



## SY 2017-2018 SCC MEETING MINUTES

STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
AIEA HIGH SCHOOL  
98-1276 ULUNE STREET  
AIEA, HAWAII 96701

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**DATE:** August 7, 2017

**LOCATION:** Aiea High Admin Conf Room

**MEMBERS PRESENT:** David Tanuvasa, Jhameel Meyer, Sarah Hancock, Ken Kang, Leona Kaapuni, Sean Okamoto, Pylin Kealoha, Inga Mogote, Brianna Hafer, Christy-Ann Villanueva

**ADDITIONAL MEMBERS/GUEST:**

**FACILITATOR:** Ken Kang

**RECORDER:** Sarah

**NORMS OF COLLABORATION - PLEASE REVIEW**

- Attentive Listening
- Mutual Respect
- Appreciation / No Put Downs
- Right to Pass / Participate

**HABITS OF MIND:**

**MINUTES:**

**INTRODUCTIONS:** Call to Order from Ken Kang at 5:30pm. Welcome to all new members, including new admin team. Greetings from D.Tanuvasa and J.Meyer. A few statements of intent for the coming school year.

**NEW BUSINESS:**

- **REPORTS**
  - Principal
    - A small group of faculty(teachers) will be attending professional development in Tennessee to bring back models to support student needs on project-base instructions
    - Accreditation process. WASC information is being updated to provide the best and most accurate information about the school. Only one year until they come to begin this process. This is important for the school and for the graduating students. Importance of working on this continuously and proactively.
      - The decision was made to hire a consultant to help the school meet this time goal.
  - Classified Staff
    - Dress code clarification request. Tanuvasa requested for teacher queries to be sent to him directly via email. The new policy requires the green or white uniform shirt everyday but Wednesday, when students could wear an approved club shirt. There were some concerns on the policy. More time is being requested by the admin team to figure out how to move forward on this issue.
      - Include all stakeholders before set decisions are made.
        - Have to get people to know and understand - why we are doing it?
      - Continue to encourage students to buy and continue to follow current dress top policies.
        - As long as students are in dress code keep things as normal as possible
      - Student Voice
        - hard to wear, what the school sales, for majority of the week.
        - Questions regarding the new vs. old policy to be shared with the students
        - Questions of when the best time to begin enforcement is, and whether later enforcement will lead to further confusion or a refusal to comply
  - Certified Staff
    - Teachers are back and settling in. There are still positions that need to be filled for the current school year. We still need 3 and ½ teachers to fill job positions including some full time SPED

teachers.

- August 17th is open house. This will be highly encouraged for teachers to attend. We are hoping for a good turnout this year from students and parents.
- Efficacy of phone messaging for school information. Which method is preferred? Phone blast still seems to be appropriate including the reminder calls.
- Importance of encouraging continuous participation from parents and students in regards to monitoring grades and attendance.
- No census this year, which should streamline the process. Infinite Campus information should be more accurate and up to date.

○ Student

- Upcoming dates: August 8th first day of school for returning students. Winterball elections will be held now. Friday August 11th is the welcome back assembly. August 17th is Open House. August 23rd are homecoming and winter ball court elections. Club sign ups will be August 30th at lunch in front of A building. First school broadcast is projected to go out Monday August 21st with more broadcasts going up on Monday's and Friday's.
- Homecoming week is projected to be September 11th through the 15th. Homecoming will be held on the Friday September 15th. Theme will be "Where Memories Linger On".

○ Parent

- Excited for the upcoming year and looking forward to providing necessary input to improve the school and student experience.
- Excited for the upcoming sports year.
- Parent concern- traffic flow for the mornings during student drop off time. What placement of cones will streamline the process the most? Will continue to monitor throughout the year.

○ Community

- First day for the intermediate school. The seventh graders attended all of their classes, were able to eat lunch, and attended a welcome assembly.
- Still getting used to the new Primero lunch system. Some parents concerned about the process of adding money to a student account online.
- Looking forward to the JV football team season. Hoping these students can be encouraged to attend Aiea and enrich our sports program.

○ Alumni

- None present

● **WAIVER REQUEST**

○ Early Graduation Waiver Request

- DOE Required Dates for Graduation to be set on or after May 25
- We are tentatively planning on scheduling graduation before this day, possibly on May 24th or 25th. We need to get the appropriate approval to get this date. We need this approved in order to begin looking into booking the Stadium.
- Waiver needs to be submitted in pursuit of this goal in a timely fashion to guarantee we can get a date that meets our needs.

