

FREEHOLD TOWNSHIP BOARD OF EDUCATION
May 14, 2019
Regular Meeting Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 24, 2019, and sent to the News Transcript on January 24, 2019."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular and Executive Meeting Minutes for April 30, 2019

VI. Communications

| | | |
|-------------|------------|------|
| Enrollment: | April 2018 | 3773 |
| | March 2019 | 3767 |
| | April 2019 | 3762 |

VII. President's Remarks

VIII. Administrative Report

Bullying Investigation Report

IX. Public Participation – agenda items only

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michelle Lambert, Chairperson
Committee Members: Kay Poklemba-Holtz, Mary Cozzolino
Administrative Liaison: Dr. Dianne Brethauer**

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from April 29, 2019 through May 10, 2019.

RESIGNATIONS

2. The Superintendent recommends approval to accept the resignation of the following staff members for the 2019-2020 school year:
 1. NAME: Pamela Nathan
POSITION: Assistant Superintendent of Curriculum & Instruction
POSITION CONTROL #: 0122-000-DADMIN-01
ACCOUNT #: 11-000-221-102-10-000-000
EFFECTIVE: July 1, 2019
 2. NAME: Ashley Sciaraffo
POSITION: School Psychologist
POSITION CONTROL #: 3116-000-SPEDSUP-02
ACCOUNT #: 11-000-219-104-10-000-026
EFFECTIVE: July 1, 2019
 3. NAME: Edward Olsen
POSITION: Teacher – Donovan Elementary School
POSITION CONTROL #: 1607-026-IS-001
ACCOUNT #: 11-120-100-101-10-000-026
EFFECTIVE: July 1, 2019

NEW EMPLOYMENT

3. The Superintendent recommends approval to issue a contract to the following staff member for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: James Wescott
POSITION: Custodian (.4) – Donovan Elementary School
SALARY: \$16,203.00 GUIDE: Custodian STEP: 1
ACCOUNT #: 11-000-262-100-10-000
EFFECTIVE: June 1, 2019 through June 30, 2019
4. The Superintendent recommends approval to issue a contract to the following staff member for the 2019-2020 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Christina Sorbara
POSITION: Teacher – Early Childhood Learning Center
SALARY: \$60,582.00* GUIDE: A STEP: 6
ACCOUNT #: 11-105-100-101-10-000-070 (50%)
11-216-100-101-10-000-070 (50%)
EFFECTIVE: September 1, 2019 through June 30, 2020
*salary to be adjusted pending contract negotiations

RENEWAL OF NON-TENURED PROFESSIONAL STAFF

5. The Superintendent recommends approval to issue contracts to the following non-tenured professional staff for the 2019-2020 school year:
 1. Kristen Asencio
 2. Gary Baker

3. Geena Basso
4. Amy Bennett
5. Emily Boehler
6. Carissa Borgia
7. Dianne M. Brethauer
8. Kevin Brusotti
9. Jamie Caruso
10. Dennis Chae
11. Christine Cleffi
12. Jenna Cosentino
13. Kristen Dayock
14. Jaclyn Doyle
15. Kelly Etlinger
16. Alyssa Feist
17. Rosemarie Ferraioli
18. Erica Fiore
19. Kaitlin Flinn
20. Lori Gambino
21. Anthony Giarratano
22. Randi Goetke
23. Jessica Goldberg
24. Nicole Green
25. Heather Greiner
26. Lisa Grimshaw
27. Samantha Heckler
28. Alisha Heine
29. Jaclyn Hockenjos
30. Larisa Ippolito
31. Jaime Kelly
32. Tiffany Killian
33. Robyn Klim
34. Jennifer Klose
35. Alexandra LaBarbara
36. Nicole Lay-Alaimo
37. Gregory Lins
38. Bridgid Logan
39. Laura Long
40. Timothy Makaro
41. Jennifer Makaro
42. Marisa Marino
43. Melissa McConnell
44. Laura McMenamin
45. Elise Meisner
46. Alison Miller
47. Mackenzie Nee

