

New River Elementary School

2019-2020

Parent Handbook



NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
New River Elementary School
Staff Directory
2019-20

	Grade	Room #	Ext.	Email Address
Dr. Reanna Mendoza, Principal			x7201	RMendoza@nlmusd.k12.ca.us
Ms. Josefina Suazo, Secretary			x7205	JSuazo@nlmusd.k12.ca.us
Mrs. Maria Cuevas-Gonzalez, Records Clerk			x7203	MCuevas-Gonzalez@nlmusd.k12.ca.us
Mrs. Jessica Garcia, Attendance Clerk			x7202	JRGarcia@nlmusd.k12.ca.us
Ms. Eva Moreno, Senior Custodian		30A	x7230	EvaMoreno@nlmusd.k12.ca.us
Mrs. Valentina Moreno, Night Custodian		30A	x7230	VMoreno@nlmusd.k12.ca.us
Mrs. Sonia Trujillo, Media Clerk		40/42	x7140	STrujillo@nlmusd.k12.ca.us
Mrs. Judith Brantzeg	K	20	x7120	JBrantzeg@nlmusd.k12.ca.us
Mrs. Julia Sarno	K	21	x7121	JSarno@nlmusd.k12.ca.us
Ms. June Swinney	1	24	x7124	JSwinney@nlmusd.k12.ca.us
Mrs. Trisha Dulken	1	51	x7151	TDulken@nlmusd.k12.ca.us
Mrs. Debbie Guild	1	51	x7151	DGuild@nlmusd.k12.ca.us
Mrs. Kimberly Youngberg	2	52	x7152	KYoungberg@nlmusd.k12.ca.us
Mrs. Jennifer Yamaguchi	2	54	x7154	JYamaguchi@nlmusd.k12.ca.us
Ms. Maria Decurgez	2/3	50	x7150	MDecurgez@nlmusd.k12.ca.us
Mrs. Lyse Rochon Martinez	3	53	x7153	LRochon@nlmusd.k12.ca.us
Mrs. Sylvia Godair Olson	3	55	x7155	SGodair-Olson@nlmusd.k12.ca.us
Mr. Franklin Jacks	4	71	x7171	FJacks@nlmusd.k12.ca.us
Mrs. Jennifer Amador	4	74	x7174	JAmador@nlmusd.k12.ca.us
Mrs. Cari Madden Murray	4/5	80	x7180	CMurray@nlmusd.k12.ca.us
Mrs. Kimberly Katayama Acosta	5	73	x7173	KKatayama-Acosta@nlmusd.k12.ca.us
Mrs. April Cardoza	Speech	23	x7123	ACardoza@nlmusd.k12.ca.us
Mrs. Kathleen Chavez	RSP	34	x7134	KACHavez@nlmusd.k12.ca.us
Ms. Hilda Estrada	Psych	35	x7135	HEstrada@nlmusd.k12.ca.us
Ms. Laura Navarrette	iTOSA	45	x7144	LNavarrette@nlmusd.k12.ca.us
	Pre-K SpEd	31	x7131	
	Pre-K SpEd	25	x7125	

2019-20 Calendar Year at a Glance

Regular School hours on Monday, Tuesday, Thursday and Friday are:

Kindergarten – 5th Grade 8:10 a.m.-2:27 p.m.

*****Kindergarten August 16th thru August 26th 8:10 a.m. - 11:10 a.m.*****

All Wednesdays are Minimum Days

Kindergarten - 5th Grade 8:10 a.m.- 12:55 p.m.

