In response to the COVID-19 school closures, Madrid CSD has developed a continuity-of-learning plan. Grades 9-12 will be engaging in **Required Education Services**, while grades PK-8 will participate in **Voluntary Education Enrichment Opportunities**. This document includes a summary of each learning plan. The document then clarifies expectations and shares contact information for the 9-12 continuous learning program at Madrid High School.

### Continuous Learning Plans Summary

<table>
<thead>
<tr>
<th>Required Educational Services (Grades 9-12)</th>
<th>Voluntary Education Enrichment (Grades PK-8)</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Required Student Attendance</td>
<td>● Participation is optional and encouraged</td>
</tr>
<tr>
<td>● Graded Assignments</td>
<td>● Assignments are not graded; feedback can be provided</td>
</tr>
<tr>
<td>● Credit Awarded</td>
<td>● Ongoing opportunities for continued learning</td>
</tr>
<tr>
<td>● Ongoing and sustainable instructional delivery and assessment</td>
<td>● Equity must be considered and provided to the extent possible</td>
</tr>
<tr>
<td>● Work towards addressing all students in an equitable manner</td>
<td><em>JH students currently taking HS course(s) for credit will fall under the required educational services guidelines for those HS course(s) only (Ex: Algebra 1).</em></td>
</tr>
</tbody>
</table>

**Accommodations:** Madrid Community School District is following the guidance of the Iowa Department of Education.
Continuous Learning Plan Expectations

Students

PK-8th Grade Voluntary Education Enrichment:
- Continued review and enrichment options are available for PK-8th grade students on the school’s continuous learning webpage.
- K-6th grade families will continue to be contacted 2-3 times a week by their classroom teacher. A grade-level template with enrichment opportunities will be updated on the website each Monday.
- Junior High teachers will post voluntary enrichment activities each Friday by noon.
- Junior High students enrolled in a high school course (Ex: Algebra 1), will follow the high school expectations and requirements for credit and course completion for those high school courses.
- PreK-8th grade packets will be available each Monday for pick up from 11:30-1:00 at the northwest side of the elementary building at the “USA map.”

9th-12th Grade Required Educational Services:
- High School students will be expected to participate in required online schooling. During the week of April 13-17th, additional communications, class meetings, and course connections will be sent to students. Online coursework will begin on Monday, April 20th for all high school students. We have multiple steps to assure all 9-12 students will be contacted.
- Students are expected to check their school email, Google Classroom platforms, and connect with each of their 1st through 8th period teachers. Students who cannot receive email should call (515) 795-1422.
- All courses will continue in an online format; students are expected to participate in each of their courses. Students who do not have internet access will be able to complete the course work through a written and project-based format. This process is explained further in the continuous learning plan FAQ found later in this document.
- New coursework will be uploaded on Google Classroom each Friday for the following week. Students will be expected to submit work on a weekly basis.
- Teachers will provide weekly learning goals, materials and assignments. Teachers will post new content for all classes by NOON every Friday for the following week. Many of the weekly assignments will be due the following Friday by 11:00AM.
- Teachers will have discretion on when assignments are to be turned in.
- Teachers have modified their coursework to cover key core competencies in order to keep work at a manageable level for students.
How Parents Can Help

K-6
● Continue to check your child's teacher’s platform (DoJo, SeeSaw, email).
● Encourage your child to partake in the enrichment activities for your child's grade level.

Junior High
● Encourage your child to log into their Chromebook, ask what enrichment activities your student might be working on for each class.
● Partner with your child’s teacher through Google Classroom and any communications your child’s teacher may be sending out.

High School
● Encourage your child to log into their Chromebook, ask what work they have to complete or what they might be working on for each class.
● Partner with your child’s teacher through Google Classroom and any communications your child’s teachers may be sending out.
● We do not expect you to sit down and teach your student each core subject, but, rather, use this time to help encourage study habits, time management, prioritizing and online course engagement.
Contact Info for 9-12 Continuous Learning Plan:

Continuous Learning Coursework Information/Resources:
https://sites.google.com/madrid.k12.ia.us/madridcsdschoolclosureresource

Continuous Learning Plan General Questions:
Principal: Kelly Williamson: kwilliamson@madrid.k12.ia.us

Staff Contacts:
The Jr/Sr High staff directory can be found at https://jrsr.madrid.k12.ia.us/apps/staff/

Student Supplies/Equipment: (ie: Chromebook, instrument, medication)
Dean of Students / Activities Director: Justin Johnson: jjohnson@madrid.k12.ia.us

School Counselor / Student Support:
Briah Brown: bbrown@madrid.k12.ia.us

Special Education Support:
Heather Stalzer: hstalzer@madrid.k12.ia.us

Technology Questions/Issues:
Mike Tierney: mtierney@madrid.k12.ia.us

Paper Coursework Packets:
Kelley Grothus: kgrothus@madrid.k12.ia.us

Transcripts:
Briah Brown: bbrown@madrid.k12.ia.us

K-12 Grab-and-Go Lunch & Breakfast Program:
Martha Furness: mfunness@madrid.k12.ia.us

Edgenuity Credit Recovery Course Info:
Kevin Williams: kwilliams@madrid.k12.ia.us

Social Media Accounts:
Facebook: Madrid Jr/Sr High School
Twitter: @MadridTigers
9-12 Continuous Learning Plan FAQ