Meeting adjourned at 6:35

**COMMENTS/FOLLOW UP:**

**Waiver for Graduation Date**  
**Next meeting is projected to be: September 05**

**NEXT MEETING:**

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**DATE:** September 11, 2017

**LOCATION:** Admin Conference Room

**MEMBERS PRESENT:** David Tanuvasa, Jhameel Meyer, Sherri-Lee Tallman, Gina Ramson, Leona Kaapuni, Inga Mogote, Sean Okamoto, Ken Kang, Taylor Kim, Christy-Anne Villanueva, Chris Taiese

**ADDITIONAL MEMBERS/GUEST:** Kevin Speyer

**FACILITATOR:** SCC Chair

**RECORDER:** Ken

**NORMS OF COLLABORATION - PLEASE REVIEW**

- Attentive Listening
- Mutual Respect
- Appreciation / No Put Downs
- Right to Pass / Participate

**HABITS OF MIND:**

**MINUTES:**

**Call to Order: 5:35PM**

**NEW BUSINESS**

- **REPORTS**
  - **ADMINISTRATION**
    - Looking into a Academy Focus
      - Develop Inspiration/Aspirations for our Students
  - **HAWAII ACADEMIES**
    - Three to Four Years of Implementation
    - What is the Essential Questions for our school?
      - What should we focus on?
      - Who are our customers?
        - Majority says students
        - But in a business model the customers are our community, colleges...
          - They are our business, military, industry
    - Prepare our students for our community
    - Connecting all of our skills to the community
    - Meaningful connections to our Community
    - Relate academics to their application
    - We are in the business of teaching... to bring our customers we need to understand their perspective
    - A small school within a school concept
      - Teams of teachers with different discipline
      - Three Rs
        - Rigor, Relevance and Relationships
    - Learning through Project Based Learning
      - Help the students leverage the content and learn to solve world problems
    - Work Based Learning
      - We place a lot of students in different contents... now it the time to align them

- i.e. Industrial Engineering and Technology - 90 of our Juniors were given paid internship. Provide as much real world experiences → part of preparation.
  - Genuine Learning
- Prepare them for the world
- Shared the draft of the Academies Model
  - Two Clusters Themes
    - “Helping People Saving Lives”
    - “Innovation and Creativity”
- Develop Advisory Boards to support the Academy Model
- In the next two weeks - several teachers will be attending model practices in Tennessee
- SY2018-2019
  - Start with a team for the 9th grade academy
  - Academic Core along with the Electives will be teamed
    - These type of marriage must occur to support the connections model
- P-20 Possible funding to help students obtain college credit while in high school
- **CERTIFIED STAFF**
  - Getting Ready for Accreditation (WASC)
    - What can teachers do to help and make it a successful accreditation
  - Title I - Federal Funding provided to schools that meets the 47.2% of free and reduced status
- **CLASSIFIED STAFF**
  - Federal Impact Survey Cards
- **PARENT**
  - Just right in regards to communication
  - Can there be a possibility to develop a community for Athletics?
    - A liaisons for parents and coaches
    - A forum to share ideas in an open environment
    - To balance extracurricular and academics
  - Develop a Vision for the Sports Program
    - i.e. “Never Quit”
    - Align all parts of Athletics - creating a long term philosophy
    - School pride - all stakeholders should be a part to connect all aspects of our children
  - Concerns about lunch and the portions
  - We have nice kids overall
    - Testament to our parents

## I. Student Association Report

### A. August

1. First Day Back (August 8)
2. Court Applications available (August 8-16)
3. Welcome Back Assembly (August 11)
4. Open House (August 17)
5. Homecoming and Winterball Court Elections (August 23)
  - a) During lunch in the library
  - b) Jump in student participation
6. Club Sign-ups (August 31)
  - a) 20+ clubs

