Board of Education Meeting Minutes September 10, 2018

Call to Order

Board President Vince Engstrom called the meeting of the Board of Education to order at 7:00 p.m. in the Administration Service Center boardroom, 28W250 St. Charles Road, West Chicago, Illinois 60185.

Roll Call

In attendance were Members Jodi Krause, Tammy Mastroianni, Dennis Peterson, Anna Taylor, Lisa Willuweit, and Vince Engstrom; Jack Buscemi - absent; Superintendent Dr. Philip Ehrhardt; Business Manager, Dr. Shelley Clark, Evergreen Elementary School Principal, Laura Pfanenstiel; Benjamin Middle School Principal, Mike Fitzgerald; Recorder Jennifer Szabo, and members of the staff and community whose signatures are filed with these minutes.

Pledge of Allegiance

President Engstrom led in the Pledge of Allegiance.

Public Hearing on FY 2018-2019

The board entered into a public hearing to receive comments regarding the 2018-2019 fiscal year budget. Member Taylor motioned and Member Krause seconded to leave open session. On a roll call vote, members Krause, Mastroianni, Peterson, Taylor, Willuweit and Engstrom – aye. Member Buscemi – absent. Dr. Clark presented the public hearing. There were no public comments. Member Mastroianni motioned to Member Taylor seconded to adjourn public hearing and return to open session. On a roll call vote, Members Krause, Mastroianni, Peterson, Taylor, Willuweit and Engstrom – aye. Member Buscemi – absent.

Approve Agenda

Member Mastroianni moved and Member Peterson seconded to approve the agenda as presented. On a roll call vote, Members Mastroianni, Peterson, Taylor, Willuweit, Krause and Engstrom – aye. Member Buscemi - absent. Motion carried.

Board Salutes
The board extended a special salute to Marty Bernet and Randy Johnson from Nameplate and Panel Technology for their efforts to design, create, and the signage for the schools.

The board recognized Dr. Todd Huenecke for being selected for Illinois State Board of Education (ISBE) for Those Who Excel – Merit Award.

In addition, the board saluted Mike Fitzgerald for receiving, Illinois State Board of Education (ISBE) Those Who Excel – Excellence Award for the Administrators category.

Dr. Ehrhardt mentioned that these accomplishments are noteworthy especially given the size of our faculty!

Approve Drafts of Minutes

Regular Meeting Minutes of August 13, 2018
Executive Session Meeting Minutes of August 13, 2018

Member Mastroianni moved and Member Taylor seconded to approve the minutes as presented. On a roll call vote, Members Mastroianni, Peterson, Taylor, Willuweit, Krause and Engstrom – aye. Member Buscemi – absent. Motion carried.

Superintendents Report

New Staff Introductions – Principals Mike Fitzgerald and Laura Pfanenstiel introduced their new staff. New staff includes Melissa Russell, Teacher at Benjamin Middle School replacement for Rich Feffer while out on leave; Kim Clark, Evergreen Elementary School, secretary; Donna Maday, Evergreen Elementary School, teacher assistant; and Jennifer Nelson, Evergreen Elementary School, lunchroom assistant.

Acknowledge Newly Tenured Teachers – No teacher acquired new tenure status.

Planning Timeline for Superintendent Search – Anne Noland, BWP consultant presented the timeline for the superintendant search process. Board members selected December 12 and 13 for the board to conduct first round of interviews with 4-6 candidates. December 15, 8:00 a.m. – 12 noon will be used as an alternative interview date as needed. The board will interview two candidates for a second time on December 18 and 20.

Opening of School/Enrollment Status Report/Sixth Day Count of Students – Dr. Ehrhardt presented a report on the beginning of the school year, and current student enrollment, including the sixth day count of students. District total for 2018-2019 school year is one student less than 2017-2018 district total.

Administrators’ and Teachers’ Salary and Benefits 2018 Report – Dr. Clark presented the Administrator’s and Teachers’ Salary and Benefits 2018 Report and will report to the State Board of Education on or before October 1 the compensation information of administrators and teachers. The report will be posted on the district website.
Summer Improvements Projects Video – The board watched a 2018 summer improvements project video. The video is on social media and the district website, and will be used at the Open House on September 27.

Growth Mindset Professional Development – Dr. Ehrhardt explained growth mindset which has replaced assessment as an area of professional development. Dr. Ehrhardt shared the professional development focus areas.

Recent Cost-Savings Measures – Dr. Ehrhardt presented a list of the 2018 cost-savings measures. Most of the measures are a result of Tim Kazmierczak’s efforts. Dr. Clark shared a 6.4 percent decrease in cost of electric.


FOIA Requests – We received a request under the Illinois Freedom of Information Act, 5 ILCS 140/ on September 6, 2018 from Bethany Simpson, Data Acquisition Specialist, SmartProcure for any and all purchasing records from 2018-06-01 to current. We have complied with the request.

