

EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES of the REGULAR MEETING on JULY 20, 2015

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on **JULY 20, 2015** at **6:30 p.m.** in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Pete Bussone, Tracy Carroll, Paul Connolly, Christine Harrington, Robert Laverty (6:45 p.m), Kennedy Paul and Alice Weisman

Member(s) Absent: Bertrand Fougnes, Lilia Gobaira

Also Present: Thomas Gialanella, Interim Chief School Administrator
Thaddeus Thompson, SBA/Board Secretary
David Coates, Board Legal Counsel

1. WELCOME/SUNSHINE NOTICE

Board President Alice Weisman called the meeting to order at 6:30 p.m. and read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Ms. Weisman asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

2. PLEDGE OF ALLEGIANCE

3. A. MOTION TO APPROVE AGENDA

Mr. Connolly moved, seconded by Mr. Paul, as follows: "Having read the material received, I move the agenda be approved as submitted."

VOTE: On a roll call poll of the Board, the motion to approve was carried unanimously with '7' yes votes.

B. RESOLUTION: EXECUTIVE SESSION

Mr. Connolly moved, seconded by Mr. Paul to approve the following:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two executive sessions during its Meeting on Monday, July 20, 2015. These closed sessions concern:

1. Student Matters - HIB Hearing
2. Personnel Matters –
 - a. Interim Business Administrator Candidate
 - b. Litigation Matter
3. Former Employee Litigation Update
4. Bullying Report

Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists.

4. EXECUTIVE SESSION -HIB HEARING

The Board went into closed session.

- Return to Open Session

5. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Mr. Connolly spoke on the recent meeting of the finance committee. A topic of discussion was the purchase of new buses. Buses have to be “retired” after 15 years. We just purchased 4 new buses and have big purchases ahead; 7 years from now we can anticipate purchasing 15-20 buses.

Mr. Paul noted that we should look at other options such as lease purchase of buses; start planning for this ahead of time.

Ms. Harrington commented that she and Ms. Weisman met with high school administrative team regarding class rank policy. There were lots of issues but have come up with a solution that we feel is best for our students.

Ms. Weisman asked about the progress of construction

Mr. Thompson responded that the science labs and elevator are on schedule. Classroom furniture has been ordered. The renovations are going smoothly. The GNR and WCB ROD Grants projects for doors and fire panels are also moving forward and on schedule.

6. FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

7. FIRST READING OF BOARD POLICIES

Mr. Dzwonar spoke to the Board on the Policies up for first reading, specifically Policies 5430 and 5440. He explained to the Board the changes recommended regarding the new ranking system. He noted this will first get implemented with 2019 incoming freshmen. Discussion ensued on the topic.

Action: Mr. Connolly moved, seconded by Mr. Paul that the following policies be approved on first reading:

- A. P 5430 - Class Rank – Revised/Recommended
- B. P 5440 - Honoring Pupil Achievement – Revised/Recommended
- C. P 5460 - High School Graduation – Revised/Mandated
- D. P 8550 - Outstanding Food Service Charges – New/Recommended

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 7 ‘yes’ votes.

5430 - Class Rank – Revised/Recommended

5440 - Honoring Pupil Achievement – Revised/Recommended

Clustering at the top (high grades) combined with weighted classes, creates inaccuracies in ranked performance. Thus the policy encourages students to take specific classes just for ranking as opposed to classes that might be more aligned to students’ interests, abilities, or talents. Revision of the current policies is essential in order for students to take advantage of robust high school curriculum opportunities without being penalized.

5460 – High School Graduation - Revised

School districts have been informed the New Jersey State Board of Education and the Department of Education are transitioning away from the High School Proficiency Assessment (HSPA) as the statewide assessment graduation requirement and will be using End-of-Course assessments as part of the Department's collaborative work with PARCC. A September 30, 2014 Memorandum from the Commissioner of Education and subsequent clarification memoranda from the Department explains for the high school graduating classes of 2016, 2017, and 2018 students will be able to satisfy the statewide assessment graduation requirement demonstrating proficiency in English Language Arts and Mathematics by achieving passing scores on the PARCC assessments *or* by meeting or exceeding "cut scores" on third-party college readiness assessments (substitute competency assessments). Students that do not demonstrate competencies either through PARCC or a substitute competency tests may use the NJDOE Portfolio Appeal review process that has been in place since May 2010 throughout this transition process. Policy Guide 5460 – High School Graduation has been revised to remove any reference to the previous statewide assessment graduation requirement and has been updated to provide for the new PARCC, substitute competency assessments, and the Portfolio Appeal review process. The minimum number of credits for graduation, the specific subjects that must be taken, and all other significant parts of the existing Policy Guide 5460 have not changed.