These are ADDITIONAL minimum Days for ALL STUDENTS K-5

August 15th first day of school

Sept. 30th – Oct. 4th for Parent/Teacher Conferences

Dec. 19th for Winter Break

Jan. 27th – Jan. 31st for Parent/Teacher Conferences

June 2nd for the Last Day of School

2019-20 School Holidays and Non-School Days

Sept 3 rd	Labor Day
Nov 8 th	Non-Student Day
Nov 11 th	Veterans' Day
Nov 25 th -29 th	Thanksgiving Break
Dec 20 th -Jan 3 rd	Winter Break
Jan 20 th	Martin Luther King, Jr. Day
Feb 10 th	Lincoln's Birthday
Feb 17 th	Washington's Birthday
Apr 10 th – Apr 17 th	Spring Break
May 25 th	Memorial Day

Please visit our school website's online calendar at www.newriverelementary.org/ to keep up to date with school-wide events. The monthly newsletter, "This Month @ NRES", posted at the beginning of each month includes reminders along with dates and times for school-wide events. ***You may also keep up with us by following us on Twitter or liking us on Facebook.***

Thank you!

New River Elementary School

School Information for the 2019-20 School Year!

SCHOOL SAFETY

Prior to 7:30 a.m., please do not leave your children at school. Also, please be sure to pick up your child after school on time. Supervision is provided only for 15 minutes after school.

Once the morning bell rings, New River Elementary School (NRES) becomes a “closed campus”. Parents, visitors and volunteers **must** check in through the office and wear the appropriate pass at all times. Students leaving the campus early **must** be signed out in the office and the adult needs to present identification. Students will only be allowed to leave the campus through the front office.

BUS SERVICE/STUDENT DROP OFF AND PICK-UP

Many of the NRES students are bused to and from school. The Norwalk-La Mirada Unified School District provides this service to your youngsters. All buses load and unload in the designated loading area on LeFloss Street. **PARENTS MAY NOT STOP OR PARK IN THE BUS LOADING AREA (PAINTED RED AREA) BEFORE OR AFTER SCHOOL.**

Please follow this procedure for student drop off: Enter through the parking lot entrance marked ENTER and proceed to the sidewalk where the EXIT is. Please be patient and wait your turn. **Have your child prepared to quickly exit the car.** Your child should proceed immediately to the school building. **Do not wait to watch your child walk in to the gate.** Proceed out the exit and make a right, no left turns are permitted.

Parents who will be transporting their children to and from school, and want to walk their child to the gate, are asked to please park in the second parking lot. Wednesday is street sweeping. Students should always cross the street at the traffic signal. Parents should help the school to reinforce this safety rule. Please be respectful to our supervision aides and crossing guard.

TRAFFIC FLOW

Due to our location, traffic and parking is an ongoing problem at NRES. All adults need to help this situation by following the designated guidelines and working together to ensure the safety of all NRES students. When dropping off or picking up your child from school, please help us keep each child safe by remembering the following:

- **Plan to arrive to school by 7:45a.m.** This gives your child plenty of time to get to his/her line.

- **Please do not have your child run between cars when picking them up as this creates a very dangerous situation. Be patient.**
- Parking is only allowed in designated areas. The CURBSIDE is for EMERGENCY VEHICLES, BUSES & DISTRICT VEHICLES ONLY. If you would like to walk your child to the gate, or pick him/her up, and there are no parking spaces available in the parking lot, please park on the street. **Street sweeping takes place on Wednesday's beginning at 7 a.m.**
- When walking, please stay on the sidewalks and use the designated crosswalk at all times. Buses and cars are constantly moving, making this area extremely dangerous. Do not run between cars with your child.
- Most importantly, drive slowly through the parking lot and on the street whenever children are present. Remember, it is illegal to drive while holding a cell phone.

STUDENT BREAKFAST AND LUNCH PROGRAMS

Students at NRES are welcome to purchase a school breakfast and/or lunch or may bring a lunch from home. Some students will receive a free or reduced school breakfast and lunch based on their application. **It is important that ALL parents complete the lunch application** promptly and accurately which is now available on-line at <https://www.lunchapplication.com/>. Parents will be notified if and when they qualify for the school lunch program.

A student breakfast cost \$1.75. A student lunch cost \$2.75. Milk is provided with the school lunch, and separately cost \$0.50 cents. Breakfast and lunch can be prepaid at <https://www.k12paymentcenter.com/>. You will need your child's student ID number, which you may obtain from the office. Your cooperation is appreciated in making sure your child comes to school with either a lunch or his/her lunch money. **We strongly discourage parents from dropping off lunches/money after the school day has begun. Instruction will not be interrupted for forgotten lunches or money.** Students will come to the office at lunchtime to pick up their lunch or lunch money. If your child's lunch is not here by lunchtime, they will not be allowed to call and remind you to bring it to them. They will be provided with an alternative lunch.

