconvene from Closed Session

30. Action, if required.

31. Motion to adjourn