**B. Upcoming Events**

1. Homecoming Week (September 11 - 15, 2017)

a) Remembrance Monday

(1) Day 1 Results

(a) 1st-2018

(b) 2nd-2021

(c) 3rd-2019

(d) 4th-2020

b) Black Tie Tuesday

c) Wet 'n Wild Wednesday

d) Think Ahead Thursday

e) Class T-shirt Friday

**II. Class Reports**

A. 2018

1. Class T-shirt Sales

a) HC shirts sold: 230+

b) Mtg. with admin to discuss senior dates and events

**ADJOURNMENT: 6:40PM**

**COMMENTS/FOLLOW UP:**

**NEXT MEETING: October 2, 2017 5:30PM**

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**DATE:** October 2, 2017

**LOCATION:** Administration Conference Room

**MEMBERS PRESENT:** David Tanuvasa, Jhameel Meyer, Sherri-Lee Tallman, Leona Kaapuni, Sarah Hancock, Taylor Kim, Inga Mogote

**ADDITIONAL MEMBERS/GUEST:** Kevin Speyer

**FACILITATOR:** Ken

**RECORDER:** Sarah

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**HABITS OF MIND:**

**MINUTES:**

**Call to Order:** 5:40pm

**NEW BUSINESS:**

- **ADMINISTRATION:**
  - Returned from Nashville with a group of 5 teachers. Also visited some other cities.
  - Tennessee - two academy schools
  - San Diego - two project based learning schools
    - Learning real world situations
    - Science - soap product
      - Created a packaged soap - 1/3 of proceeds given to charity
      - 1/3 back into supplies
      - 1/3 for the class
    - Very applicable to the needs of real world situations
  - Plan to send another group to experience the same academy models
  - SY 2018-2019 Begin the process of a Freshmen Academy
    - Nashville
      - Look at data - 10-15 year projection of jobs
      - How schools impact community and learn to be proactive members
      - Chamber of Commerce research and provide relevant projection data
  - Student Rep: receptive to the idea of more of these programs becoming available.
  - How core concepts like Math and Science can relate to real world situations and show relevance.
  - This model can better prepare students for college and to choose their future careers with more confidence.
  - Main message from trip: We can achieve this at Aiea
- **CERTIFIED STAFF:**
  - Exams are starting to be given, however, there are no set exam schedules. Teacher's update infinite campus with the grades from these final exams.
  - First quarter is coming to a close.
- **CLASSIFIED STAFF:**
  - New Health Aid to start after fall break.

- **Working on packet production, as well as Federal Survey Card collection. Aiming for 100% completion. Importance of this survey for school funding.**
- **STUDENT**
  - **Student Association September Report**
    - Homecoming Week
      - Spirit Results
        - 1st: Seniors 2018
        - 2nd: Juniors 2019
        - 3rd: Freshman 2021
        - 4th: Sophomore 2020
      - Float Results
        - 1st: Juniors 2019
        - 2nd: 3 WAY TIE between Seniors 2018, Sophomore 2020, and Freshman 2021
      - Presentation Results
        - 1st: Juniors 2019
        - 2nd: Seniors 2018
        - 3rd: Freshman 2021
        - 4th: Sophomore 2020
    - Senior Parent Night - September 26th
      - Discussion of Cap & Gown payment, Project Grad, and other announcements
    - Executive Council Meeting #2
      - Discussed strengths and points of improvement with Executive Council (Grade level council members) of Student Activities from the beginning of Summer 2017
    - Hawaii State Student Council Meeting #2
      - Guest Speaker: Superintendent Dr. Christina Kishimoto
      - Discussion: Student Voice, how to promote it?
        - Promote the senate council
          - Develop questions and have the student reps provide feedback and voices through this process
  - **Class Reports**
    - Freshmen, % 2021
      - fundraisers for Freshmen Night Out (tbd)
    - Sophomores, % 2020
      - more fundraisers for banquet (Concessions= \$700)
    - Juniors, % 2019
      - fundraisers
      - brainstorming a junior bonding day
    - Seniors, % 2018
      - concession w/sophomores for senior sneak away
      - hoss elections go out fall break
      - due date for senior signs (October 20, 2017 [TBD])
      - had meeting with admin, approved for senior sneak away/luau
  - **PARENT: No concerns at this time.**
    - **Discussion of current school year lunch menu. Breakfast and wiki are the same, with wiki being optional.**
    - **There are menu options that are available in larger serving sizes, at the discretion of the student.**



- **Two lunch options is a new feature.**
- **Enforcement of the ID required policy at lunch in order to expedite the lines.**
- **COMMUNITY: Not Present**

**Adjournment: 6:30pm**

**COMMENTS/FOLLOW UP:**

**NEXT MEETING: November 2, 2017**

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**DATE:** November 6, 2017

**LOCATION:** Aiea High Admin Conference Room

**MEMBERS PRESENT:** David Tanuvasa, Roxane Martinez, Ken Kang, Inga Mogote, Sean Okamoto, Taylor Kim, Christy-Anne Villanueva, Pylin Kealoha, Brianna Hafer

