



Coronavirus Attendance Guidelines for **STAFF**

(March 9, 2020)

The guidelines and questions below should be used for staff returning from travel outside the United States to identified Level 3 areas experiencing widespread or ongoing community spread of COVID-19. (**Level 3 Travel Health Notice – As of March 9, 2020, includes China, Iran, South Korea, and Italy.**)

These guidelines are subject to change as we receive updated information from the CDC and the Georgia Department of Public Health.

Has the staff member traveled outside the United States to an area with widespread or ongoing community spread?

1. **If no:** The staff member should report to work.
2. **If yes:**
How long ago did the staff member leave the identified Level 3 area?
 - **If more than 14 days** — The staff member can report to work.
 - **If less than 14 days** — The staff member should **wait 14 days from the time he or she left the identified Level 3 area** before returning to work.
 - The staff member should follow the current leave policy (Policy GBRI), which refers to Sick Leave, Personal Leave, and Vacation.

NOTE: Any staff member who experiences flu-like symptoms must be fever-free without the aid of medication for 24 hours before returning to work.