Districts should carefully review this updated Policy Guide as it addresses the state's transition program beginning with the class of 2016 and does not affect the class of 2015. It is suggested a Board motion adopting this updated Policy include language that this Policy is effective July 1, 2015 for the classes of 2016, 2017, 2018 and the existing Policy 5460 shall be effective for the class of 2016. This Policy Guide will be revised again when the reference to the old assessment requirements are replaced with the new assessment requirements in the administrative code. Districts that do not have a high school do not need this Policy. Policy Guide 5460 is **MANDATED**

8550 – Outstand Food Service Charges – New/Recommended

A policy needs to be in place regarding parents' responsibility for payment of monies charged for food services for their children.

8. ANNOUNCEMENTS

Mr. Gialenella noted this is his first day "on the job" and is looking forward to working for the District as we pursue the search for a permanent CSA.

9. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

There were none.

10. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

11. EXECUTIVE SESSION

The Board went into a second closed session.

- **Return to Open Session**

12. MOTION TO APPROVE ROUTINE AGENDA ITEMS BY EXCEPTION

Mr. Connolly moved, seconded by Mr. Paul to approve the following items by exception:

A. Staffing

B. Removal of Ineligible Affidavit Students

In 1994, the NJ Legislature created a new classification of children entitled to attend school within a district: affidavit students. The statute provides that children could attend school based on domicile, residence, or affidavit status. Affidavit students either live with their parents or guardians in the home of a district resident or the affidavit students live alone in the home of a district resident due to unusual circumstances which include the inability of the parent/guardian to provide financial and/or emotional support. Affidavits are *legal* documents that *must* be completed. Affidavits must be completed annually, include current supporting documentation, and must be approved by the school district. The East Windsor Regional School District has repeatedly, and over a very lengthy period of time, requested current affidavits and the usual supporting documentation (lease or mortgage statement or tax bill, current utility bill, etc) from the families of the students and the residents of the dwellings where they reside. All this information must be provided. These persons have not provided all the required documentation, have not responded to and/or ignored our many requests which have taken the form of personal contacts, phone calls, letters, etc. As such, we are requesting that the Board of Education remove these students from the district attendance rolls until such documentation is attained. A list of students is on file in Community Services and Administration Office.

C. Application for CJ Pride Minority Recruitment Consortium

CJ Pride is a Minority Recruitment Consortium which the District joins annually.

D. Bullying Report from June 15, 2015 - as was discussed during executive session at the June 15, 2015 Board of Education meeting.

E. Field Trip Locations for 2015-16

The Board of Education approves all locations for school field trips. A list of field trip locations for approval for the 2015-2016 school year is submitted for Board approval and is kept on file in the Superintendent's office.

F. Overnight Field Trips

1. HHS Teen PEP Program Trip To Lanoka Harbor, NJ

The HHS Teen Pep Program would like to attend a two-night retreat at the Murray Grove Retreat Site in Lanoka Harbor, NJ from August 3-5, 2015. The trip is a retreat to improve facilitation skills and increase student knowledge of sexual health.

2. HHS World Language Program French Trip

The World Language Program of Hightstown High School would like to have a trip to Paris, Normandy, and Brittany, France from March 24 to April 1, 2016. The trip will enable the students to use French to engage in meaningful conversations while gaining an understanding of other cultures.

3. MHK Band And Chorus Trip To PA

The 8th grade band/chorus of the Kreps Middle School would like to have an overnight field trip to Lancaster, PA from May 13-14, 2016. Attached is information on the field trip.

G. New Gifted and Talented Middle School Curriculum

In 2009, the Board approved a reduction in force, eliminating a full time gifted and talented teacher in the middle school. To replace this position, the gifted and talented program ran as a pull out course, with varied teachers running courses roughly once a week for nine weeks in grades six and seven. In eighth grade, all GT was offered as advanced course work. Over time, schedule constraints and teachers unwilling to teach a fifth period for an hourly rate resulted in fewer course offerings for students.