**ADDITIONAL MEMBERS/GUEST:**

**FACILITATOR:** Ken Kang

**RECORDER:**

**NORMS OF COLLABORATION - PLEASE REVIEW**

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**HABITS OF MIND:**

**MINUTES:**

**Call to Order: 5:38 PM**

**NEW BUSINESS:**

- **ADMINISTRATION**
  - **Congratulations**
    - **Math - 2nd Place at Math meet**
    - **Culinary Arts - 1st Place**
  - **Nashville Academy - Visiting Team presentation to the faculty**
    - **Presentation from the Visiting Members to the Faculty**
  - **Planning on another team to visit in March**
- **CERTIFIED STAFF**
  - **All going well for 2nd Quarter**
- **CLASSIFIED STAFF**
  - **All going well for 2n Quarter**
  - **Temporary assigned SASA - Roxane Martinez**
- **STUDENT**
  - **Student Association**
    - **October Events**
      - **Think Pink Week - October 16 to 20, 2017**
        - **Support Breast Cancer Awareness Month**
        - **Raised over \$240 to be donated to Susan G. Komen Foundation**
      - **Inokuchi Visitation - October 19, 2017**
      - **Blood Drive - October 25, 2017**
        - **76 Pints**
        - **American Red Cross and Briana Hafer**
      - **Halloween Costume Contest - October 31, 2017**
      - **AHS PTSO Craft Fair - November 1, 2017**
  - **Upcoming Events/Planning**

- Talent Search
  - Thursday, November 9, 2017
- Winterball
  - Assembly - November 22, 2017
  - Bid Sales
    - Forms Available
      - November 8, 2017
    - Sales
      - November 27 - December 1, 2017
    - Still awaiting admin approval for permission form
    - Implementing a new stamp system for obligations on the form
  - Planning DJ and Photography interviews
  - Court beginning practice
  - Winterball
    - "Meet me by the Fireplace"
- NASC Gold Council Renewal
  - Due Date: Feb 15th, 2018
- Student Voice
  - Senate Council Results
    - Double Lunches
      - Students have really enjoyed the multiple lunches
      - Want more fresh fruits
      - A lot of students asked for a salad bar
    - Homecoming
      - A lot of students enjoyed the game
      - Students/Clubs sell food
      - Homecoming dance
    - Is there anything we can ask the students?
  - Uniform Survey - What does the uniform mean to you?
    - Large number do not favor the Uniform
    - Plain and unnecessary
    - Good idea for big events
      - Field Trips
    - Took away from individuality
    - Hot fabric
    - Dislike the required days of Uniform
      - Mon, Tues, Thurs
      - Wed, Fri - clubs and sports
- Class Councils
  - Seniors 2018
    - Hoss Elections
  - Prom Meeting - Next Wed
- Other
  - AHS Cheer Team
    - 4th Place out of 15 schools

- **PARENT**

- **Uniform**

- A lot of our students play in Athletics
- If we purchase for our students we would like have them be able to use them at any times versus only on particular days

- **COMMUNITY**

- Aiea Intermediate - Theater Stage in progress, Aquaponics in progression as well.

**Adjournment: 6:55 PM**

**COMMENTS/FOLLOW UP:**

**NEXT MEETING:**

[BACK TO TOP](#)**DATE:** January 24, 2018**LOCATION:** Aiea High Admin Conference Room**MEMBERS PRESENT:** David Tanuvasa, Sherri-Lee Tallman, Jhameel Meyer, Roxane Martinez, Ken Kang, Inga Mogote, Sean Okamoto, Gina Ramson, Christy-Anne Villanueva, Pylin Kealoha**ADDITIONAL MEMBERS/GUEST:****FACILITATOR:** Ken**RECORDER:** Ken**NORMS OF COLLABORATION - PLEASE REVIEW**

- Attentive Listening
- Mutual Respect
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**HABITS OF MIND:****MINUTES:****Call to Order: 5:37PM****NEW BUSINESS:**