| | | |
|-----|-----------|-------------|
| 48. | Cara | Nelius |
| 49. | Katlyn | Nielsen |
| 50. | Karen | Nightingale |
| 51. | Brianna | Pellecchia |
| 52. | Leah | Posner |
| 53. | Taylor | Potts |
| 54. | Elizabeth | Ramirez |
| 55. | Kristie | Raventos |
| 56. | Ashley | Reamer |
| 57. | Rachel | Reed |
| 58. | Lauren | Rodia |
| 59. | Christine | Rowe |
| 60. | Kelly | Sandvik |
| 61. | Suzanne | Scarnati |
| 62. | Caitlyn | Schwartz |
| 63. | Traci | Shaw |
| 64. | Jamie | Sheehan |
| 65. | Amanda | Shirinian |
| 66. | Michelle | Sica |
| 67. | Amanda | Siegman |
| 68. | Amelia | Snow |
| 69. | Lynne | Stokes |
| 70. | Brieanne | Sullivan |
| 71. | Kevin | Summonte |
| 72. | Michele | Szary |
| 73. | Alba | Wagar |
| 74. | Kelly | Wagner |
| 75. | Mary | Weiss |
| 76. | Jade | Yelk |
| 77. | Juliana | Zimmerman |

RIF RESOLUTION

6. WHEREAS, declining enrollment and budgetary constraints have made necessary a reduction in operating costs including staff reorganization and corresponding Reduction in Force;

NOW, THEREFORE, BE IT RESOLVED by the Freehold Township Board of Education that the District table of organization be and herewith is amended and revised by the following reduction in number of positions and job titles:

- a. Certified Occupational Therapist Assistant

BE IT FURTHER RESOLVED that the employment of the following employee be and herewith is terminated pursuant to the above-described Reduction in Force:

- a. Lauren Sherman

BE IT FURTHER RESOLVED that the Superintendent of Schools is herewith authorized to give notice to the above-named employees of the elimination of their positions and to provide such employees with notice and such other termination benefits as are required by statutory, regulatory and contractual provisions; and

BE IT FURTHER RESOLVED that the following employees who are entitled, by operation of the tenure statute and seniority regulations of the New Jersey State Board of Education, to revert to positions previously held in the School District, or be placed on preferred eligibility lists, be and herewith are appointed to the following positions in accordance with their seniority/ tenure rights, with compensation and benefits as provided by the terms of the Collective Negotiations Agreement affecting those positions:

a. Certified Occupational Therapist Assistant

BE IT FURTHER RESOLVED by the Freehold Township Board of Education that the provisions of this Resolution be and herewith are effective May 14, 2019.

LEAVES OF ABSENCE

7. The Superintendent recommends ratifying the leave of absence of the following staff member for the 2018-2019 school year:

NAME: Aimee Cabral
 POSITION: Lunchroom Assistant - Catena Elementary School
 POSITION CONTROL #: 9400-020-NONAFF-05
 ACCOUNT #: 11-000-262-107-10-000
 UNPAID LEAVE: May 6, 2019 through June 30, 2019

8. The Superintendent recommends approval of the leave of absence of the following staff member for the 2018-2019 school year:

NAME: Alyssa Feist
 POSITION: Teacher – West Freehold School
 POSITION CONTROL #: 1003-030-IS0003
 ACCOUNT #: 11-110-100-101-10-000-030
 UNPD NJ/FED FMLA: June 18, 2019 through June 19, 2019
 UNPD LEAVE: June 20, 2019 through June 30, 2019

9. The Superintendent recommends approval to extend the leave of absence for the following staff member for the 2018-2019 school year:

NAME: Elizabeth Santos
 POSITION: Lunchroom Assistant – West Freehold School
 POSITION CONTROL #: 9400-030-NONAFF-05
 ACCOUNT #: 11-000-262-107-10-000
 UNPAID LEAVE: June 7, 2019 through June 30, 2019

TEMPORARY CHANGE OF ASSIGNMENT/
 SALARY ADJUSTMENT

10. The Superintendent recommends approval to extend the following temporary change of assignment/salary adjustment for the 2018-2019 school year:

NAME: Eileen Ross
 FROM: Lunchroom Asst. (3 hours/day) – West Freehold School
 TO: Lunchroom Asst. (3.92 hours/day) – West Freehold School
 EFFECTIVE: June 7, 2019 through June 30, 2019

HONORARIA

11. The Superintendent recommends approval of the following PTO honorarium for the 2018-2019 school year:

| NAME | ACTIVITY | SCHOOL | AMOUNT |
|-------------|---------------------|---------------|---------------|
| Lisa Glusko | Authors at Work 4-5 | JJC | \$1,000.00 |

