

Shaw Elementary PTO

September 18, 2018 Meeting Minutes

Attendees: Katie Doyle, Cara Kouse, Jennifer Smith, Jennifer Foster, Joshua Foster, Laura Hill, Kelli Gscheidle, Susan Peveler, Jennifer Schrader, Michelle Overington, Kelly Soyring, Alex Kennedy, Susan Austin, Jasleen Sandhu, Michelle Hight, Nauinder Kan, Allison McCormick, Megan Chong

I. President Katie Doyle called the meeting to order at 6:00 pm.

II. Jennifer Smith moved to approve May's PTO minutes and Susan Austin seconded the motion. Minutes were approved.

III. Treasurer's Report. We have spent \$1805 so far on the fun run for shirts. We have already received \$1325 in deposits for vendors for our upcoming Holiday Bazaar. We only spent \$12 for the Meet and Greet before school started. This was due to earned gift cards used and the parents and siblings purchasing ice cream at the event. We received \$114.13 from our Spirit Night at Jet Freeze. We spent \$318 for the lunch we provide teachers on their first day. We spent \$1994 on classroom resources for 20 teachers. We paid \$5210 towards the outdoor classroom pavilion. Katie Doyle moved to approve the Treasurer's Report and Kelly Soyring seconded the motion. Treasurer's Report was approved.

IV. Updates

- a. Outdoor Shelter/Learning Space Project. Laura Hill did a great job researching and getting quotes for this project! We had to get architectural drawings for the county approval process. The materials have been delivered and construction should begin this week. It should take about a week to finish as we have to postpone things the day of the fun run. The tables and finishes will be purchased with money from this year's fun run.
- b. Creek Safe. We are one of the only PTOs that have not donated to this cause. We will wait to see what our overages are from the fun run and discuss next month. This topic was tabled until October's meeting.
- c. Teacher Meet & Greet/Ice Cream Social. This went well. The way it was setup worked well and kept traffic moving smoothly. There was a good turnout. The school supply kits all arrived on time with everything they were supposed to include.
- d. Back-to-School Teacher Luncheon. We ordered the food from Dot's Market. The teachers present report the food was good. They appreciated the luncheon. They liked having it in the cafeteria this year and would recommend we set it up there in the future.

V. Upcoming Events

- a. Spirit Night @ City BBQ today. Future spirit nights and other information went home with all students on the PTO calendar.
- b. Fun Run, Sept. 20th. We need volunteers for the water tent and to mark laps on shirts. K-1st grade run at 8:00 am, 2nd -3rd grades run at 9:00 am, and 4th -5th grades run at 10:00 am.
- c. Book Fair, 19-25th of October. We need a chair for this event and volunteers to help. This involves setting up the book fair, assisting children in choosing books, and running cash registers to process payments.

- d. Committee Chairs Needed. We will work on creating descriptions for this and other event volunteer opportunities and publicizing our need. We are working this year to document what we do throughout the year to make it easier to replicate in future years.
- I. Pastries with Parents, October 16th-18th (Cancelled due to schedule conflicts and lack of volunteers available)
 - II. Teacher Dinner for Conference Night, October 25th
 - III. Holiday Shop, Week of November 26th
 - IV. Winter Fair, December 1st
 - V. Spring Carnival, April 27th
 - VI. Teacher Appreciation Week, Week of May 6th

VI. Cub Scout Report. We hold the Cub Scout charter so they provide us with monthly updates. They have had seven girls join. They are currently meeting with the boys' dens. If female membership increases, they will create girls only dens. They are underway with their popcorn sales. It is going well and their goal is \$1000 in sales per scout.

VII. Principal Report. The year is off to a great start. We have many new families. Enrollment is slightly down this year with 665 students, but we are getting new enrollments still and expect this number to rise. We are looking forward to the fun run as it is a really fun activity for the kids.

VIII. Adjournment. Reminder that new business must be requested to be included on the agenda a month in advance. Laura Hill made a motion to adjourn the meeting. Jennifer Smith seconded the motion. The meeting adjourned 6:33 pm.

Our next meeting is October 16th at 2:15 pm in the IMC.