Additionally, an increasing number of students dropped out of the gifted and talented courses. This was attributed to the limited course offerings (almost exclusively science in the past two years) as well as pull out classes being offered during advanced math courses. For the past year and a half, science and social studies began running curriculum compacting in heterogeneous classes. While this was done on a small scale, it enabled students to accelerate in their content without leaving the classroom or missing coursework. It also maintains the integrity of heterogeneous classes. By expanding this to ELA classes, students will be provided with accelerated reading materials and aligned units of study in their SS classes. US Literature Mini Qs and PBL research opportunities would run in each MP for grades six and seven. This will better prepare students for advanced coursework as they enter high school. Compacting would still take place during the classroom instructional time. The addition of a teacher to support students in their compacting will result in richer feedback, lesson delivery targeting specific enrichment goals, and enhanced project design by students. Research supports that compacting is best facilitated by a teacher who meets weekly with students for the purpose of lessons and feedback. A full time gifted and talented teacher would push-in to heterogeneous classes to support accelerated learning in language arts and social studies. This model would enable the middle school to continue to offer heterogeneous classes providing enrichment learning to those identified through a multiple measure metric. Classroom teachers are critical in developing and supporting the GT teacher in the implementation of compacting units and assessments. Students would be identified for this program using a rubric which evaluates prior placement, current levels in literacy, interest, and class performance. Currently, the criterion is a passing score on the OLSAT assessment in grade 3-5. This has not been a strong indicator of student success in specific content in middle school. It also provides an overall aptitude score, versus an evaluation of individual interest and talent in specific course work. This would result in no changes to the current gifted and talented science class running for sixth and seventh grade students. This course accelerates students in skills and content for the advanced eighth grade course. It is recommended that the Board approve enhancing the gifted and talented program to support compacted learning in MS SS and ELA coursework. Current pull out courses in science would still be offered to students for the nine week periods currently available. This change would necessitate hiring a Gifted and Talented teacher for Melvin H. Kreps.

H. Modification of Middle School Social Studies Curriculum (Sequence)

In 2009, the Board approved a United States History resource for grade seven. With a realignment of curriculum, US History will move from sixth grade to seventh grade. This will provide greater opportunity to infuse the Common Core RH standards with age-appropriate primary and secondary source documents.

It will also provide a seamless transition in content between an enhanced fifth grade US History program and the sixth grade course. Over the course of the next three years, Civics (currently in grade 8) will migrate to grade 7. Ancient World History will move to Grade 8. This will better prepare students in the eighth grade for an in depth course in World History as ninth graders. Approval is requested for the adoption of a new primary resource, *Pearson American History: Beginnings to 1877 (2016 edition)*. This update is needed in order to realign the curriculum and implement the Common Core ELA Standards as mandated by the NJDOE. This particular resource will also enhance opportunities for digital assessment and support student document analysis with applications that enhance readability of text. Our current middle school US History text, *American History* by Pearson (2008) will no longer be supported digitally by the vendor. (continued)

While this was a high quality teaching tool, it can no longer be purchased from an approved vendor. Additionally, we are in need of an updated volume that includes CCRH enhancements, argument based writing, and stresses text dependency in document and secondary source writing. Several texts were reviewed and tested in lessons by current US History teachers. This committee of teachers reviewed and ranked all available aligned resources this spring and determined the Pearson 2016 text would best serve the needs of our students. To complement the text, teachers will also be using resources previously purchased for document analysis including the Gilda Lehrman Teacher Resource binder and the DBQ project binders for grades 6-8. Curriculum writers will work this summer to update curriculum maps and ensure these resources support and enhance the progress indicators. Additionally, professional development will be offered to teachers to support infusion of core resources effectively in all classrooms. It is recommended that the Board approve the adoption of a new primary US History resource in grade six and the change in sequence for courses as recommended above. With this realignment, all required standards for World and US History, grades 5-8, will continue to be taught in compliance with the 2009 NJCCCS for Social Studies.