- **ADMINISTRATION**
  - Teaching and Learning Framework
    - We need to ensure that teachers and lines are connected
    - Try to keep lines pure
      - I.e. 10 classes of ELA
        - Instead of spreading these into several teachers, create only two lines to maintain the purity of the teaching lines
    - We are pleased that majority of our teachers have their teacher lines determined
    - Teaching lines that are not covered with our current personnel it will be posted in February
    - We do have a number of vacancies
      - At times we staff Military personnel and at times are transient
    - Our advantage is that we are in the process early, versus the current timeline which started on a later date
  - COMPREHENSIVE NEEDS ASSESSMENT SY2017-2018 (diagnosis)
    - Aiea High Schools enrollment has been decreasing
    - Administration has been sharing data within the CNA
    - SQS (Parent, Teacher, Student - Survey)
      - Similar to a Gradebook for the School
    - Tripod Survey - voice of our students over time
      - This helps us to find focus
    - Strive HI
      - Assessment Data
        - ELA, MATH, SCIENCE
    - School Process
      - Admin → ART → Leadership → Departments → SCC
    - Universal Screener
      - What data are we using to verify and bring credit to the support systems in place

- ACADEMIC PLAN SY2017-2020 (treatment)
  - Reflection of what the needs of the school is
- FINANCIAL PLAN SY2017-2018
  - How to support the Plan
  - Based on the Academic Plan
- **CERTIFIED STAFF**
  - Appreciative to visit other schools to gain more insights for various programs
    - March visit to Nashville Tennessee
- **CLASSIFIED STAFF**
  - Meal System has changed → payment process has changed
    - Letter to parents has been provided to the student
    - Phone blast and website will inform parents of the letter
- **STUDENT**
  - Winterball - December 23rd, 2017
    - 'Alohilani Resort Waikiki @ 5 - 10pm
  - Student Government Applications
    - Primaries in Feb
    - General in March
  - Aiea Fest
    - Jan 30 - Feb 2, 2018
  - Blood Drive #2
    - Wednesday, January 31
    - Goal - 70 pints
    - Open to the Community
      - 1 pint saves 3 lives
  - Jake Shimabukuro Concert
    - Thursday, February 1
  - Senate Council
  - Today Graduation Meeting held at Aloha Stadium
    - Next Meeting April 26
  - Prom - Seas of Dreams
    - March 31 at the Hyatt
  - Senior Sneak Away → usually on ACT day, this year will be a ASVAB
    - Some events include a Movie
  - Senior Luau
    - April 28 at Pearl Country Club
  - Senior Week moved to the end of 3rd Quarter
    - Single lunch to help support luau and prom, etc
- **PARENT**
  - We would love to help in various ways
  - Want to find a way to serve and be involved
  - A lot of connections are through sports
    - Examples: MCs, Sounds, Introduction
    - Possible volunteer opportunities for parents
- **COMMUNITY**
- **SCHOOL ANNOUNCEMENTS:**

- **Innovation Grant**
  - **Seeking approximately \$200,000 to begin the process of starting Health Science Academy**
- **Student Exam Schedules**
  - **SY2018-2019 Final Exam**
- **New Website**

**Adjournment: 7:00PM**

**COMMENTS/FOLLOW UP:**

**NEXT MEETING:**

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**DATE:** March 5, 2018

**LOCATION:** Aiea High Conference Room

**MEMBERS PRESENT:** David Tanuvasa, Ken Kang, Taylor Kim, Inga Mogote, Roxane Martinez

**ADDITIONAL MEMBERS/GUEST:** Kevin Speyer

**FACILITATOR:** Ken Kang

**RECORDER:** Ken Kang

**NORMS OF COLLABORATION - PLEASE REVIEW**

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**HABITS OF MIND:**

**MINUTES:**

**Call to Order: 5:45pm**

**NEW BUSINESS:**

- **ADMINISTRATION**
  - 2nd Group Nashville Tennessee
    - Researching on the Academies of Nashville
  - Innovation Grant Update
    - We did not receive the grant
    - However, we will continue to move in the development and implementation of our Academy models
  - Stranger Danger Alert
    - March 2nd morning - male inappropriate conduct across from our campus
    - Letter to parent and website notification on the incident
    - Continual alert throughout
  - Summer School
    - Offering enrichment to support the students to get back on track
    - 1st Sem June 5 to June 21
    - 2nd Sem June 22 to July 10
- **CERTIFIED STAFF**
  - Lots of Celebration Campus
    - 1st Year - GirlGoCyber Start
      - Na Ali'i CyberGirls Take 2nd Place in Hawaii
    - Graphics Awards
    - DECA/HOSA Awards
    - 2017 Hawaii Milken Award - Ken Kang
- **CLASSIFIED STAFF**
  - Summer Registration
    - Outside interest
  - Graduation preparation
  - Schedule pickup for SY2018-2019
  - Sarah Hancock - last day March 2nd
- **STUDENT**
  - Blood Drive #2 - January 31st, 2018
    - 65 pints collected



