



PROOF OF RESIDENCE

Proof of Residence

All students are required to provide a current proof of residence.

Options for Proof of Residence are:

Current utility bill or utility deposit receipt. Disconnect notices and past due notices are not allowed. Bills must be dated within 40 days from date of enrollment

Current lease agreement (listing occupants). Lease must include address of residence. Lease must be on letterhead of company with contact information. If the lease is with an individual, that individual must be shown as the property owner as verified by the Morgan County Revenue Commissioner's Office

Property deed (showing Homestead Exemption). Parent/legal guardian must reside full-time at the residence.

IF LEASE OR PROPERTY DEED IS NOT AVAILABLE:

A completed Residency Affidavit (provided by Enrollment) must be signed and notarized by the homeowner/property owner (as verified by the Morgan County Revenue Commissioner's Office) and the parent/legal guardian.

If the homeowner is unable to complete the residency affidavit, you may produce a driver's license with the current address **and** two forms of government documentation showing the legal guardian's address, such as a Medicaid/Medicare letter with student's name and address listed, current vehicle registration (car tag). A valid reason for being unable to complete the residency affidavit must be given for this alternative method of verification.

Please see our Frequently Asked Questions document at DCS.edu, Enrollment & Registration, for more information about addresses, zoning and documentation acceptance.