

Lumberton ISD Child Nutrition Department

2019-2020 Charge Policy

The goal of the LISD Child Nutrition Department is to see that all children receive hot, nourishing, and delicious meals. Sometimes children lose their money and have to charge a meal. Parents may monitor their child(ren)'s account through the SchoolCafe website. It is the district's policy that no child will go hungry. However, we must follow certain guidelines regarding charges. The district's policy is as follows:

1. A child may charge up to \$6.00 for reimbursable meals only.
2. When a child has accumulated \$6.00 in charges, the child may be served a substitute meal.
3. No charging allowed for extras/ à la carte items.
4. Cafeteria managers will make an effort to notify parents of charges in a timely manner.

When you are notified of meal charges, please pay promptly. Please note: to clear negative balances at the end of each school year, all charging will be stopped on May 1, 2020.

Upon graduation or withdrawal, parents or guardians are asked to contact the Child Nutrition office to request a refund of their student's cafeteria account. If a refund is not requested within six weeks of the student's withdrawal or graduation, the district will close the account by first attempting to transfer any remaining funds into the account of a known sibling of the student. If the district is unable to determine an enrolled sibling, the remaining funds will be transferred into a special account for the campus cafeteria to be used to cover any negative student accounts.

For more information regarding all of the Child Nutrition Policies, please read our Child Nutrition Student Handbook, which is located on our web page. Copies of the handbook are also available in the Child Nutrition Office.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

2019-2020 Diet Modification Request Information

The 2019-2020 Physician's Diet Modification form is available at all campuses in the Nurse's office as well as the Child Nutrition Building, located in from of the LISD Performing Arts Center. The Physician's Diet Modification form is also available on the Child Nutrition web page.

Upon completion of the form, please return it to the School Nurse. Parent/Guardians will be notified via phone by the Child Nutrition Office once a decision has been made regarding the accommodation request. The household has the right to examine all relevant records and to appeal the decision.

The National School Lunch Program (NSLP) and School Breakfast Program (SBP) must provide reasonable accommodations for students with medical disabilities. Schools may also provide accommodations for special medical or dietary needs that restrict a student's diet but are not considered a medical disability.

For an NSLP or SBP site to provide a meal accommodation for a student with a medical disability, the parent or guardian must provide a medical statement signed by medical authority who is licensed by the State of Texas to write prescriptions.

The medical statement must include the following information in order for the school district to make the meal accommodation:

1. Statement explaining the student's medical disability which includes a description that is sufficient to allow the school to understand how this condition restricts the student's diet
2. Description of the accommodation to be made: food items or ingredients to be omitted, food items ingredients to be substituted, modified food texture, and/or other accommodation

If the medical statement requires substitutions, the medical statement should include a list of food or beverage items that are appropriate substitutions. Also note, a school is not required to provide a name brand product if another product with the same specifications is available. If the licensed medical authority does not provide a medical statement that includes the information listed above, the school cannot make a meal accommodation.