I. Travel and Related Expenses

R. Raimondo S. Nase	Student Services	Oct 16, 2015	Two registrations to attend Autism NJ Conference, Atlantic City, NJ	200.00	400.00
R. Raimondo S. Nase	Student Services	Oct 16, 2015	Anticipated expenses to attend Autism NJ Conference, Atlantic City, NJ	75.00	150.00
S. Small	Curric	Oct 22-23, 2015	Registration for FEA/NJPSA/NJASCD Fall Conference, Long Branch, NJ	260.00	260.00
M. Beckman	Student Services	Oct 15-16, 2015	Registration to attend Autism NJ Conference, Atlantic City, NJ	350.00	350.00
M. Beckman	Student Services	Oct 15-16, 2015	Anticipated expenses to attend Autism NJ Conference, Atlantic City, NJ	355.00	355.00
S. Rozycki	WCB	Oct 22-23, 2015	Registration for FEA/NJPSA/NJASCD Fall Conference, Long Branch, NJ	260.00	260.00
E. Alexander E. Gertel	Guidance	Aug 26-27, 2015	Two registrations to attend Business Writing and Grammar Skills Made Easy & Fun, Freehold, NJ	332.65	665.30
E. Gertel	Guidance	Aug 26-27, 2015	Anticipated expenses to attend Business Writing & Grammar, Freehold, NJ	150.00	150.00
L. Emmerson	MHK	Oct 22-23, 2015	Reg. for FEA/NJPSA/NJASCD Fall Conference, Long Branch, NJ	260.00	260.00
M. Griffin	Curric	Oct 22-23, 2015	Registration for FEA/NJPSA/NJASCD Fall Conference, Long Branch, NJ	260.00	260.00
K. Cubano S. Kaplan G. Lee M. Mullen	HHS	June 29 – July 2, 2015	Four registrations to attend Rutgers Summer College for Teachers, New Brunswick, NJ	575.00	2300.00
Monthly Total					\$5410.30
YTD Total					\$5410.30

J. Approve ESEA-NCLB Grant Submission for FY15-16

Authorizes the submission of the ESEA-NCLB application for Fiscal Year 2015-2016, and accepts the assurances and grant award of these funds. The ESEA-NCLB for Fiscal Year 2014 totals \$754,783 distributed as follows:

TITLE/DESCRIPTION	FUNDING
TITLE IA	\$526,945
TITLE IIA	\$84,259
TITLE III	\$116,615
TITLE III Immigrant	\$26,964

K. Contract with Center for Supportive Schools for Peer Group Connection Program at HHS

At the April 20, 2015 meeting of the EWRSD Board of Education, the Board approved that Hightstown High School and the Center for Supportive Schools (“CSS”) will partner to implement Peer Group Connection (“PGC”), an evidence-based school peer leadership program that supports and eases students’ transition from middle to high school beginning with the 2015-2016 school year and each year thereafter. The cost to implement this program is a **onetime** payment of \$60,000.

L. Out of District Placement in Public and Private Schools

Eden Institute, Inc.

Tuition July 6, 2015 through June 21, 2016

1. Student:	#101460	REG	\$ 71,321.20
		ESY	\$ 13,493.20

Commission for the Blind & Visually Impaired - State of New Jersey

Tuition September 1, 2015 through June 30, 2015

1. Student:	#102996	RSY	\$ 1,900.00
2. Student:	#102906	RSY	\$ 1,900.00
3. Student:	#402892	RSY	\$ 1,900.00

Legacy Treatment Services – The Mary A. Dobbins School

Tuition July 6, 2015 through June 17, 2016

1. Student:	#401101	ESY	\$ 9,606.00
		RSY	\$ 57,636.00
2. Student:	#720262	ESY	\$ 9,606.00
		RSY	\$ 57,636.00

Rock Brook School

Tuition July 6, 2015 – June 21, 2016

1. Student:	#720686	ESY	\$ 9,618.30
		RSY	\$ 57,709.80

The Rugby School at Woodfield

Tuition September 8, 2015 through June 23, 2014

1. Student:	#101430	RSY	\$ 63,867.60
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Y.A.L.E. School, Inc. – Cherry Hill

Tuition July 6, 2015 through June 20, 2016

1. Student:	#201704	ESY	\$ 8,092.20
		RSY	\$ 48,553.20

M. Professional Services for Students

Catapult Learning, LLC	Evaluation & Determination of Eligibility Services	192/193 Services
Catapult Learning, LLC	Instructional Services	192/193 Services
Catapult Learning, LLC	Non-Public Services Under I.D.E.A. (Part B)	Basic and Preschool Funds
inlingua Translation Services	Foreign Language interpreter	Per Fee Schedule
Mercer County Special Services School District	Community Resource/Assessment Services	Per Fee Schedule

N. FY 2016 IDEA Application

Approval is requested to submit an application to the New Jersey Department of Education for the following grant funding for the 2015-2016 school year.

- Individuals with Disabilities Education Act (IDEA-Part B) Grant Number: 21-1245-16
 Program Duration: September 1, 2015 through June 30, 2016
 Grant Amount: Basic: \$1,349,136
 Preschool: 52,195

It is recommended that the Board approves submitting the attached FY 2016 Individuals with Disabilities Education Act (IDEA) Application to the NJ Department of Education.

