

# WEEHAWKEN TOWNSHIP SCHOOL DISTRICT

## BOARD OF EDUCATION

Dr. Terrance R. Brennan, *Interim Superintendent of Schools*  
Mrs. Beverly J. Vlietstra, *Business Administrator/Board Secretary*

Richard Barsa, *President*  
Jennifer Bolcar  
John Cannata  
Meg Carson  
Mark Denfeld  
Susan Morales Jennings  
Julian Brian Mera  
Francis J. Pizzuta  
Noelberto Sanchez, *Vice President*

### Agenda

**May 21, 2019 - 7:00 pm**

**Weehawken Board of Education Office**

- A. Call to Order
- B. Roll Call - Salute to the Flag
- C. Citizens' Comments on Agenda Items  
(Not to exceed beyond 7:30 pm)
- D. Executive Session
- E. Approval of Minutes of Special Meeting April 9, 2019 and  
Reorganizational Meeting April 25, 2019 and
- F. Reports
  - 1. Superintendent of Schools
  - 2. Attorney's Report
- G. New Business
  - 1. **Finance**  
Payment of Bills  
Treasurer's Report  
Report of the Board Secretary
  - 2. **Personnel**
  - 3. **Administration**
- H. Discussion Items
- I. Adjournment

**G. New Business**

**1. Finance**

- a. **BE IT RESOLVED**, that the lists of supplies received and services rendered to the Board of Education of the Township of Weehawken, County of Hudson, be and the same are hereby approved and ordered paid as per the attached Claim Sheets.
- b. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:17-36, the Treasurer’s Report be accepted as submitted by the Treasurer of School Moneys for the month of April.
- c. **PURSUANT**, to NJAC 6A:23A-16.10(c)3, we certify that as of April 30, 2019 the Board Secretary’s monthly financial report, appropriations section, did not reflect an over expenditure in any of the major accounts or funds and based on the appropriation balances reflected on this report and the advice of district officials, we have no reasons to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.
- d. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:17-9, the Board of Education accepts the Report of the Board Secretary for the month of April 2019 as submitted and certifies that the Board Secretary’s Report and Treasurer’s Report are in agreement.

<b>Transfer to</b>	<b>Amount</b>	<b>Transfer From</b>	<b>Amount</b>
11-000-251-600-9	2000.00	11-000-251-100-9	2000.00
11-000-262-621-5	3000.00	11-000-270-600-9	3000.00
11-000-262-621-5	5000.00	11-000-291-270-9	5000.00
11-000-262-621-5	1000.00	11-190-100-580-1	1000.00
11-000-262-621-5	3000.00	11-190-100-640-1	3000.00
11-000-217-320-7	2500.00	11-000-240-103-1	2500.00
11-000-217-320-7	3000.00	11-000-261-420-1	3000.00
11-000-217-320-7	2000.00	11-190-100-640-1	2000.00
11-000-262-610-1	50.00	11-000-261-420-1	50.00
11-000-262-610-2	2000.00	11-000-261-420-1	2000.00
11-000-216-320-7	1000.00	11-000-213-800-6	1000.00
11-000-216-320-7	2000.00	11-000-261-420-1	2000.00
11-000-270-800-9	500.00	11-000-240-103-1	500.00
11-000-270-504-9	442.00	11-000-270-442-9	442.00
10-000-100-569-9	2000.00	11-000-251-100-9	2000.00
10-000-100-569-9	3000.00	11-190-100-610-1	3000.00
11-110-100-101-6	2000.00	11-110-100-101-2	2000.00