Parents are not allowed in the breakfast or lunch areas during the time that meals are served and students are eating. We make an allowance only in the morning for our new Kindergarten parents on the 1st day of school.

We ask that all parents say good-bye to their child as they enter the school grounds. This will help the teacher to facilitate getting the children quickly into the classroom. Students can independently get out their required materials and hang up their own backpacks. Your cooperation will be greatly appreciated.

If your child brings a snack for mid-morning recess, **please send only a healthy snack** such as fruit, vegetables, yogurt, trail mix, or a granola bar. Foods that are not

considered healthy are candy, chips, hot cheetos, and cookies. These **unhealthy foods will not be allowed at the morning recess.** Childhood obesity is on the rise and it is our responsibility to help our children to make healthy choices.

STUDENT ATTENDANCE

School attendance is very important to maximize daily instruction. You can help your child to be at school every day by scheduling appointments for any afternoon, but especially after 1:00 p.m. on our Wednesday minimum day. Also, help your child to eat healthy, get exercise, and get a good night's sleep.

Students will be recognized for perfect attendance every quarter with a certificate and small incentive. To be eligible for the quarterly perfect attendance, students must be at school every day and have no tardies. ***The classroom with the best attendance for each month will receive special recognition.***

Students miss important activities and instruction when they are absent. We understand that children occasionally become ill. At such times, it is necessary that the student stays at home and rests. **Please call the school office, 562-210-3770 to report your child's absence. It is not necessary to send a Doctor's note with your child upon his/her return to school unless the absence is of 3 days or more.** If your child will be out for an extended period of time, work may be prepared for him/her to do at home. Let our Attendance Clerk, Mrs. Jessica, know two weeks in advance in order for her to prepare the documents and get the work from the teacher.

All students who arrive after the 8:10 a.m. bell are marked tardy. Students arriving late to school miss important instructional minutes. When a child enters the classroom late, instruction is disrupted and the other students are distracted. Please develop a plan with your child to be at school before the bell rings. **Children arriving after the morning bell rings need to check in at the school office to receive a Tardy Pass before going to class.** Any student who arrives 30 minutes or more late will be marked as a part day unexcused unless they arrive with a medical note.

ILLNESSES OR ACCIDENTS

If a child becomes ill at school, he/she is taken to the office. If he/she is too ill to return to class, the parent is notified. Please instruct your child that if he/she is sick or hurt, to be sure to tell a teacher or the supervision aide.

In case of emergency, the paramedics are called. It is very important that we have **ALL** phone numbers where parents can be reached in case of an emergency. We therefore, require the Emergency portion of the online registration to be filled out completely, including cell phone numbers. We must also have the names and phone numbers of people we may contact if you cannot be reached. **IF ANY OF THE INFORMATION CHANGES DURING THE YEAR, PLEASE NOTIFY THE SCHOOL OFFICE. THIS WILL HELP US GUARANTEE THE SAFETY OF YOUR CHILD.**

When medication must be taken at school, your child's physician must complete special forms from our office. Any medication sent to school will be held in the office. Medication must come to school in the original pharmacy container and must be marked with the student's name. Vitamins, cough drops, and other medication that may be taken outside of school hours cannot be administered and should not be brought to school.

DOCTOR AND DENTAL APPOINTMENTS

It is requested that all dental and doctor appointments be made outside of school hours. If this cannot be avoided, we ask that a note to the teacher (giving the reason and time) be sent with your child. Parents then need to come to the office and sign their child out whenever leaving before regular dismissal. Please make every effort to avoid picking up your child(ren) early from school. It is intrusive to the classroom environment and students often miss vital homework information.