O. Rutgers: Natural Setting Therapeutic Management

In an effort to meet Least Restrictive Environment (LRE) there is a need to develop in-district programs to support students with behavioral disabilities. Contracted services with Rutgers University to develop and maintain a comprehensive in-district program for students with behavioral disabilities.

Therapeutic management will support program development to include students with disabilities and students considered “at risk” for possible classification; and assist the District with building capacity to sustain the program following implementation.

- Program delivery will be in four phases:
 1. Clarify the needs of the target population of students (Needs Assessment)
 2. Design the program’s components and procedures (Program Design)
 3. Implement the program’s design while making necessary changes based upon reliable information and feedback (Implementation)
 4. Evaluate the program as a basis for continuous improvement (Evaluation)

P. Minutes of Regular Meetings; June 1st & June 15, 2015 – as submitted. Posted on District website.

Q. Award of Bid: Central Jersey Waste & Recycling, Inc.

The District has advertised for bids for refuse and recycling for a three year term. On June 12, 2015 bids were opened and read out loud by the School Business Administrator. The School Business Administrator has determined to award the bid to the vendor with the lowest responsible prices for the bid items A, B, and C to Central Jersey Waste and Recycling Inc. of Ewing, NJ. for a 3 year term July 1, 2015 to June 30, 2018. Bid results are on file in the Business Office.

R. Approve Majestic Oil Col Inc. as Vendor for Unleaded Gasoline and Diesel Fuel

The contract with the District’s fuel vendor has expired as of July 1, 2015. In lieu of going out to bid for unleaded gasoline and diesel fuel, a School Business Administrator may opt to choose a vendor from the NJ State Contract List which offers State contract approved pricing. After review of the vendors serving the County of Mercer, it is recommended that the Board approve MAJESTIC OIL CO. INC. of Cherry Hill, NJ for the provision of unleaded gasoline per State contract T-0083 for unleaded gasoline and State contract T-1845 for low sulfur diesel fuel.

S. Approve Sonitrol Security of Central NJ as Sole Source for Security Related Equipment/Services

The District recognizes the need for security related equipment and services. As there are concerns related to allowing site inspections of our existing security related infrastructure, it is advisable to designate a sole source provider for this equipment and services by resolution.

RESOLUTION: Designation of Sole Source Provider for Security Related Equipment & Services

Whereas, the District has extensive current installations of security related equipment from our existing provider Sonitrol Security of Central New Jersey, Inc. (Sonitrol), and

Whereas, The District receives ongoing maintenance and support for this equipment from Sonitrol, and

Whereas, greater operational efficiency is obtained by limiting the number of vendors involved with security equipment and services, and

Whereas, there is a legitimate concern that District security could be compromised by allowing site inspections of our security related infrastructure as a part of open public bidding,

Now, Therefore Be it Resolved to designate the firm of Sonitrol Security Inc. of Central NJ as the sole source for security related equipment and related services for the 2015-16 school year.

T. RESOLUTION: Addendum to Renew Chartwells as District FSMC for 2015-16 school year

The District awarded the RFP for Operation and Management of the School Food Service Program to Chartwells Food Service at the June 23, 2014 meeting. This contract may be renewed annually by mutual written agreement of the Local Education Agency (LEA) and Food Service Management Company (FSMC) for up to four additional one year periods, by approving by resolution an addendum to the original contract. Chartwells is requesting a modest increase to the administrative and management fee of 2.75% which is permissible under the terms of the contract. After thorough review by the School Business Administrator it is in the best interest of the Board to re-approve Chartwells as the District FSMC for the 2015-16 school year (first year renewal) in accordance with the attached proposal fees which include the following:

Management Fee: Chartwells shall charge the LEA a management fee of .2275 cents per meal served and meal equivalents.

LEA Guaranteed Subsidy: Chartwells guarantees that the return to the LEA from the Food Service Program for school year 2015-16 will be \$100,000. If the annual operating statement shows a return of less than \$100,000. Chartwells will reduce its management fee by the difference between the actual and the guaranteed amount but in no event shall the reimbursement obligation exceed the amount of Chartwells management fee as set forth above. It is recommended that the Board approve the Contract Addendum with Compass Group USA, Inc. through its Chartwells Division as the District Food Service Management Company for the 2015-2016 per the first year renewal contract addendum, as submitted.

U. Tuition Contract for Homeless Student

The Board is requested to approve the attached contract for a student attending the New Brunswick public school district, whose last known permanent address was in East Windsor N.J.