11-000-100-562-7	30000.00	11-000-213-100-1	30000.00
11-000-100-562-7	2000.00	11-000-213-600-1	2000.00
11-000-100-562-7	45000.00	11-000-221-104-6	45000.00
11-000-100-562-7	25000.00	11-000-240-103-1	25000.00
11-000-100-562-7	50000.00	11-000-251-100-9	50000.00
11-000-100-562-7	5000.00	11-000-261-420-1	5000.00
11-000-100-562-7	5000.00	11-000-262-107-5	5000.00
11-000-100-562-7	2000.00	11-000-270-442-9	2000.00
11-000-100-562-7	20000.00	11-000-291-270-9	20000.00
11-000-230-590-9	6000.00	11-000-230-530-9	6000.00
11-000-230-590-9	6000.00	11-000-230-600-6	6000.00
11-000-230-590-9	3500.00	11-000-261-420-2	3500.00
11-000-262-621-2	1000.00	11-000-261-420-9	1000.00
11-000-262-622-5	1000.00	11-000-261-420-2	1000.00
11-000-262-621-5	2000.00	11-000-261-420-2	2000.00
11-000-262-621-5	10000.00	11-000-262-622-1	10000.00
11-000-262-621-1	2000.00	11-000-230-530-9	2000.00
11-000-262-621-1	2000.00	11-000-230-600-6	2000.00
11-000-262-621-1	4000.00	11-000-261-420-1	4000.00
11-000-262-621-1	15000.00	11-000-291-270-9	15000.00
11-000-262-610-1	2000.00	11-000-262-610-9	2000.00
11-000-262-610-2	3000.00	11-000-262-610-9	3000.00
11-000-270-420-9	10000.00	11-000-261-420-2	10000.00
11-000-262-490-1	1000.00	11-000-262-420-9	1000.00
11-000-262-520-9	1000.00	11-000-262-420-9	1000.00
11-000-230-590-9	1000.00	11-000-251-600-9	1000.00
11-000-230-590-9	3000.00	11-000-261-420-9	3000.00
11-000-230-590-9	1000.00	11-000-262-580-9	1000.00
11-000-230-590-9	5000.00	11-000-291-270-9	5000.00

G. **New Business**

2. **Personnel**

- a. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint the following as a substitute at the daily rate of \$85.00 pending submission of credentials and criminal background check.

Valerie Jaretsky

- b. **BE IT RESOLVED**, that the Board of Education accept the resignation upon retirement of Jeannine Muneyyirci, Basic Skills teacher at Webster School effective June 30, 2019; and

**BE IT FURTHER RESOLVED**, that the Board of Education extend to Mrs. Muneyyirci their appreciation and gratitude for her 38 years of service to the Weehawken Public Schools.

- c. **BE IT RESOLVED**, that the Board of Education accepts the resignation of the following teachers:

<u>Teacher</u>	<u>School-Position</u>	<u>Effective Date</u>
Rebecca Andrews	WHS-Band Director	June 30, 2019
Edward Larsen	WHS-Math Teacher	June 30, 2019

- d. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following teacher for the 2019-2020 school year at the contracted salary, pending submission of credentials, criminal background check and as per P.L. 2018, c. 5., approved April 11, 2018, and in effect June 1, 2018:

<u>Name</u>	<u>Degree/Step</u>	<u>Certification</u>	<u>School</u>
Lauren Bayersdorfer	MS/Step 1	Mathematics	WHS

- e. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to adopt the revised attached 2019-2020 organizational chart.

- f. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following teacher as substitute for the Summer Enrichment and/or Brain Camp Programs at the hourly contracted rate of \$40 per hour.

Kirsten Hernandez

- g. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint Safa Abdou for home instruction of a WHS student (#HS48-medical excuse) for the contracted hourly rate for five hours per week effective May 8, 2019-June 30, 2019.

**G. New Business**

**2. Personnel**

h. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following personnel for 2019-2020 school year:

Tina DeCesare	Board Office Assistant/Courier	\$35.00/per hour
Michelle Denfeld	Extended Business Office Support CST Semi Coordinator	\$35.00/per hour \$2,000.00 per sy
Marlene Hegarty	Attendance Clerk	\$35.00/per hour

i. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of schools to use the Marshall Evaluation Tool for WTSD Administrators and the Danielson Framework for Teaching for WTSD teaching staff and support specialists for the 2018-19 and 2019-20 school years.

j. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following teachers for summer consultations during IEP meetings at the contracted hourly rate.