Presidents Report

Board Planning Calendars for September and October – President Engstrom reviewed the timelines with the school board.

2018 Joint Annual Conference Registration – Leadership: Sharing the Vision, November 16-18, 2018, Sheraton Grand Chicago. President Engstrom asked members to confirm whether they will be able to attend. Members Krause, Mastroianni, Peterson, Taylor, Willuweit, Engstrom will attend. Members Taylor and Engstrom and Dr. Ehrhardt will present.

Citizens Desire to Address the Board on Agenda Items

There was nobody in the audience who desired to address the Board.

Board Reports and Requests

Report: SASED – Dr. Ehrhardt reported that based on the federal audit of Illinois, Benjamin School District 25 will now receive the special education funds. The district then will pay SASED the appropriate amount.

DuPage Division Fall Dinner Meeting – The October 2 meeting will be “From Distress to Success. Policies and Practices to Strengthen Student Well-being, Presenter: Glenn “Max” McGee, Hilton Lisle/Naperville, 6:00 p.m. Member Peterson and Dr. Ehrhardt will represent the district at the meeting.

West Chicago Intergovernmental Meeting – 7:00 p.m., West Chicago District 33, October 29, 2018. Member Willuweit and Dr. Ehrhardt will represent the district at the meeting.

Carol Stream Intergovernmental Meeting – 7:00 p.m., Fountain View, October 30, 2018. Member Engstrom and Dr. Ehrhardt will represent the district at the meeting.
2019 NSBA Annual Conference – Philadelphia, PA, March 20 – April 1, 2019. There was a consensus that board members will not attend the conference.

Financial Report

Year-To-Date Financial Statements and Treasurer’s Report For The Months Ended August 31, 2018
Accounts Payable: 08/14/18 – 09/10/18 = $906,798.61
Payroll: 08/01/18 = $27,766.73; 08/15/18 = $30,175.72; 08/31/18 = $172,595.86

Member Krause motioned and Member Taylor seconded to approve the Financial Report as presented. On a roll call vote, Members Krause, Mastroianni, Peterson, Taylor, Willuweit and Engstrom – Aye. Member Buscemi – Absent. Motioned carried.

Consent Agenda

Personnel

Retirement of Denise Flagg, Evergreen Elementary School, Teacher Assistant.

Employment of Donna Maday, Teacher Assistant, Evergreen Elementary School, $12.17/hourly.

Revisions of Hazardous Bus Routes – Dr. Ehrhardt presented the revised resolution requesting continuation of state-approved existing hazardous bus routes as follows: 25-88-2 Evergreen School route along County Farm Road from Vale to Birch bark; 25-88-3 Benjamin School route along North Avenue from County Farm Road to Prince Crossing Road; 25-95-1 Diversey, Wynn, Kenwood/Fair Oaks intersection and north and south on Fair Oaks Road to district boundaries; 25-95-2 Along Morton Road from Mardon to Birch bark; 25-98-1 Fair Oaks Road to Benjamin School, St. Charles Road from North Avenue to Klein Road.

Member Willuweit motioned and member Mastroianni seconded to approve the Consent Agenda as presented. On a roll call vote, Members Krause, Mastroianni, Peterson, Taylor, Willuweit, and Engstrom – aye. Member Buscemi – absent. Motion carried.

Action Items

Adopt the FY 2018-2019 Legal Budget - Dr. Clark recommended the approval of the budget based on there being no objections made of the budget hearing.

Member Krause motioned and member Mastroianni seconded to approve to Adopt the FY 2018-2019 Legal Budget as presented in the Public Hearing. On a roll call vote, Members Krause, Mastroianni, Peterson, Taylor, Willuweit, and Engstrom – aye. Member Buscemi – absent. Motion carried.

One-time $3,000 stipend for Buildings and Ground Supervisor, Tim Kazmierczak – Due to Tim Kazmierczak extensive efforts to assist the construction projects and to accomplish significant cost-savings measures the board discussed approving a one-time $3,000 stipend.

Member Mastroianni motioned and member Willuweit seconded to approve the One-time $3,000 stipend for Buildings and Ground Supervisor, Tim Kazmierczak. On a roll call vote, Members Krause, Mastroianni, Peterson, Taylor, Willuweit, and Engstrom – aye. Member Buscemi – absent. Motion carried.
Citizens’ Desire to Address the Board on Non-Agenda Discussion Items

There was nobody in the audience who desired to address the Board on Non-Agenda Discussion Items

Discussion Items

There were no discussion items.

Adjournment

The meeting unanimously adjourned at 8:55 p.m.

Respectfully submitted by
Jennifer Szabo, Board Recorder

President, Board of Education

Secretary, Board of Education