

**Title I, Part A**  
**Parent and Family Engagement Policy/Plan and Procedures**  
**Northeast Campus**



The Varnett Public School Northeast Campus is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if the Northeast campus and home work together to promote high achievement by our children. Neither home nor the Northeast campus can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

The Northeast campus recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. The Northeast campus intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

The Varnett Public School Northeast Campus will:

- A. Jointly develop/revise with parents the school Parent and Family Engagement policy/ procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
  1. The Parent and Family Engagement will be sent home to parents.
  2. The policy will be placed at the front desk area for parents to review.
  3. The policy will be available during every monthly parent meeting.
  
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
  1. The Title 1 meeting is held in September. One meeting is held in the morning and one meeting is held in the evening.
  
- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.
  1. Flexible meetings are held both in the morning and in the evening.
  
- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan and the process of the school review and improvement:
  1. The review of the current policy is held in the first semester.
  2. The development of the new policy for the following school year occurs in the Spring semester.

E. Provide parents of participating children:

1. Timely information about programs under this part.
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

- Coffee with the Principal
- Parent/Teacher Conferences
- Campus Improvement Plan Meetings
- Comprehensive Needs Assessment Meetings

F. If school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district by:

1. Parent Surveys
2. Meet with the Director

### **SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

A. As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:

1. Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
2. Provide frequent reports to parents on their child's progress.
3. Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

- Parent Compact-Title 1 meeting
- Parent-Teacher Conferences
- Use of the Remind App
- Parent Volunteer Opportunities
- All correspondences and communication to parents are in English and Spanish
- Monthly Newsletter sent home with administration contact information included.

### **BUILDING CAPACITY FOR PARENTS AND STAFF ENGAGEMENT**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and district must:

- A. Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
  - 1. Mandatory meeting with parents for students to improve academic achievement on STAAR assessments.
  - 2. DIBELS and CIRCLES parent letters in English and Spanish are sent home to show student growth and needs.
  - 3. STAAR Night- Ensure all parents understand the STAAR testing subjects and how to prepare their child to be successful.
  - 4. Ensure Parents are aware of CBA/DBA results and give assistance/resources on how to improve.
  
- B. Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
  - 1. Provide a Resource station during every parent activity to provide educational materials to parents. Also have a staff member available to assist with technology usage.
  
- C. Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
  - 1. Provide online professional development course for teachers and other staff on the value of parent engagement, using Region 16 resources.
  
- D. Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
  - 1. Parent Empowerment Program supports parent engagement:
    - The Power of Follow Through/ Literacy Night
    - The Power of Healthy Living
    - The Power of a Positive Outlook/STAAR Strategies
    - The Power of Communication/Math-Science-Technology Night
    - The Power of Presence/Award Ceremonies
  
- E. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
  - 1. All correspondences are sent in both English and Spanish.
  
- F. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
  - 1. Campus principal will solicit feedback from parents prior to posting the online course for teachers.

G. May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

1. Childcare is provided to parents who attend school-related activities.

H. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.

1. School meetings occur in the mornings and in the evenings and on varying days of the week.
2. Parents who cannot attend meetings, communicate with teachers through phone calls or email.
3. The Parent Liaison provides updates to parents who cannot attend meetings.

### **ACCESSIBILITY**

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

1. Send policy home to every parent.
2. Place policy where it is available for parents to review (front desk area).
3. Post policy on district website.
4. Provide the policy in both English and Spanish.

### **ADOPTION**

The Varnett Public School-East Campus Parent and Family Engagement Policy/Procedures have been developed and revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

1. The Parent and Family Engagement Policy/Procedures were revised by The Varnett Public School Northeast Campus on 01/27/2020 and will be in effect for the 2019-2020 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents and make it available to the community.