

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
AUGUST 23, 2010

The Board of Education of the East Windsor Regional School District held a Regular meeting on Monday, AUGUST 23, 2010 at 7:30 p.m. in the Hightstown High School cafeteria.

Members Present: Paul Connolly, Suzann Fallon, Christine Harrington, Bob Lavery, and Alice Weisman
Members Absent: Bruce Ettman, Bonnie Fayer, Susan Lloyd, Kennedy Paul (with advance notice)
Also Present: Dr. Edward Forsthoffer, III, Superintendent
Kurt Stumbaugh, Business Administrator/Board Secretary
David Coates, Board Legal Counsel

ITEM 1. WELCOME

Board President, Alice Weisman, called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy."

Ms Weisman asked: "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Ms. Weisman made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located....."
(Ms. Weisman pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3.A APPROVAL OF AGENDA

Having read the material received, Mr. Lavery moved, seconded by Ms. Fallon, to approve the agenda as submitted. On a roll call vote, the motion to approve was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Lavery moved, seconded by Ms. Fallon, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold a closed session during its regular meeting on August 23, 2010.

This closed session concerns: Personnel Matters, Litigation, Contract Negotiations, & Attorney Client Privilege.

Minutes of this closed session will be available in accordance with Board policy when the need for confidentiality no longer exists. On a roll call vote, the motion to approve was carried unanimously.

ITEM 4. ANNOUNCEMENTS

Dr. Forsthoffer shared the following announcements:

- Gave an update on his first few weeks on the job. Thanked the Board of Education, Administration, and Staff for all their support. Ms. Feaster, Mr. Stumbaugh and Mr. Dzwonar have all been very helpful. During his first week held Administrator In-service. It was a great way to meet with all the supervisors' principals and directors and review and go over the upcoming school year.
- Updated the Board on the District Professional Development Plan,
- The School Development Authority completed all roofing projects and the project is complete and closed out. District received close to 3 million dollars from them. Mr. Stumbaugh sent a letter of thanks to the SDA.
- Acknowledged the donations up for Board approval and thanked the donors.
- Schools are being readied for opening day.
- In-service for new teachers will be held

ITEM 5. FIRST OPPORTUNITY FOR PUBLIC COMMENTS

No one spoke.

ITEM 6. FIRST OPPORTUNITY FOR BOARD MEMERS COMMENTS

Ms. Weisman welcomed Dr. Forsthoffer and offered her full encouragement and support.

Ms. Fallon added her welcome to Dr. Forsthoffer. Ms. Fallon also expressed her concern and commented on the Athletic teams being properly hydrated for their activities.

ITEM 7. EXECUTIVE SESSION

ITEM 8. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

The Board is requested to approve the following routine agenda item by exception:

- A. Staffing
- B. Emergent Hiring
- C. Volunteers
- D. Donation of Art Supplies to HHS
- E. HHS Overnight Field Trip – German Exchange Trip
- F. Field Trips
- G. Travel and Related Expenses
- H. Maintenance Reserve Withdrawal Rescinded
- I. Recycle Proposal for Surplus Technology Equipment
- J. Interlocal Service Agreement with West Windsor Plainsboro for Summer, 2010
- K. Revised Contract Renewal with First Student Transportation, Inc.
- L. Renewal of Property and Casualty Insurance
- M. Award of Bids: 1. One Wheelchair Equipped Bus
2. Two 54 passenger School Buses
- N. Fee Schedule for Open Public Records Act
- O. Authorization to Conduct Online Auction of Surplus Property
- P. Approval of Minutes: May 19, 2010 Special Meeting with Municipalities Regarding Defeated Budget
- Q. Appointment of Data Reporting Consultant
- R. Interlocal Service Agreement with Robbinsville Board of Education
- S. Joint Transportation Agreement with Roosevelt Board of Education
- T. School Bus Emergency Evacuation Drill Reports
- U. Bill List

A. STAFFING (with addendums)

As submitted.

B. AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK

Board approval is recommended, to approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual(s):

Jennifer Chang	Teacher
Ashley Daigle	Teacher
Graham Heilweil	Teacher
Danielle Lagnese	Teacher
Ashley Maxson	Teacher
Leah Nittoso	Teacher
Carolyn Ross	Teacher

C. ORGANIZATION CHART – 2010-11

The District organization chart is submitted for Board approval to provide a more effective operational structure.

D. OVERNIGHT FIELD TRIP – HHS BAND CAMP

The Marching Band of Hightstown High School would like to do an overnight field trip to Camp Lindenmere in Henryville, PA from August 25-29, 2010.

E. VOLUNTEERS/CHAPERONES

The Board of Education approves all volunteers who serve in the EWRSD.

The following have offered to volunteer/chaperone at Hightstown High School:

Diane Ackerman	Kathy Nathanson
Craig Richtman	Kelly Martini
Debbie Wilmer	Laura Clemente
Randy Shuler	Nancy Distelcamp
Judy & Phil Clingerman	

F. 1. DONATION OF BOOKS TO GRACE N. ROGERS SCHOOL

Ms. Nancy Weingast, 9 McKinley Court, East Windsor, NJ 08520 has donated approximately 45 books to the library of the Grace N. Rogers School. The science books include such topics as dinosaurs, ocean life, animals, reptiles, insects, earth, etc.

2. DONATION FROM CONAIR TO HHS 9TH GRADE ORIENTATION

Conair Corporation, Mr. John Mayoreck, Senior Vice President, 150 Milford Road, East Windsor, NJ has donated \$250.00 to the 9th grade orientation of Hightstown High School. This event will take place on September 2, 2010. The funds will be used for the expenses associated with the student barbeque.

G. 2010-2011 PROFESSIONAL DEVELOPMENT PLAN

As required by the State Department of Education, NJAC 6A-9, each district Board of Education shall establish a local Professional Development Committee that shall work with the Chief School Administrator to create a District Professional Development Plan.

At the April 12, 2010 meeting of the EWRSD Board of Education, the Board approved the submittal of the District Professional Development Plan to the County Professional Development Board for its review and assessment.

In a letter dated June 3, 2010, Ms. Darlene Nemeth, District LPDC Chairperson received notification that the EWRSD Professional Development Plan has been approved by the County for the 2010-11 school year.

Final approval is required by the East Windsor Regional School District Board of Education.

H. EMPLOYEE TRAVEL AND RELATED EXPENSES

T. Thompson	Bus. Office	9/16/10	NJASBO Re: School Bus. Administration, Mt. Laurel, NJ	75.00	75.00
J. Heim	B&G	8/31/10	Boss Snowplow Service Boss Technical Service School, Harrisburg, PA	40.00	40.00
Total for Month					115.00
Total for Year					\$390.00

I. APPROVE NO CHILD LEFT BEHIND ALLOCATIONS FOR FY11

Accept No Child Left Behind allocations for Fiscal Year 2011 totaling \$647,399 and distributed as follows:

TITLE/DESCRIPTION	FUNDING
TITLE IA	\$452,001
TITLE IIA	\$112,695
TITLE IID	\$ 870
TITLE III	\$ 81,833

J. NO CHILD LEFT BEHIND PARENT INVOLVEMENT PLAN

The New Jersey Department of Education requires Board approval for a District plan for parent involvement in its Title I Schools.

K. APPROVAL TO SUBMIT TITLE IA ARRA AMENDMENT

As there have been changes in the 2010 Title IA ARRA Consolidated Application, the New Jersey Department of Education requires Board approval for an amendment.

The amendment moves funds into the Melvin H. Kreps School for instructional supplies and professional development resources.

L. APPROVAL OF CURRICULUM AT HHS FOR 2020-11

The Board of Education approves the District curriculum on an annual basis.

The following is a list of new high school level curriculum for 2010-11 school year.

- Music Production
- Musical Theater
- Songwriting
- Woodworking and Drafting Design
- AP Music Theory
- AP Language & Composition
- Digital Design II
- Business Practice Firm

All of the above is available for review on the District Website (**SHAREPOINT**).