- Next Blood Drive - April 4th, 2018
- Penny Wars
  - Day 1 Results
    - Seniors: -583
    - Freshman: -1188
    - Sophomores: -1411
    - Juniors: -2548
  - Estimated Donations (DAY 1) - \$75
- Senior Week
  - Dress Up Days
    - Go to Bed Monday
    - Double Trouble Tuesday
    - White Out Wednesday
    - Rep Your Team Thursday
    - Aloha Friyay
  - Senior Luau Sales throughout week
- Spring Break
  - OSCAR Workshop
    - Outstanding Student Council Awards and Recognition
    - Student Association Prep
      - Monday, March 19, 2018
    - Workshop Camp
      - March 20-21, 2018 in Aiea High School Library
- Junior/Senior Prom 2018
  - March 31st, 2018 @ Hyatt Regency Waikiki
  - All tables filled! Over 350 estimated attendees
- SA Evaluation Trip
  - To discuss the pros and cons
  - Requesting a different location
    - How do we start the process for another venue?
    - Roxane will provide ideas and suggestions
- **PARENT**
  - There are communication barriers...
    - Is there a contact person?
  - Start with the Coach, then to the Athletic Director
- **COMMUNITY**
  - Aiea Family Fun Fair
    - April 27th, Friday 4:30pm to 9:00pm
  - PTSO - Project Grad Swap Meet / Mini Craft March 24th
- **SCC Student Final Exam Waiver**
  - SY2018-2019 to implement a Final Exam Waiver for 1st Semester and 2nd Semester
    - All attendees signed and will move forward with submittal to CAS Erickson

**Adjournment: 6:20pm**

**COMMENTS/FOLLOW UP:**

**NEXT MEETING:**

**AIEA HIGH SCHOOL**

**VISION:** *Learning Today to Enlighten Tomorrow*

**MISSION:** *To Develop Fine Citizens in a Diverse and Ever-changing World*

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**DATE:** May 14, 2018

**LOCATION:** Admin Conf Room 1

**MEMBERS PRESENT:** Roxane Martinez, Ken Kang, Inga Mogote, Sean Okamoto, Gina Ramson, Christy-Anne Villanueva, Aiyana Bartolome

**ADDITIONAL MEMBERS/GUEST:**

**FACILITATOR:** Ken

**RECORDER:** Ken

**NORMS OF COLLABORATION - PLEASE REVIEW**

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**HABITS OF MIND:**

**MINUTES:**

**Call to Order: 5:35 PM**

**NEW BUSINESS:**

- **WASC Updates**
  - WASC Visitation from Oct 29 to Nov 1
  - This visitation helps to ensure that the programs and activities happening in the schools are appropriate and aligned for Education.
  - Schools are provided with three outcomes
    - One Year Accreditation - will be visited again next school year
    - Two Year Accreditation
    - Six Year Accreditation - with a possible mid-term visit
- **Process of Academic Plan Reviewed**
  - CNA - Comprehensive Needs Assessment
    - Data that defines the school
      - Demographic info
      - Assessment info
      - Strive HI Data
      - Other Stakeholder data
    - Academic Plan
      - Based on the CNA
      - ART - Academic Review Team
        - Analyses the CNA
        - Determines appropriate needs that will align with the Academic Plan
        - Continues to monitor the progress of activities and goals of the Academic Plan
      - Leadership - Department Heads
        - Determines best activities to support needs of school, if necessary
      - Financial Plan
        - Aligns the Academic Plan with Funding Resources to ensure that the Activities are funded appropriately.
  - CNA - Comprehensive Needs Assessment
- **SY2018-2019 Student Fees**

- Administrative Front Office Shared SY2018-2019 student fees
- SCC members all approved the student fees for SY2018-2019
  - It was motioned for approval and second.
- **Principal Survey**
  - SCC - Principal Survey Completed
  - Results will be submitted to the CAS by the SCC Chair

**Adjournment: 6:40 PM**

**COMMENTS/FOLLOW UP:**

**NEXT MEETING:**