

Lunch and Recess Procedures

Dear Union Families,

It is hard to believe that the First Quarter of the 2018-2019 school year is well under way! Our staff and students have been working hard and everything is off to a great start. At Union, we are always looking for ways to ensure that our staff and students are the best they can be. With that being said, we have revised our Lunch and Recess Procedures to further promote the safety of all who enter our building.

The following expectations will take effect on October 1st, 2018.

1. Individuals who choose to eat-in are welcome at any time, but may only eat with their Union student. Students are no longer permitted to invite friends to join the eat-in. If your child wishes to eat with friends, you are welcome to enjoy lunch in the cafeteria.
2. Classrooms are off limits during lunch and recess. Eat-ins may take place in the school library, with the library door remaining open at all times. If weather permits, you are welcome to enjoy lunch with your child at the pavilion. However, we do ask that you exit and enter through the front doors of the school. Doors cannot be propped open for this event.
3. Family members eating in should leave immediately following the lunch period. Please review the lunch period times listed below.

Regular Lunch Schedule

- a. Kindergarten and First Grade Lunch: 10:50-11:20 AM
- b. Second Grade and Third Grade Lunch: 11:30 AM-12:00 PM
- c. Fourth Grade and Fifth Grade Lunch: 12:05-12:35 PM

12:30 Dismissal Schedule

- a. Kindergarten and First Grade Lunch: 10:30-11:00 AM
- b. Second Grade and Third Grade Lunch: 11:05-11:35 AM
- c. Fourth Grade and Fifth Grade Lunch: 11:40 AM-12:10 PM

4. School rules and expectations apply during eat-ins.
5. Family members eating in are required to wait in the office upon arrival. The school secretary will notify the classroom teacher of the eat-in, and students may greet their family member in the office on their way to lunch. This is a great opportunity for our students to be leaders!

We greatly appreciate your support and look forward to the remainder of the school year! If you have any questions, you may contact the school at 304-472-1394.

Thank you,
Union Staff

School Policy