ACADEMIC ACHIEVEMENT

The goal at NRES is to continually increase student achievement. What we do on a daily basis is focused on this goal. **Each instructional minute is very important to reach this goal.** We ask that you not detain the teacher after 7:55 a.m. Appointments can be made ahead of time to meet with the teacher before or after school.

Also, **the office will not interrupt the classroom during the instructional day.** Messages will be delivered during recess and lunchtime. In addition, parents can leave messages for the teacher through the school's email system.

STUDENT RECOGNITION AND PARTIES

Students at NRES are recognized regularly for "Knightly" Behavior Matrix expectations. In addition, each classroom will select one student per month to receive the NRES "Student of the Month" certificate and one student for "Character" for demonstrating that month's behavioral focus. Students will be recognized for perfect attendance and at each trimester students will be awarded for their academic progress and achievements.

Teachers are encouraged to give students certificates and other awards for excellent classroom behavior and academic progress throughout the school year. Special recognition enhances self-concept and acknowledges children for their school behavior and progress.

Each child will have the opportunity to participate in many celebrations throughout the year. **We ask that you PLEASE DO NOT send ANY FOOD to school for birthday celebrations. Food items of any kind are not permitted for birthdays.** Celebrating each child's birthday can be time consuming and takes away from the instructional program. At least 24 hours before your child's birthday, you may make arrangements with the teacher to bring in a fun school supply to pass out (pencils, erasers, notebooks, etc). Items will be distributed the last 5 minutes of the school day. Again, this must be

approved by the teacher at least 24 hours in advance. Classroom instruction will not be interrupted to obtain permission from the teacher.

ITEMS BROUGHT FROM HOME

Bicycles, skateboards, and scooters are not permitted at NRES, since there is no supervision to ensure student safety. Students are sometimes very eager to share personal or family objects with their peers. However, since the safety of these items cannot be assured, we request that parents not send valuable items to school. Also, we would appreciate it if children did not bring toys or games to school, unless they receive permission from the classroom teacher. Toy guns are not allowed at school and will be cause for expulsion from the District. Laser pens/pointers are not allowed at school and are a suspendable offense. We also encourage parents to not allow their child to bring a cell phone to school. Each classroom has a phone for emergencies and a message from home can always be left with the school secretary. If a child brings a cell phone to school, it must be turned off during school hours. Your cooperation is sincerely appreciated.

SCHOOL to HOME COMMUNICATION

NRES is making efforts to be paperless in its school to home communication. Weekly Alert phone/email messages will be sent home in English and in Spanish every Sunday evening between 6:00 and 7:00p.m. It is imperative that ALL families listen to /read the information. News about upcoming events will be shared through the weekly Alert messages, Facebook, Twitter, the NRES Website and the NRES Display Cases located on the school grounds.

In addition, students will take home their Knights Folders every day. At times, they will have fliers and information from our District and community organizations. **Please check the folder EVERY evening, review the fliers that are for you to keep and RETURN the folder every morning.**

PARENT-SCHOOL COOPERATION/COMMUNICATION

Parent-Teacher conferences are held twice yearly at NRES: September 30th – October 4th of 2019; and January 27th - January 31st of 2020. These are Minimum Days. You will receive a notice indicating the date and time of your child's individual conference. Another time may be arranged if the first time is not convenient for you. This conference allows time for you and the classroom teacher to discuss your child's school behavior and academic progress. Please share any concerns or questions with the teacher at this time. Parents are welcome to arrange a parent conference at any other time during the year if they desire information regarding their child's education. Appointments may be made directly with the classroom teacher. Regular communication with your child's classroom teacher is strongly encouraged.

Parent support is critical to the success of each student. These are some ways you can help your child succeed and help us meet our goals of success for all students:

- Parent attendance at school functions
- Parent enforcement of homework and discipline policies
- Student attendance and punctuality
- Participation in parent/teacher conferences

If contact needs to be made with a child during school hours, it needs to be made through the office. Classrooms cannot be interrupted during instructional time except in emergency cases. A conference with a particular teacher may be arranged at a mutually convenient time by calling the office or by sending a note/email to the teacher. Parents are encouraged to contact their child's classroom teacher for both positive comments and concerns or questions.