Maura Acox	Kristen Guzman	Diana Perdomo
Karen Adorno	Kirsten Hernandez	Nina Petruzella
Jill Barbarise	Elizabeth Kallert	Nil Sendul
Jackie Cullinane	Laurie Kroll	Cecily Tralongo
Ivy Epstein	Melissa Lopez	Kim Turner
Melissa Gallant	Christine Mantineo	Erika White
Veronica Garcia		

k. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to appoint the following teachers for home instruction of the following WHS Pathways Academy student for the contracted hourly rate effective May 10, 2019 until June 30, 2019.

<b>Student Number</b>	<b>Teacher</b>	<b>Duration</b>
#HS49	Jill Guevarez	5 hours per week
#HS50	Elizabeth Swinford	5 hours per week
#HS51	Melissa Gallant	5 hours per week
#HS52	Melissa Viera Bodtmann	5 hours per week

G. **New Business**

2. **Personnel**

- l. **WHEREAS**, the Board has been advised and a request received for a leave of absence for the birth and care of a newborn consisting of the use of sick leave, current and accumulated, and a leave pursuant to the Family Leave Act; and

**WHEREAS**, a recommendation has been made by the Interim Superintendent,

**BE IT RESOLVED**, that such leave is hereby granted for the dates set forth:

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>
Karen Adorno	Kindergarten Teacher-DWS	10/07/2019-01/15/2020

- BE IT RESOLVED**, that no more than 30 days of sick leave may be used prior to delivery and no more than 30 days can be used after delivery according to board of education policy 3435 Anticipated Disability. The Interim Superintendent, upon receipt of a physician's certificate, is authorized to increase the amount of sick leave to such period as the employee may request not to exceed employee's sick leave, current and accumulated. A doctor's note must be presented upon return to work.
- m. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to allow Maria Vizcaino, student from Fairleigh Dickinson University, to be a student teacher as part of her course requirements, pending submission of credentials and criminal background check.
- n. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to accept the voluntary transfer request of Ryan Gorman from Theodore Roosevelt School to Weehawken High School.
- o. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to reinstate Elizabeth Duran Swinford to the position of Biology teacher at Weehawken High School for the remainder of the 2018-2019 school year.
- p. **BE IT RESOLVED** that the Weehawken Board of Education appoints William Goode as the Asbestos Management Officer, the Safety Health Designee, the Indoor Air Quality Designee, the Integrated Pest Management Coordinator, and the Right to Know Officer, the Chemical Hygiene Officer, Safety Coordinator and the Asbestos Hazard Emergency Response Act (AHERA) Coordinator for the 2018- 2019 school year.

G. **New Business**

3. **Administration**

- a. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve the following field trip.

<b>Date</b>	<b>Group</b>	<b>Destination</b>
June 17, 2019	WHS 7th Grade	American Museum of Natural History, NYC
June 18, 2019	WHS 8th Grade	One World Observatory, NYC
May 22, 2019	Marching Band	Hoboken Parade
May 27, 2019	Marching Band	Weehawken Memorial Day Parade
May 30, 2019	Grade 6 Peer Leadership	Hudson Apiary Society
June 6, 2019	Grade 6 Peer Leadership	Bergen Rescue Foundation
June 13, 2019	Senior Class	Six Flags Great Adventure
June 12, 2019	Junior Class	Six Flags Great Adventure
June 11, 2019	WHS Student Ambassadors	A Harry Moore School
June 6, 2019	PreK	Tour of Weehawken

- b. **WHEREAS**, according to New Jersey Law and Board Policy 5512, the Harassment, Intimidation and Bullying ("HIB") Specialist conducted an investigation of an alleged incident of harassment, intimidation or bullying,

**WHEREAS**, as set forth below by school and incident, the HIB Specialist determined that the student(s) accused of exhibiting harassment either did commit (#2) or did not commit (#1) an action of HIB;

**WHEREAS**, the results of the investigation were reported to the Interim Superintendent and, thereafter, to the Board at its next meeting following completion of the investigation;

**WHEREAS**, information about the investigation was provided to the parents of both the targeted student(s) and the accused student(s) and the parents were advised of their right to request a hearing before the Board and did not request such a hearing;