12. The Superintendent recommends approval for the following honoraria updates at the C. R. Applegate School for the 2018-2019 School Year:

| <u>Club Name</u> | <u>Advisor</u> | <u>From</u> | <u>To</u> |
|------------------|-------------------|-------------|-----------|
| Garden Club | Jennifer Howard | \$500 | \$0 |
| Garden Club | Karen Finn | \$1,000 | \$500 |
| Garden Club | Angela Romanowski | \$0 | \$500 |
| TREP\$ | Jenifer Klose | \$0 | \$1,000 |
| TREP\$ | Kelly Wagner | \$0 | \$1,000 |
| Data Coach | Carrie Murray | \$1,000 | \$0 |

RATIFYING-MONITOR

13. The Superintendent recommends ratifying the following staff member to serve as a district monitor at the district's monitoring rate for the 2018-2019 school year:

Candace Neely

EXTENDED SCHOOL YEAR STAFF

14. The Superintendent recommends the following staff member be approved for the 2019 extended school year program as noted below:

NAME: Rosemary Meicke
 ASSIGNMENT: Hall Monitor
 DATES/HOURS: July 9, 2019 through August 16, 2019 (4.5 hours/day)
 SALARY: District Monitoring Rate

EXTENDED SCHOOL YEAR TRANSPORTATION STAFF

15. The Superintendent recommends approval for the following transportation staff member for the 2019 extended school year program at the prevailing rate of pay for contracted and substitute drivers and attendants:

Alyssa Simonelli Substitute Van Attendant
 Gail Morgan Substitute Van Attendant

EXTENDED SCHOOL YEAR VOLUNTEERS

16. The Superintendent recommends approval of the following volunteers for the 2019 Extended School Year program:

| | | |
|-------------------|-------------------|--------------------|
| Nicole Boni | Julie Caiozza | Mira Cohen |
| Anna Galoumian | Melina Howell | Veeda Khan |
| Kelsey Lally | Jessica LaPreta | Kaleb Lefkowitz |
| Alyssa Napolitano | Rachel Ottman | Katrina Schieni |
| Jaycie Silverman | Ava Spertos | Adrianna Verzolini |
| Carolee Wagner | Julia Zoubtchenuo | |

CPI TRAINERS

17. The Superintendent recommends approving the following staff members to work as CPI trainers for the 2019-2020 school year:

| <u>NAME</u> | <u>AMOUNT</u> |
|---------------|---------------|
| Kaitlin Flinn | \$500.00 |
| Ryan Eichner | \$500.00 |

CERTIFIED SUBSTITUTES

18. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

| | |
|-----------------------|-----------------|
| Kimberly Andrews | Douglas Swift |
| Kristen Paribello | Jane Beagen |
| Stephanie Cerankowski | Nicole Goldberg |
| Alexa Johnson - Nurse | |

SUPPORT STAFF SUBSTITUTES

19. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

| <u>Teacher Assistant</u> | <u>Office Assistant</u> | <u>Lunchroom Assistant</u> |
|--------------------------|-------------------------|----------------------------|
| Kimberly Andrews | Kimberly Andrews | Kimberly Andrews |
| Douglas Swift | Douglas Swift | Douglas Swift |
| Michele Vollmer | Michele Vollmer | Michele Vollmer |
| Kristen Paribello | Kristen Paribello | Kristen Paribello |
| Jane Beagen | Jane Beagen | Jane Beagen |
| Stephanie Cerankowski | Stephanie Cerankowski | Stephanie Cerankowski |
| Alyssa Simonelli | Alyssa Simonelli | Alyssa Simonelli |
| Nicole Goldberg | Nicole Goldberg | Nicole Goldberg |
| | | |
| <u>Bus Driver</u> | <u>Van Attendant</u> | |
| Daniel Crawford | Elisabeth Porzio | |
| | Alyssa Simonelli | |
| | Ayla Yilmaz | |
| | Gail Morgan | |

JOB DESCRIPTION

20. The Superintendent recommends approval of the following job description:

Director of Curriculum, Instruction and Staff Development

QUALIFICATIONS:

1. Appropriate New Jersey Certification
2. Minimum four years teaching experience
3. Three years successful administrative experience
4. Demonstrated knowledge and application of the New Jersey Student Learning Standards and state assessment practices

5. Demonstrated knowledge of the content and research pertaining to current curriculum theory and practices and instructional theories and practices
6. Strong leadership and communication skills
7. Such alternatives to the aforementioned qualifications as the board may deem appropriate

REPORTS TO: Superintendent of Schools

JOB GOAL: To assist the superintendent by providing leadership to the professional staff to plan, implement, articulate and evaluate instructional programs, services and school district operations in all assigned areas.