**M. OUT OF DISTRICT PLACEMENTS FOR REGULAR AND ESY SCHOOL PROGRAMS
Private & Public Schools**

Academy Learning Center <u>Tuition September 1, 2010 through June 30, 2011</u>				
1. Student	#720023	REG.		\$ 46,980.00
		ESY.		\$ 4,379.00
2. Student	#9800678	REG.		\$ 46,980.00
3. Student	#202144	REG.		\$ 37,980.00
Collier High School <u>Tuition September 1, 2010 through June 30, 2011</u>				
1. Student	#500228	REG.		\$ 47,471.40
Eden Institute <u>July 5, 2010 through June 30, 2011</u>				
1. Student	#720019	ESY		\$ 12,186.80
		REG.		\$ 56,363.95
		EXTENDED DAY PROGRAM		\$ 9,717.50
2. Student	#700333	ESY		\$ 13,405.48
		REG.		\$ 56,363.95
		EXTENDED DAY PROGRAM		\$ 9,717.50
High Point				
1. Student	#201055	REG.		\$61,200.00
New Hope Academy <u>Tuition July 1, 2010 through June 30, 2011</u>				
1. Student	#600231	ESY		\$ 4,462.50
		REG.		\$ 39,250.00
2. Student	#400274	REG.		\$ 39,250.00
The Newgrange School <u>Tuition September 1, 2010 through June 30, 2011</u>				
1. Student	#600765	REG.		\$ 46,134.32
The Rugby School <u>Tuition July 12, 2010 August 20, 2010</u>				
1. Student	#600796	REG.		\$ 57,713.40
2. Student	#701672	REG.		\$ 57,713.40
3. Student	#4886	REG.		\$ 57,713.40
Y.A.L.E. School, Inc. – Cherry Hill <u>Tuition September 1, 2010 through June 30, 2011</u>				
Student	#72043			\$ 42,309.00

N. ESTABLISH AND/OR ELIMINATE A SPECIAL EDUCATION PROGRAM OR SERVICE EFFECTIVE SEPTEMBER 1, 2010

1. The request to establish and/or eliminate a special education program is based on the needs of students with disabilities enrolled in the East Windsor Regional School District.
2. There is a need to document special education programs in the District identified on the *Shared Educational Services Portal* for Mercer County.

ESTABLISH the Following Special Education Programs:

Grace N. Rogers Elementary School

- One (1) Self-Contained Autistic (Ages 5 – 7)
- One (1) Self-Contained SLD (Ages 5-7)
- One (1) Self-Contained SLD (Ages 7-9)

Ethel McKnight Elementary School

- One (1) Self-Contained Autistic (Ages 5 – 7)

ELIMINATE the Following Special Education Programs:

Grace N. Rogers Elementary School

- One (1) Self-Contained Autistic (Ages 6 – 7)
- One (1) Self-Contained Multiple Disabilities (Ages 8 – 11)

Walter C. Black Elementary School

- One (1) Self-Contained SLD (Ages 7-9)

Perry L. Drew Elementary School

- One (1) Self-Contained BD (Ages 9-11)

It is recommended that the Board approves to establish and eliminate the above Special Education Programs.

O. PROFESSIONAL SERVICES FOR STUDENTS

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
MCSSSD	<ul style="list-style-type: none"> • Community Resource and Assessment Services • Assistive Technology • Integrated Preschool Program 	Per Rate Schedule
Dr. Dorothy Pietrucha	Neurological Evaluations	\$175.00
Gladys Portacio	Evaluations	\$450.00
Roman Perez	Evaluations	\$450.00
Maria Tapia-Burch	Evaluations	\$180.00

P. REMOVAL OF INELIGIBLE AFFIDAVIT STUDENTS

In 1994, the NJ Legislature created a new classification of children entitled to attend school within a district: affidavit students. The statute provides that children could attend school based on domicile, residence, or affidavit status.

