



## HIGH SCHOOL STUDENT REGISTRATION PROCESS

### What do parents and guardians need to bring?

A proof of residency form must be completed in order to be enrolled at Rock Island High School. Parents/guardians must bring two items of proof of residency.

We have two categories that must be satisfied. Examples of proof are: **most recent property tax bill or signed and dated lease** and **current driver's license or most recent gas, electric, and/or water bill**.

### New Students Must Bring

- Birth Certificate or I94 Documents
- Social Security Card
- Illinois Physical and Immunization Record
- Current Copy of IEP or 504 Plan if applicable

### Initial Visit for Registration

On your initial visit, you will fill out a **registration packet** with the necessary documents we need to get your student enrolled. You have the option of filling out the paperwork in our counseling office, or you may fill it out at home and return it to our counseling office later.

Once we receive the requested information, our registrar will submit a **records request to your student's previous school** for transcript/grades and other important information. Once that information is received, our registrar will contact you to setup an appointment with one of our counselors to go over your student's transcript/grades and build a schedule for your student.

### Day of Appointment with Counselors

On the day of your appointment with your counselor, please bring your registration fee of **\$70.00** or **\$170.00** if your student is planning to enroll in **Driver's Ed**. You may qualify for a waived fee. If you think you may qualify, please make sure you fill out the **Application for Fee Waiver Form**.

### Registration Fees

Our Rock Island High School registration fee is **\$70.00** and Driver's Ed fee is **\$100.00**.