PERFORMANCE RESPONSIBILITIES:

1. Provides leadership in the development of a program of instruction for preschool through eighth grade in all curricular areas.
2. Directly responsible for all aspects of the district gifted and talented program, English as a Second Language program, and related arts programs.
3. Remains current in research regarding developments in assigned areas and exhibits leadership in determining their appropriateness for inclusion in the district's program.
4. Oversees all aspects of textbook selection and the identification of other curriculum resources in all curricular areas.
5. Evaluates the instructional program employing appropriate research tools; identifies areas of needed growth; recommends needed improvement measures; and evaluates effectiveness of improvement strategies.
6. Sets long and short term goals for curriculum and program improvement in assigned areas.
7. Sets long and short term goals for staff development in assigned areas.
8. Completes and submits the district staff development plan and mentoring plan.
9. Plans and executes annual New Teacher Academy programming.
10. Oversees mentoring of new teachers including mentor training.
11. Evaluates the performance of supervisors in assigned areas.
12. Chairs the ScIP/DEAC Committees.
13. Serves as District Test Coordinator and fulfills all responsibilities associated with the assessment program.
14. Recommends to the Superintendent changes and editions to board policy related to assigned areas.
15. Assists with the preparation and administration of the school district budget.
16. Maintains liaison with professional, civic, volunteer and other community agencies and groups having an interest in the schools.
17. All other duties as assigned by the Superintendent.

TERMS OF EMPLOYMENT: Twelve months

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and the board's policy on evaluation of certified staff.

- B. Curriculum/Staff Development Committee – Michael Matthews, Chairperson
Committee Members: Kerry Vendittoli, Jennifer Patten
Administrative Liaison: Neal Dickstein**

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following student to receive home instruction:

Student: 6580046776
 Tutor: Courtney Colford
 Cost: \$50/hour – not to exceed 20 hours
 Start Date: 05/06/19
 End Date: 05/14/19

Student: 7766845126
 Tutor: Oxford Consulting Services, Inc.
 Cost: \$65/hour – not to exceed 10 hours per week
 State Date: 03/25/19
 End Date: TBD

Student: 6201833698
 Tutor: Resnick Consultants
 Cost: \$110/hour – not to exceed 5 hours per week
 Start Date: 05/06/19
 End Date: TBD
 Tutor: Positive Pathways Behavior Services
 Cost: \$75/hour – not to exceed 5 hours per week
 Start Date: 05/06/19
 End Date: TBD

STUDENT TEACHER PLACEMENT

2. The Superintendent recommends approval of the following student teacher/practicum placements for the 2018-2019 and 2019-2020 school year:

| STUDENT | COOPERATING STAFF | DATES |
|---|--------------------------------|--------------------|
| Kristina Dellano (Rowan University) | Chrissy Filozof/Kelly Etlinger | 5/15/19 – 6/19/20 |
| Fatima Mulroy (Georgian Court University) | Courtney Colford | 5/15/19 – 6/18/20 |
| Olivia Santarsiero (Georgian Court University) | Lisa Glusko | 9/3/19 – 12/13/19 |
| Taylor Diamond (Monmouth University) | Denise Ortlieb-Herbert | 9/3/19 – 12/20/19 |
| Allison Weis (The College of New Jersey) | Jennah Rihacek/Chrissy Filizof | 8/27/19 – 12/13/19 |

- C. Finance/Facilities/Transportation Committee – Elena O’Sullivan, Chairperson
Committee Member: Michael Amoroso, Daniel DiBlasio
Administrative Liaison: Mr. Robert DeVita**

COMMITTEE REPORT

CERTIFICATION

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of April 2019, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of April, 2019 and the Treasurer’s report for the month of April, 2019.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of April, 2019, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated May 14, 2019, which have been reviewed and approved by a Board member:

| | Machine Print Checks | Hand Checks | Total Bills |
|---------------------------|----------------------|----------------|----------------|
| Current Expense (General) | \$409,766.08 | \$1,340,401.76 | \$1,750,167.84 |
| Current Expense | | | |
| Capital Outlay | | | |
| Education Job Fund | | | |
| Special Revenue | \$19,515.25 | | \$19,515.25 |
| Capital Project | | | |
| Debt Service | | | |
| Food Service | \$664.20 | | \$664.20 |
| Total Bills | \$429,945.53 | \$1,340,401.76 | \$1,770,347.29 |