Affidavit students either live with their parents or guardians in the home of a district resident or the affidavit students live alone in the home of a district resident due to unusual circumstances which include the inability of the parent/guardian to provide financial and/or emotional support. Affidavits are *legal* documents that *must* be completed. Affidavits must be completed annually, include current supporting documentation, and must be approved by the school district. The East Windsor Regional School District has repeatedly, and over a very lengthy period of time, requested current affidavits and the usual supporting documentation (lease or mortgage statement or tax bill, current utility bill, etc) from the families of the students and the residents of the dwellings where they reside. All this information must be provided. These persons have not provided all the required documentation, have not responded to and/or ignored our many requests which have taken the form of personal contacts, phone calls, letters, etc. As such, we are requesting that the Board of Education remove the following students from the district attendance rolls.

Student ID #	Grade	School
9800661	12	HHS
839395	12	HHS
502484	4	WCB
9800097	1	EMK
9800644		HHS
603134	2	PLD
720159	10	ODD
503016_		EMK
602092	6	MHK
603135	2	PLD
402843	2	PLD
839487	9	HHS
603173	2	GNR
8102477	10	HHS
9800592	1	GNR
9800591	1	GNR
602247	6	MHK
9800548	2	PLD
9800547	4	PLD
9800552	1	WCB
839505	9	HHS
8102449	11	HHS
502974	2	EMK
9800607	2	GNR
502799	3	EMK
602971	3	PLD
602494	4	PLD
502894	2	EMK
600619	11	HHS
9800395	1	EMK

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9800214	1	PLD
9800623	PS	GNR
602791	7	MHK
9800239	1	PLD
1010493	12	HHS
9800621	11	HHS
402830	2	WCB
400371	11	HHS
9800583	1	GNR
400361	9	HHS
819311	10	HHS

Q. 2010-11 TRANSPORTATION ROUTES

District transportation routes must be Board approved each school year.

The Bus Routes for the 2010-11 school district are available for review on the District’s Sharepoint website and on file in the Board Secretary’s office.

R. EWEA TUITION REIMBURSEMENT

East Windsor Regional School District staff members are entitled to tuition reimbursement for graduate level courses they took during the 2009-10 school year.

Bionde, Joseph	Grand Canyon University	2,195.78
Bland, Candice	TCNJ	2,156.88
Brower, Mary	Marygrove College	1,635.77
Casey, (Harper) Laura	Rutgers University	2,166.78
Christie, Lauren	Rider University	2,175.78
Contreras, Gretchen	National University	1,956.78
Elko, Andrew	College of New Jersey	1,671.00
Francis, Nicole	Walden University	1,710.78
Hansen, Suzanne	New Jersey City University	1,806.03
Meloney, Sean	College of New Jersey	1,721.10
O’Connor, Cheryl	Marygrove College	1,635.77
Paoletti, Franco	Thomas Edison State College	1,437.00
Soto, Karitsa	Rider University	1,740.00
Tursi, Danielle	Kean University	1,740.77
Weiss, Kevin	Northeastern University	1,749.78
Velez, Alice	George Washington University	1,293.00
	Total	\$28,793.00

S. TUITION RATES FOR 2010-11 SCHOOL YEAR

The proposed tuition schedule for the 2010-11 school year is below.

Public School tuition rates are computed by a formula provided by the Department of Education.

- Pre School/Kindergarten (1/2 day) \$ 9,096
- Elementary – Grades 1-5 12,108
- Middle School – Grades 6-8 (except Roosevelt) 13,759
- High School – Grades 9–12 (except Roosevelt) 14,233
- Learning and or Language Disabilities 21,165
- Multiple Disabilities 25,959
- Autism 38,187

T. ROOF PROJECTS CLOSEOUT

The District completed substantial roof replacement and renovations last summer. The projects were completed on time and under budget. We received a significant financial award in the form of five School Development Authority project grants totaling almost \$3 million, and we received a very high level of service from the SDA that was invaluable to the success of the projects. Board approval is recommended to memorialize the closeout of the roof projects and submit a letter of thanks to the SDA.