Why is the high school moving forward with required educational services?
We spent many hours reviewing options for each grade level and, while the decisions were difficult, we kept coming back to these key points:

- The data collection of student access to the internet and a computer (family device and/or school-issued chromebook) showed the vast majority of our students were in a position to move forward with required instruction.
- Choosing required education allows students the opportunity to earn credit for their coursework.
- Choosing the required education option allows teachers to move forward with their curriculums and expose students to the essential learnings in each subject in a way that most closely resembles a normal school setting. We feel this is important for seniors who are preparing for graduation, and underclassmen preparing for the next grade level.
- Students in grades 9-12 have had many courses taught utilizing blended online and in-person “google classroom” formats and are familiar and comfortable with the online tools provided within the online google classroom setting.
- Online education may at some point be a much bigger part of student learning. We want to expose them to this format and provide a safe format for students to learn how to navigate learning online, while also valuing the work that they are doing by providing credit through participation.

Where can I go to view assignments or learning resources?
Visit the following website to see the weekly assignments/essential learnings and other continuous learning information during the school closure:
https://sites.google.com/madrid.k12.ia.us/madridcsdschoolclosureresource

What will high school students need to complete their school work?
Students will need their school-issued Chromebook and access to the internet. Students will not need their hard-copy textbooks, unless otherwise informed by the teacher. In many cases if a textbook is needed, an online format will be provided.
What if a student does not have internet access?
If a family does not have internet access, hard-copy instructional packets will be available for pick up on a weekly basis. These hard-copy packets will be individualized to reflect the student’s coursework. Hard-copy packets will be available at the Madrid Administration Office. Please contact Kelley Grothus, kgrothus@madrid.k12.ia.us if your son or daughter will need a hard-copy packet printed and prepared for them each week.

What if I have left something in my locker?
Students were sent a survey on 4/8/20 to submit regarding retrieval of any needed essential items (ex: Chromebook, instrument, medication). If a student was unable to get their essential item during the curbside pick up, please contact Mr. Johnson jjohnson@madrid.k12.ia.us to communicate any essential needs you may have.

How will attendance be taken?
Student attendance will be based on student engagement in the course. If a student is actively working towards course goals and submitting materials, attendance will be earned.

Will students have to be on their computer from 8:10AM-3:10PM every day?
No. We know families’ lives look very different than they did just a few weeks ago. The work that teachers will be providing will reflect that. Each teacher will be posting material and class work that can be completed over the course of the week, during time frames that fit best with your family schedule.

Each week, new information will be provided to continue the educational growth and development of your child, however, this will be nowhere close to a typical school day requiring 8 hours of continuous work. Students will NOT be required to log in at a specific time for their classes, rather they will look for weekly communication from their teacher to determine the weekly activities that the student will need to complete independently before the next week.

Teachers may use video platforms to record themselves for instruction, allowing students an ability to play a teaching video to learn the content during times that work best for each student. Teachers may post “virtual office hours” where students can log on during specific set times in order to communicate any questions, concerns or feedback.
How will classwork be graded?
Students will not be assigned a letter grade for high school courses taught by Madrid teachers. Rather, the final grade of the semester will be one of the following options:

**Pass (P):** Student met the general requirements, participated, and submitted work.

**No Credit (NC):** Student did nothing, no responses, no progress in the course, no attempt in completing material, general requirements not met.

**Incomplete (IC):** Student attempted and/or submitted work, then experienced situations outside of their control impacting their ability to continue with coursework. An incomplete will require documentation/communication from parents at the time of hardship, rather than at the end of the semester. Administration will determine if the hardship or situation qualifies for incomplete status.

Students with incompletes will be given a 2-week timeframe to complete work. Ex: Prolonged illness, loss of internet capabilities.

Coursework will be graded by each teacher to provide feedback and support to student learning and growth. The final grade given will be a reflection on engaged student participation in the course. Students who are actively submitting quality work weekly will earn a pass, and credit for the class.

Will students receive credit for their classes?
Yes, if students receive a “P” or “Pass” in a class, they will receive 1 credit per academic course and the credits earned will be reflected on their transcript.

How will this impact student GPA?
Student GPAs will not change during this timeframe. Spring semester 2020 will only grant students credits for the course. GPA will not be impacted.

Will a “Pass” rather than a letter grade impact student admission to college?
No. Colleges and Universities across the nation are taking into consideration the various learning methods that are taking place in the Spring 2020 semester and have been continuing to communicate that awareness in the admission process.
**Will weekly academic ineligibility reports still be sent out?**
No. Due to the pass / no credit / incomplete grading scale in effect, we will not be sending out weekly ineligibility reports. If parents have a question about their student’s performance in a class, they should email the teacher.

**Will we have ISASP tests?**
No. As per the Iowa Department of Education, we will not be taking the Iowa Statewide Assessment of Student Progress this year. (Formerly known as Iowa Assessments).

**Will students have semester tests?**
No. Our goal is to provide students with review and exposure to material to keep their minds active. While semester tests have a place in the learning, growth and assessment of student progress, we will not be using semester tests as a means to track growth this year.

**Will students need to take PE, Walking or Strength and Fitness Online?**
Yes, students will still complete a modified PE, Walking or Strength and Fitness class using the google classroom and workout plans prepared by the teacher.

**Will Seniors still need to earn 20 hours of Community Service?**
No.