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

| | | |
|--|--|--|
| 1. <u>Amount</u> \$1,000 | <u>From</u> 11-190-100-500-28-000-021 Regular Instr. Other Purch. Svs. | <u>To</u> 11-401-100-100-15-000-021 CRAS Monitoring |
| 2. <u>Amount</u> \$480 | <u>From</u> 11-000-251-600-05-000 Central Serv. Supplies/MA | <u>To</u> 11-000-251-340-05-000 Central Serv. Purch. Tech. |
| 3. <u>Amount</u> \$5,165 | <u>From</u> 11-190-100-610-06-000-023 CTBS Gen. Inst. Supplies | <u>To</u> 12-000-266-730-09-000 Security Equipment |
| 4. <u>Amount</u> \$8,000 \$4,000 | <u>From</u> 11-190-100-610-06-000-021 11-190-100-610-06-000-020 | CRAS General Supplies JJCS General Supplies |
| \$12,000 | <u>To</u> 11-000-252-330-06-000 | Admin Tech. Purch. Prof. |

APPROVAL OF TRAVEL AND RELATED EXPENSES

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

| | NAME | TITLE | EVENT | DATES | AMOUNT |
|----|---------------------|------------------------------------|---|---------------------|----------|
| 1 | Bennett, Amy | Teacher | Mindfulness Fundamentals | 7/18/19 – 8/28/19 | \$275.00 |
| 2 | Gambino, Lori | Principal | NJPSAFEA | 10/17/19 – 10/18/19 | \$347.00 |
| 3 | Giarratano, Anthony | Asst. Principal | NJPSAFEA | 10/17/19 – 10/18/19 | \$347.00 |
| 4 | Greenfield, Brett | TIC | Instructional Coaching in the Digital Age | 7/23/19 – 7/24/19 | \$290.00 |
| 5 | Harms, Katie | Supervisor | Regional PD Academy – 2019 Summer Administrator Retreat | 7/25/19 | \$74.00 |
| 6 | Millaway, Bradley | Principal | Regional PD Academy – 2019 Summer Administrator Retreat | 7/25/19 | \$74.00 |
| 7 | Nord, Kathleen | Teacher | Mindfulness Fundamentals | 7/18/19 – 8/28/19 | \$275.00 |
| 8 | Todd, Rebecca | Teacher | Mindfulness Fundamentals | 7/18/19 – 8/28/19 | \$275.00 |
| 9 | Klim, Robyn | Director of Ed. Services | RPDA 2019 Summer Administrator Retreat | 7/25/19 | \$74.00 |
| 10 | Klim, Robyn | Director of Ed. Services | Managing Secondary Traumatic Stress | 5/21/19 | \$129.00 |
| 11 | Cleffi, Christine | Supervisor of Educational Services | RPDA 2019 Summer Administrator Retreat | 7/25/19 | \$74.00 |
| 12 | Benbrook, Jennifer | Principal | Current Developments in Special Education & Effective Mental Health Programs in Schools | 7/25/19 | \$74.00 |
| 13 | Pagenkopf, Jessica | Interventionist | Spotlight on Dyslexia | 6/7/19 | \$79.00 |
| 14 | Harmon, Jennifer | Interventionist | Spotlight on Dyslexia | 6/7/19 | \$79.00 |
| 15 | Cocchiola, Jodi | Interventionist | Spotlight on Dyslexia | 6/7/19 | \$79.00 |
| 16 | Marchese, Charlene | Supervisor of Math and MS Science | Current Developments in Special Education & Effective Mental Health Programs in Schools | 7/25/19 | \$74.00 |
| 17 | Parker, Karen | TIC | Instructional Coaching in the Digital Age | 7/23/19 – 7/24/19 | \$290.00 |
| 18 | Bennett, Amy | Teacher | Mindfulness Fundamentals | 6/7/19 – 7/18/19 | \$75.00 |
| 19 | Nord, Kathleen | Teacher | Mindfulness Fundamentals | 6/7/19 – 7/18/19 | \$75.00 |
| 20 | Todd, Rebecca | Teacher | Mindfulness Fundamentals | 6/7/19 – 7/18/19 | \$75.00 |

HONORARIA – UPDATED

6. The Superintendent recommends approval to update the acceptance of \$2,000 previously approved on June 26, 2018 for the Garden Club to be allocated to the TREP\$ Club.

