



January 15, 2019

Dear Parent/Guardian:

In accordance with state law, it is necessary to complete the Application for Private School Transportation form (B6T) annually. This form must be completed and signed by the parent/guardian and **returned to Immaculate Conception High School no later than February 7, 2019** for the **2019-2020** school year so that it is submitted to your Board of Education prior to their March 10 deadline. To print a copy of the B6T form and/or to see if your town reimburses please go to the ICHS website and print a copy located in the Document Library. The Document Library can be found under the "About Us" tab. You will find them under Transportation Reimbursement Forms or you can go to Plus Portals under the School Links and File section. **Please note that Rutherford no longer reimburses or provides busing to their students.**

Every student who receives reimbursement must complete a form. Once the March 10 deadline has passed, it will be your responsibility to contact your Board of Education for reimbursement. Please make certain that the application is completely filled out and signed. In particular, the section entitled "Shortest One-Way Mileage Between Home And School" **must** be completed. **Please return your completed form to my attention no later than February 7, 2019.**

If you have any questions or concerns regarding this matter or have a problem printing from the website please call me at 973-773-2400 between 8 a.m. and 2 p.m. or email me at dlaurita@ichslodi.org.

Thank you kindly for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Diane Laurita".

Diane Laurita
President/Principal's Secretary