In the event there is a concern that directly affects your child, the following steps should be utilized to clarify or address the issue:

STEP 1 Phone call/conference with the classroom teacher

STEP 2 If the issue is not resolved, please contact the office to set up an appointment with Dr. Mendoza.

PARENT PARTICIPATION & VOLUNTEER HOURS

Norwalk-La Mirada Unified School District's mission is to partner with students, parents, and the community to ensure learning so every student reaches his/her optimum potential. Parents and community members who volunteer their time and talents are essential to helping our students meet our school's academic goals and advancing our district's mission.

We ask parents of New River Elementary School to contribute 10 – 20 hours of volunteer time to our school each year. Whether you are able to attend a meeting or school event, help to organize an activity, volunteer during the school day, help at home, attend a field trip, or work a shift at a PTO event, **your contribution is valued.**

In order to help ensure the safety of students, staff, and volunteers, our school district has established procedures to be followed at all sites. All volunteers, regardless of school or assignment, will be required to check into the office and wear an identification badge. Parents are encouraged to attend all school functions. This has a positive effect on your child's academic success and shows your support and interest in the educational program. Attendance at the following functions is extremely important:

Town Hall Meetings (Friday Mornings)

Coffee with the Principal (Once a month)

Back-To-School Night (Fall)

Parent -Teacher Conferences (Fall and Spring)

Open House (Spring)

In addition, we will do our best to offer **Family Nights** designed to offer families a fun way to experience learning activities with your children while acquiring some new educational strategies to use at home. Food and beverages are normally sold at these events.

RESOURCE SPECIALIST PROGRAM TEACHER, SPEECH PATHOLOGIST & PSYCHOLOGIST

NRES has a Special Education teacher who organizes and teaches the Resource Specialist Program (RSP). This program is state funded and has very specific guidelines. The purpose of the program is to provide individual assistance to students who demonstrate an identified learning disability. Identified students remain in their regular classrooms for the majority of the day. They may go to the resource room for 1 or 2 periods for academic assistance in their area of need, or the RSP teacher may push-in to the classroom to provide assistance.

The School Psychologist is on campus one day per week. The psychologist tests children for special programs such as RSP and counsels with students and parents.

NRES has a Speech Pathologist who is on campus twice a week as needed.

Multi-Tiered Systems of Support (MTSS)

Norwalk-La Mirada Unified School District employs a Response to Intervention (RTI) model for helping students achieve adequate yearly progress in their education. All students are given an assessment at their grade level to help identify those who need extra support. Students can receive 3 Levels or Tiers of support. Tier 1 is general classroom instruction with occasional small group or individualized attention. Tier 2 is focused small group instruction that takes place outside regular class time 4-5 days a week over the course of several weeks. Tier 3 is for students who require more individualized support than is available in Tier 2. Tier 2 and 3 students are “at risk” for not meeting grade level standards. This is extra help for students who need it.

At NRES we serve students during rotation. Our support will provide reading strategies that will assist your child as he or she moves along the reading continuum. This small group setting will give your child the opportunity to make reading progress with targeted, individualized instruction. With assistance, many children can become successful readers and no longer need support. It is important for you to be aware of how your child is progressing and to be informed about your child’s reading improvement. Early monitoring of student progress in reading is important for their future academic success.

CATEGORICAL PROGRAMS

NRES is fortunate to receive state funds to be used to provide additional academic assistance to students learning English (ELL) and students scoring low in their standardized achievement tests. The NRES Single Plan for Student Achievement, listing the school's goals and objectives, is located in the school office and may be checked out by the parents. The NRES Staff appreciates the input and assistance of parents in developing this school plan that greatly benefits the NRES students.

Parents are encouraged to become involved in the School Site Council (SSC) and English Learners Advisory Committee (ELAC) meetings as well as the PTO meetings that are held regularly at NRES. These meetings are identified on the monthly school calendar and open to all parents.