U. APPROVAL OF CONTRACT AMOUNT WITH EAST WINDSOR FAMILY PRACTICE

At its reorganization meeting on April 26, 2010 the EWRSD Board of Education approved. Dr. Howard Cohen, of East Windsor Family Practice, 569 Abbington Drive, East Windsor, NJ as District Health Services Director for the 2010-11 school year. The 2010-11 annual fee for Dr. Cohen's services is \$27,500.00 the same as 2009-10 school year. It is to be paid in 10 monthly installments of \$2,750.00 from September 2010 to June 2011.

V. RENEWAL OF CONTRACT: 2010-11 TRANSPORTATION JOINTURE WITH ROBBINSVILLE PUBLIC SCHOOLS

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the following joint transportation agreement for the 2010-11 school year with the Robbinsville Public School District.

East Windsor will be the "Joiner District" for the following agreement:

Transportation to Notre Dame High School for 22 EWRSD resident students at a total cost of \$12,815.00 for the period September 1, 2010 to June 30, 2011.

W. COMPREHENSIVE MAINTENANCE PLAN

Each year the school district must approve a comprehensive maintenance plan.

The anticipated budget for maintenance must meet a minimum annual target for each school. These targets are listed in Form M1 column F. The school district's budget as shown in column G exceeds the target for each school. The comprehensive maintenance plan report shows all the different types of maintenance performed at each school and the amount spent in 2009-10, the current year budget, and the amounts planned for 2011-12. It is recommended that the Board approve the attached Form M-1, the Detailed Actual Expenditures by Year by Building Worksheet, and the Comprehensive Maintenance Plan Report Actual FY 09-10, Current FY 10-11, and Planned FY 11-12 and approve the submission of the worksheets and report to the NJ Department of Education.

X. APPROVAL OF MEETING MINUTES

The following Minutes of the Board of Education meetings are submitted for approval.

- o May 24, 2010 Regular Meeting
- o May 27, 2010 Special Meeting
- o June 7, 2010 Regular Meeting
- o June 21, 2010 Regular Meeting

Y. BOARD SECRETARY'S REPORT

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of June, 2010 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Z. TREASURER'S REPORT: JUNE, 2010

The Report of the Treasurer of School Monies for the month of June, 2010 is submitted for approval.
The Treasurer's report is in agreement with the Board Secretary's report.

AA. TRANSFER REPORT: JUNE 2010

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

BB. ORDERS OF PAYMENT/BILL LIST – AUGUST 23, 2010

The bill and claims report must be approved by the Board of Education before being submitted for payment.

RESOLVED: That the Board approves the payment of bills and claims in the amount of \$2,266,231.06.

Mr. Lavery moved seconded by Ms. Fallon to approve the routine agenda items as submitted.

On a roll call vote of the Board, Motion to Approve was carried unanimously.

**8CC: SETTLEMENT AGREEMENT: E.B. & N.B. o/b/o D.B v. EWRSD BOE OAL Docket # EDS
(voted on separately)**

All legal/settlement agreements must be approved by the Board of Education.

This was voted on separately, with latest versions of the settlement agreement per attorney recommendation.

Motion to approve will be made with the express understanding that all monetary terms remain as presented but instructional details to be per professional staff determination.

Discussion:

Mr. Lavery commented that the Board is not pleased with the settlement but does so out of economic concerns and the operational aspects of protracted litigation.

Ms. Weisman commented that the welfare and best interest of students is the priority.

Board approval is recommend for the settlement agreement between the EWRSD Board of Education and E.B and N.B o/b/o D.B. (*Contents of which are confidential to BOE*)

Ms. Fallon moved, seconded by Mr. Connolly to approve the proposed settlement agreement as submitted.

Members voting yes: Mr. Connolly, Ms. Fallon, Dr. Harrington. Voting no: Mr. Lavery and Ms. Weisman

Motion to approve was carried with 3 yes votes, and 2 no votes.

9. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

No one spoke.

10. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Ms. Fallon and Ms. Weisman welcomed our new staff and thanked the donors for their donations this evening.

11. ADJOURN

Ms. Fallon moved to adjourn the meeting.

Kurt Stumbaugh, Board Secretary