DONATION

7. The Superintendent recommends approval to accept a donation from Morgan Stanley in the amount of \$100 for the C.R. Applegate School.

CHANGE ORDER

8. The Superintendent recommends approval of a deduct change order for the Door & Hardware Replacement Project at eight (8) schools in the amount of \$11,710.15. This is due to a credit for the unused allowance allocated for this project.

ACCEPTANCE OF BIDS FOR LIGHTING RETROFIT AND RELATED ELECTRICAL WORK 2019-20

9. The Superintendent recommends approval to accept the following bids for Lighting Retrofit and Related Electrical Work:

| Bidder Name | Electrical Design & Construction (EDC) | MJF Electrical Contracting | Sodon's Electric, Inc. |
|---|--|----------------------------|------------------------|
| CONTRACT NO.1 - Lighting Retrofit & Related Elec. Work at CTBS, ECLC, LDS & MWES (C047 with C009) | \$1,532,000 | \$1,300,000 | \$1,314,000 |
| Alternate Bid No. 1: | | | |
| Suspended Acoustical Tile Ceiling Repl.- LDS | \$179,000 | \$300,000 | \$157,000 |
| Total | \$1,711,000 | \$1,600,000 | \$1,471,000 |

| Bidder Name | Belacon, LLC | MJF Electrical Contracting | Sodon's Electric, Inc. |
|--|--------------------|----------------------------|------------------------|
| CONTRACT NO.2 - Lighting Retrofit & Related Elec. Work - DDES, JJCS, CRAS, & WFS (C047) | \$1,223,500.00 | \$1,400,000.00 | \$1,394,000.00 |
| Total | \$1,223,500 | \$1,400,000 | \$1,394,000 |

| Bidder Name | MJF Electrical Contracting | Sodon's Electric, Inc. |
|--|----------------------------|------------------------|
| CONTRACT NO.3- Combined Single Overall - Electrical Work - Lighting Retrofit & Related Elec. Work at CTBS & DDES | \$2,700,000.00 | \$2,677,000.00 |
| Alternate Bid No. 1: | | |
| Suspended Acoustical Tile Ceiling Repl.- LDS | \$300,000.00 | \$157,000.00 |
| Total | \$3,000,000 | \$2,834,000 |

AWARD OF BID FOR LIGHTING RETROFIT AND RELATED ELECTRICAL WORK 2019-20

10. The Superintendent recommends approval to award the bid for Lighting retrofit & related electrical work for Contract No.1 - Lighting retrofit & related elec. work at CTBS, ECLC, LDS & MWES to the lowest responsive and responsible bidder, Sodon's Electric, Inc., 25 West Highland Ave., Atlantic Highlands, NJ 07716, for a total amount of \$1,471,000 and for Contract No.2 - Lighting retrofit & related elec. work - DDES, JJCS, CRAS, & WFS to the lowest responsive and responsible bidder, Belacon, LLC., 16 Violet Court, East Brunswick, NJ 08816, for a total amount of \$1,223,500. Contingent upon attorney review:

| Bidder Name | Sodon's Electric, Inc. |
|---|------------------------|
| CONTRACT NO.1 - Lighting Retrofit & Related Elec. Work at CTBS, ECLC, LDS & MWES (C047 with C009) | \$1,314,000 |
| Alternate Bid No. 1: | |
| Suspended Acoustical Tile Ceiling Repl.- LDS | \$157,000 |
| Total | \$1,471,000 |

| Bidder Name | Belacon, LLC |
|--|--------------------|
| CONTRACT NO.2 - Lighting Retrofit & Related Elec. Work - DDES, JJCS, CRAS, & WFS (C047) | \$1,223,500.00 |
| Total | \$1,223,500 |

- XI. Old Business
- XII. New Business
- XIII. President’s Remarks
- XIV. Public Participation – any topic
- XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- _____ Matters rendered confidential by state or federal law
- x Personnel
 - *Employment Contracts
 - *Non Affiliated Salaries
 - *Level 3 Grievance
- _____ Appointment of a public official
- _____ Matters covered by the attorney-client privilege
- _____ Pending or anticipated litigation
- _____ Pending or anticipated contract negotiations
- _____ Protection of the safety or property of the public
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters in which the release of information would impair a right to receive funds from the United States Government
- x Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
 - *FTEA Negotiations
- _____ Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 90 minutes, and that action will not be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _____ and seconded by _____, the meeting adjourned at _____ p.m.