


Bridges Charter School 	Board Policy- <h3 style="text-align: center;">Independent Study – Short Term</h3>		
Policy Number: <h3 style="text-align: center;">AR 6158.1</h3>	Adopted: <h3 style="text-align: center;">10/23/17</h3>	Revised:	Replaced:

When a student is unable to participate in site-based instruction for a **minimum of three (3)** consecutive days during the school year, Short-Term Independent Study may be made available to the student. Students are strongly discouraged from missing school for reasons other than illness. Family emergencies or special events, however, sometimes necessitate travel out of the area. In order to avoid penalties for missing class for these reasons, students must contract to do work during the period of the absence.

Although Short-Term Independent Study accommodates most students, **administration may deny the request based on conflict with testing or academic or attendance concerns.** Students with special needs as defined in Education Code Section 56026 may not participate in independent study unless his or her IEP specifically provides for that participation.

Except in case of emergency, parents/guardians must submit this Short-Term Independent Study Application to the attendance clerk at least **one week prior to the date of the first absence.** The approval or denial will be made within 2 days and then the teacher(s) will be contacted.

Applications shall be approved only upon determination that:

1. The student is prepared to meet the school's requirements for independent study,
2. The student is likely to succeed in independent study as well as or better than he/she would in the regular classroom, and
3. Upon agreement that all assigned work will be turned in by the date agreed upon in the contract. If work is not submitted, the absences will not be excused, and students will be marked as truant which can result in the student being reported to the School Attendance Review Board.

Note: If the student does not complete assignments as outlined in the Independent Study agreement, student will receive no credit for the assignments missed during regular instruction. Violations of this policy may result in the student being subject to return to their home school/district and/or the parent or guardian being referred to the District Attorney's office for legal action.

Student Name: _____

Today's Date: _____

Date Range of proposed IS: _____ to _____

Reason for IS request:

Office use only

Previous grading period GPA or performance: _____ Current grades/performance: _____

Additional information: _____

Absences (year to date) _____ Tardies (year to date) _____

Request Approved Request Denied

If denied, reason: _____

Administrator Signature: _____ Date: _____