



Franklin School Code of Conduct

As part of a community, we all share certain rights and responsibilities. The members of the Franklin School community treat one another in a caring manner.

Everyone has a right to be treated with respect.

I will follow the "golden rule" and treat others the way I want to be treated. I will strive to avoid hurting other people's feelings. I will encourage others, instead of mocking them. I will be polite and speak kindly to all members of the Franklin School community.

Everyone has a right to be accepted.

At Franklin School, everyone is treated fairly. I know that it does not matter if someone is big or small, a boy or a girl, what color their skin is, how they speak, where they are from, or what religion they practice. I will always work on treating others fairly and I ask that people treat me fairly too.

Everyone has a right to be safe.

I will make sure Franklin School is bully free. I know that hitting, kicking, pushing or trying to scare someone will hurt them. I understand that name calling and teasing will hurt people's feelings. If I see or know that someone is being bullied, I will support them with my friendship and tell an adult.

Everyone has a right to hear and be heard.

I will be quiet when others are talking, giving them the attention they deserve. I know that screaming and yelling are bad choices for making others feel welcome or respected.

Everyone has a right to learn in a clean and orderly environment.

I will take care of my belongings and the property of others. I will treat the school with respect. I want others to respect my belongings in return.



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Expectations of Student Behavior

Demonstrate respect for people and property:

- Be honest, courteous, and polite.
- Respect the property of others.
- Respect the opinions of others.
- Settle differences peacefully.
- Display good sportsmanship at play.
- Participate in the maintenance and cleanliness of school facilities and property.

Accept responsibility for behavior and learning:

- Recognize that school is work and requires effort.
- Complete all homework and class work.
- Make personal choices based on reasonable decision making processes
- Accept the consequences of one's actions,
- Use school materials and other equipment appropriately.

Share responsibilities when working as member of a group:

- Accept and assume leadership when appropriate.
- Listen to the points of view of others.

Come to school prepared to learn:

- Follow class rules and procedures.
- Participate actively in class work.
- Bring books, clothing and other materials necessary for participation.



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Recess/Lunch Rules and Procedures

Playground

Recess Time is a privilege. Those students unable to follow school rules and safety rules may lose this privilege and be assigned indoor activities.

- 1) Show good sportsmanship and include others in play.
- 2) Follow rules set forth by lunch supervisors
- 3) Use equipment properly.

Lunch/Recess

Teachers and aides are assigned to monitor specific classes. It is the responsibility of these staff members to enforce all lunch rules as set forth below. With everyone's cooperation, lunch time will be pleasant and enjoyable part of the school day. The Principal or Assistant Principal will meet with students who choose not to follow proper rules of conduct.

- 1) Students should walk into the gym and sit down at their assigned table where the teacher/aide responsible for their class will greet them. They should not leave their seats without permission.
- 2) Students must sit at assigned tables. Students may be asked to change their seats if the teacher/aide feels it is necessary.
- 3) Good manners should be used while eating.
- 4) No sharing of food. We have many students with food allergies.
- 5) We do not force students to eat, but we do encourage them to finish meals and not waste food. Unfinished food should be taken home by the student.
- 6) Each student is responsible for cleaning up his or her own mess. When tables are cleared, students may talk in normal voices with their neighbors.
- 7) Students will walk silently in hallways.
- 8) Students will line up in an orderly fashion to their assigned exit door.
- 9) Ball playing is not allowed in classrooms.



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Fire Drill and Evacuation Procedures: When the fire alarm is sounded, students are expected to obey the following rules:

- Silently line up and leave the building through the nearest exit as indicated on the classroom evacuation chart.
- Walk rapidly - do not run.
- Listen for and follow directions.
- If separated from your class for any reason, approach another teacher and report your presence.
- Do not re-enter the building for any reason until given permission.

Dress

Students should wear clothing that is appropriate and safe for work and play.

- No hats are to be worn in the school building.
- No tops with spaghetti straps or bare midriffs.
- Shoes and sneakers must be worn at all times.
- No flip flops, heels or open back shoes.

Cell Phones and other electronic devices:

- Cell phones are permitted, but must be turned off and kept in students' backpacks for the entire school day. They may be used once a student has exited the building after 3:05.
- All other electronics devices (i-pods, handheld videos games, etc.) must remain at home.



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Discipline and Consequences Guidelines*

	Level One	Level Two	Level Three
Violations	<ul style="list-style-type: none"> • Inappropriate language • Talking/running in hallway • Shouting in classroom/lunchroom • Excluding someone from play • Disruptive behavior (bathroom, hallway, classroom) • Defacing school property (books, desks) 	<ul style="list-style-type: none"> • Verbal/written harassment • Teasing • Name calling • Put downs • Disrespectful behavior • Defacing student's belongings • Defacing school property (walls, bathroom building) 	<ul style="list-style-type: none"> • Hitting • Punching • Kicking • Tripping • Pushing • Verbal or written threats of harm
1st offense	<ul style="list-style-type: none"> • Teacher, Aide, Assistant Principal or Principal will conference with student 	<ul style="list-style-type: none"> • Teacher, Aide, Assistant Principal or Principal will conference with student • Parent contacted • Recess Detention 1 day 	<ul style="list-style-type: none"> • Parent contacted • Recess Detention 2 days
2nd offense	<ul style="list-style-type: none"> • Recess Detention 1 day 	<ul style="list-style-type: none"> • Parent Contacted • Recess Detention 2 days 	<ul style="list-style-type: none"> • Parent Contacted • Recess Detention 3 days • Home for lunch
3rd offense	<ul style="list-style-type: none"> • Recess Detention 2 days 	<ul style="list-style-type: none"> • Parent Conference with Principal or Assistant Principal • Recess Detention 3 days • Home for lunch 	<ul style="list-style-type: none"> • Parent Conference with Principal or Assistant Principal • Suspension

*The staff and administration recognize the individual needs of our students; therefore, we view these consequences as a guideline. Modifications to the above consequences shall be made at the discretion of the principal or assistant principal. Teacher input is also valued and encouraged.