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March 20, 2020

**To all members of the Benedictine Academy community:**

Following the guidance of the Archdiocese of Newark and State Officials, Benedictine Academy will temporarily cease regular operations on the property as of the end of business on Friday, March 13, 2020.

Benedictine Academy students will continue their classes remotely. Instructions for remote instruction are posted on the students Google Classrooms. It is essential that students and parents check email frequently throughout these days for updates, changes to academic plans, and instructions from classroom teachers about work. Updates will also be announced through the school's website.

**COVID-19 Prevention Measures:**

The best way to stop the spread of any virus is to prevent it from moving from one person to another. According to the best available information, the best way to avoid transmission of the coronavirus is to wash or sanitize your hands frequently. Since the virus seems to be spread primarily through contact with contaminated surfaces, this is the single most important thing people can do to stop the spread. To that end, we are encouraging everyone to:

- Wash Hands: Wash hands frequently throughout the day. Vigorously scrub hands (especially fingers) with soap and water for at least 20 seconds.
- Avoid touching face: Avoid touching eyes, ears, nose, and mouth.
- Carry tissues: Coughing or sneezing into tissue is more sanitary than clothing.
- Wash clothing: Frequent washing of clothing (especially school hoodies) is important for general hygiene. (Please note: if people are coughing or sneezing into their clothing, the clothing is now contaminated.)
- Clean phones, computer keyboards, headphones / airpods and other electronic equipment regularly. Check with manufacturers about proper ways to disinfect equipment without damaging it.

For elder members of our community, including alumnae, we offer the following important information from the CDC: **COVID-19 AND ELDER PEOPLE**

**Benedictine Academy Parent's Association – Tricky Tray**

The new date for the Tricky Tray is – Thursday, April 16, 2020. If you have any questions or wish to purchase tickets please email BAPA at: [bapa@benedictineacad.org](mailto:bapa@benedictineacad.org).

**Athletics & Activities**

All practices, games, and meetings are cancelled until further notice.

We will continue to pray for you and your families, please keep us all in your prayers. If you should have any questions or concerns do not hesitate to email us. We are all checking emails frequently.

Sincerely,  
Benedictine Academy Administration & Faculty