**BE IT RESOLVED**, that the Board issues its written decision affirming the investigative finding that the student accused of exhibiting harassment, intimidation or bullying did commit (#2) or did not commit (#1) an action of HIB as follows:

<u>School</u>	<u>Date of Incident</u>	<u>Finding</u>
TRS	5/7/2019	#2
TRS	5/8/2019	#2

**G. New Business**

**3. Administration**

- c. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve the following job descriptions:

Substitute Teacher

- d. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve E-Rate Consulting, Inc. to provide E-rate consulting services for the 2019-2020 funding year at the rates set forth in the contract.
- e. **BE IT RESOLVED**, that the Weehawken Board of Education accepts The Food Service Management proposal from The Pomptonian, Inc. for the food service operation for 2019-2020. The Weehawken Board of Education approves the contract which contains the following language regarding management fee...

The SFA shall reimburse FSMC for all Reimbursable items. The SFA shall pay to FSMC a management fee of \$3,922.50 per month for ten (10) months for a total annual management fee of \$39,225.00 Dollars (the "Management Fee").

The total of all Reimbursable items and the allowance for FSMC's Management Fee shall be referred to as "SFA's Financial Obligation."

- f. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve the following non-resident tuition rates for the 2019-2020 school year:

Pre-School (full Day)	\$5,360.00
Kindergarten (Full Day)	\$5,360.00
Grades 1-5	\$6,180.00
Grades 6-8	\$6,750.00
Grades 9-12	\$7,520.00

- g. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve an increase in the daily rate for the Extended Care Program to \$18.00 a day for one child and each additional child remaining at \$10.00 a day. One session day's rate will increase to \$40.00 a day, including lunch and snack and each additional child will remain at \$25.00 a day.
- h. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to authorize the Essex Regional Educational Services Commission to coordinate and administer the transportation services for applications submitted by the Weehawken School District during the 2019-2020 school year.



**G. New Business**

**3. Administration**

- i. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to approve the chromebooks lease purchase financing agreement between HPE Financial Services and the Weehawken Board of Education for a period of three (3) years at an annual payment of \$69,232.93.
- j. **BE IT RESOLVED**, that the Weehawken Board of Education accepts the recommendation of the Interim Superintendent of Schools to grant permission for staff members to attend Professional Development seminars.

**Name:** Beverly Vlietstra  
**Date:** June 5, 2019 to June 7, 2019  
**Workshop:** NJASBO Annual Conference  
**Sponsored by:** New Jersey Association of School Business Officials  
**Cost Estimate:** \$550

- k. **BE IT RESOLVED**, that the Weehawken Board of Education approves the submission of grant application for the 2019 Safety Grant Program through the New Jersey School Boards Association Insurance Group's NJEIF subfund for the purposes described in the application in the amount of \$10,330.85 for the period of July 1, 2019 through June 30, 2020.
- l. **BE IT RESOLVED**, that the Board of Education appoints Beverly J. Vlietstra as the Custodian of Records until June 30, 2020.
- m. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to reflect the following personnel charged to Title I Grant for the 2018-2019 school year:

**WEBSTER 20-231-100-101-2**

<b>Name</b>	<b>Salary Per Pay</b>	<b>Percentage</b>
Rhondi Ickles	\$78,698.00	100.00%
Kerrin Burke	\$48,120.00	60.00%
Jessica Feldman	\$56,740.00	100.00%

**ROOSEVELT 20-231-100-101-1**

<b>Name</b>	<b>Salary Per Pay</b>	<b>Percentage</b>
Cristina Avena	\$57,640.00	100.00%
Adriana Bortone	\$34,462.00	50.00%
Carmela Notaro	\$38,340.00	48.00%
	\$314.00.00	

**G. New Business**

**3. Administration**

- n. **BE IT RESOLVED**, that the Board of Education accepts the Weehawken HS PTO's proposal and donation of memoriam benches to be placed on the school grounds.
- o. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Interim Superintendent of Schools to refuse Title I Reallocated funds.