V. Resolution for Adoption of New Bid Threshold

New bid thresholds, for QPA's and Non-QPA's, became effective July 1, 2015. These amounts QPA - \$40,000 (non-QPA - \$29,000) will remain in effect until June, 2020.

RESOLUTION: Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, the School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the East Windsor Regional School District, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$40,000** for the Board of Education, and further authorizes the School Business Administrator/Board Secretary to award contracts, in full accordance with N.J.S.A.18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

W. Report to Board on School District Contracts for 2014-15

An act concerning school district contracts was approved by the NJ Senate and General Assembly. (C.18A:18A-42.2) on May 7, 2015. It specifies that the School Business Administrator shall submit a written report to the Board a list of all contracts awarded /subject to renewal or expiration during the school year; and to include any applicable Federal and State laws, rules and regulations relating to those contracts. The mandate is submitted for Board review with accompanying details of 18A:18A-42.

X. Board Secretary & Treasurer's Report for May, 2015

WHEREAS, the Board of Education has received the report of the **Board Secretary** and **Treasurer** for the month of **MAY, 2015** submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and

WHEREAS, the report of the Treasurer of School Monies is in agreement with the Report of the Board Secretary;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications, and certifies that after review of the Secretary's Monthly Financial Report (appropriation section), and Treasurer's Report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Y. Transfer Report for May, 2015

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

Z. Bill List for July 20, 2015 in the amount of \$11,948,795.98

AA. Declaration & Removal of Surplus Property

- 1 HHS Pole Vault Mats
2. School buses
3. Technology Equipment

- The high school PE department is in possession of a pole vault mats that are no longer needed. As the Metuchen School District Athletic Director has expressed interest in purchasing the mats, Board approval is requested for this transaction.
- The transportation dept. has 5 buses no longer serviceable and useful to the District. Board approval is requested to post these vehicles for sale on the Board approved auction website “Gov. Deals.com”.
- The Technology Department is in possession of equipment that is no longer of useful service to the district. The recycling company, Technology Exchange, Inc., located in Newtown, PA, has offered to buy this equipment (157 – Workstations, 335 – Monitors, 3 – Network Switches, 13 – Uninterruptible power supplies, 257 – Speaker bars, 315 Computing devices, 68 – Keyboards, and other misc. peripherals) from the district for \$6100.00 which includes certificated data removal and labor/freight charges. Board approval is recommended to sell surplus technology equipment to Tbs Industries, a recycling company, and accept their offer of \$6100.00 as payment.

BB. Award of Bid to C& M Door Controls, Inc. for Exterior Door Replacement at GNR and WCB

On July 16, 2015 were received, open and read aloud for Exterior Door Replacement at the Grace N. Rogers and Walter C. Black Elementary Schools. After review of the bids by the Business Administrator and District Architect it is determined that the lowest responsible bid for the above project was received from C&M Door Controls, Inc. of Port Reading, NJ with a total base bid of **\$56,345.00** to cover door replacements for the following New Jersey School Development Authority (NJSDA) Projects:

<u>Project Number</u>	<u>Project Description</u>
1245-080-14-1012-GO4	Black Elementary School Roof/Door /Fire Alarm Replacements
1245-060-14-1009-G04	Rogers Elementary School Roof/ Door /Fire Alarm Replacements

The Business Administrator has forwarded a copy of the bid documents to the Board Attorney for review and comments. It is recommended that the Board approve the award of bid and contract for exterior door replacement at the Walter C. Black and Grace N. Rogers Elementary School to C&M Door Controls, Inc. of Port Reading, NJ. with a total bid award and contract amount of \$56,345.00 pending review and recommendation by Board Attorney.

13. Interim School Business Administrator / Interim School Board Secretary (*added at meeting*)

The District has the need for an Interim School Business Administrator/Board Secretary to serve while a permanent replacement is sought. **Mr. Nicholas Puleio** is a veteran Business Administrator with a wealth of experience and is available for the assignment.

Action: Mr. Connolly read out loud the following RESOLUTION for Board approval:

BE IT RESOLVED, that the attached contract for Interim School Business Administrator/ Board Secretary is approved by the East Windsor Regional School District Board of Education, subject to approval of the Executive County Superintendent.

Second: Mr. Paul

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 7 ‘yes votes.

14. Mr. Connolly moved, seconded by Mr. Paul to adjourn.

As recorded by *Thaddeus Thompson, Board Secretary*