

# Microsoft Home Use Program



Current Huntington Beach Union High School District employees are eligible to receive special discounts on Microsoft software subscriptions.

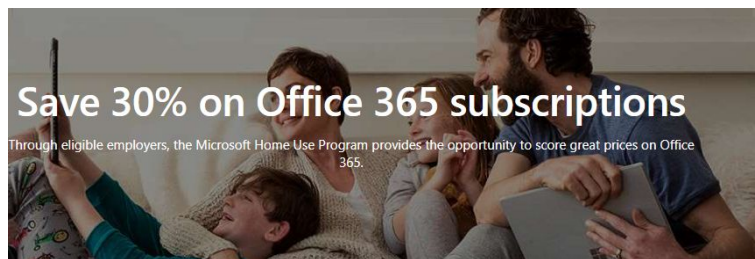


## How to get started

Go to the website  
[www.microsofthup.com](http://www.microsofthup.com)

Enter your work email address to verify eligibility.

*Using a personal or non District email will not work.*



Get started

How your email address is used. ⓘ

Microsoft (do not reply) <maccount@microsoft.com>  
to me \*



Look for an email from Microsoft and click on the link "Login in to start saving".

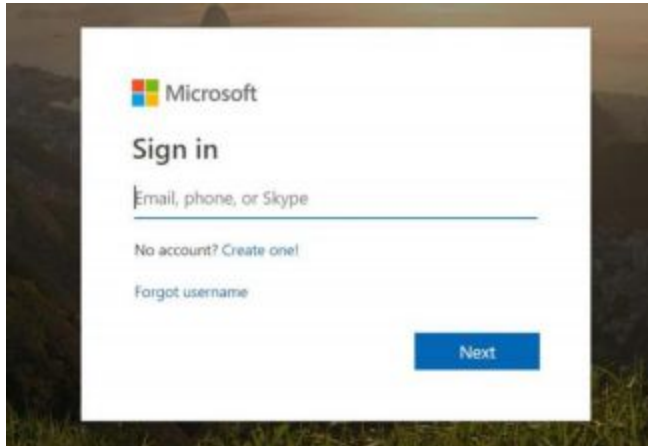


**Hello Dec Tech,**

Congratulations! You're eligible for the Microsoft Home Use Program through Huntington Beach Union High School District. We're excited to provide you with preferred discounts on Microsoft products.

Here is a link to access your special offers from Microsoft. You can return to your account at any time, from any computer by clicking on the link below and signing in with your personal Microsoft account.

Login in to start saving

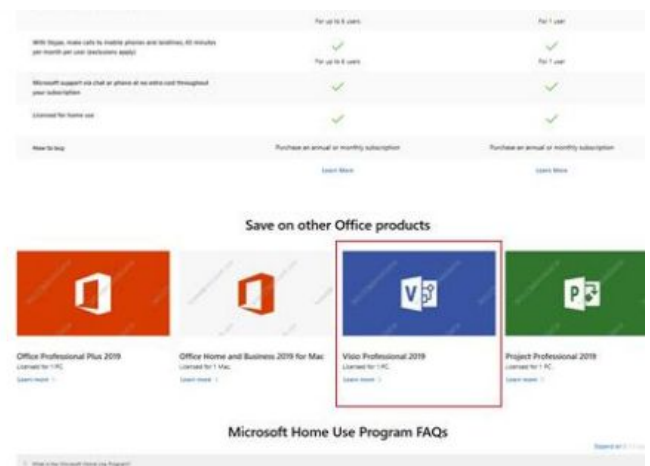


You will be asked to sign in to your Microsoft account.

**Use your work email address and password.**

If the work email address does not work, please contact [ishelp@hbuhsd.edu](mailto:ishelp@hbuhsd.edu).

After logging on, you will see the software subscriptions you are eligible for under our discount plan with Microsoft.



## Frequently Asked Questions (FAQ)

What does software subscription mean?

*Ans. The software has a monthly subscription fee to remain active. Once the subscription fee is no longer paid, the software will stop working.*

Can I pay a one time cost to purchase the software?

*Ans. Microsoft is moving towards a subscription fee model and has discontinued the one-time purchase of software under the Home Use Program.*

Will I still be able to use my Microsoft software subscription if I leave the District?

*Ans. The subscription is verified with your work email address. Once you leave the District, your email account will be deactivated, which will also discontinue your software subscription. Meaning it will no longer work. If you do create any files with Office, please make sure to have a copy before you are disconnected.*