“Knight’s Expectations”

Positive Behavior Interventions and Supports (PBIS) Plan

All staff, students and parents are expected to behave in a **“Knight’s Expectations”** by making good choices, speaking kindly to others, treating others with respect and aiming for success! To ensure the safety of all students at New River Elementary School, the staff has developed a “The Knightly Way” Behavior Matrix for the year 2019-2020. The students are taught each part of the matrix regularly throughout the school year. All staff members regularly praise and recognize students for behaving using the “Knight’s Expectations”.

Example of Minor Offenses

Not following directions

Pushing/ shoving/ play fighting

Inappropriate behavior at lunch tables

Inappropriate behavior while waiting for bus

Inappropriate use of equipment

Jumping/ standing on block wall

Misbehavior in the bathroom

Out of area

Playing, running, drinking after the bell

Unkindness to others (verbal/physical)

Misuse of equipment

Throwing inappropriate objects

Toys out on the playground

Consequences for a Minor Offenses

Office Discipline Referral (ODR)

Examples of Major Offenses

Possession of firearms, knives, firecrackers, caps, or any dangerous objects

Rock or dirt throwing that is a danger to others

Fighting and/ or injury to another child

Smoking or possession of tobacco or drugs

Extreme disrespect toward any adult

Defiance

Extortion

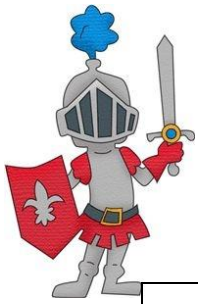
Stealing

Harassment

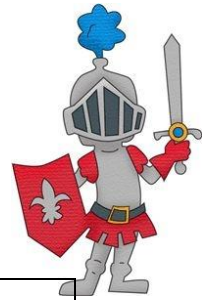
Consequences for a Major Offense

Informal suspension (in school)

Formal suspension (out of school)



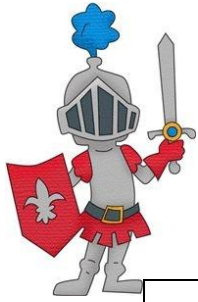
CAFETERIA EXPECTATIONS



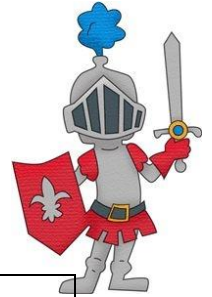
New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
<p>Using Voice Level 2</p> <p>Chewing with my mouth closed</p> <p>Listening to all adults</p> <p>Making room for others to sit at the tables</p> <p>Using "Please" and "Thank You"</p>	<p>Waiting patiently for my turn</p> <p>Using my utensils properly</p> <p>Keeping my hands and feet to myself</p> <p>Carrying my tray with 2 hands while walking</p> <p>Walking out of the MPR and walking to recess</p>	<p>Picking up after myself</p> <p>Sitting in my own seat</p> <p>Using good manners</p> <p>Using napkins</p> <p>Using walking feet inside the MPR</p> <p>Staying seated on the benches and keeping my food on the table</p>



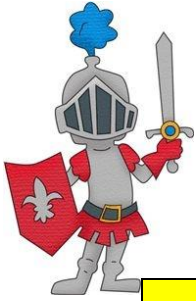
RESTROOM EXPECTATIONS



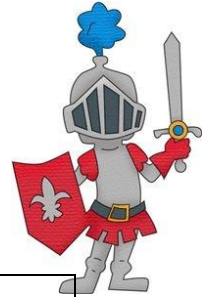
New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
<p>Going to the nearest restroom and returning to class so I do not miss instruction</p> <p>Treating school property with respect by using it appropriately</p> <p>Respecting each other's privacy</p> <p>Patiently waiting for my turn if there is a line</p>	<p>Being courteous to others in the restroom</p> <p>Taking someone to the office if they're not feeling well</p> <p>Using a towel to dry my hands</p> <p>Walking in and out of the restroom</p>	<p>Leaving the restroom clean and neat for others</p> <p>Always washing my hands with soap</p> <p>Picking up trash</p> <p>If I see graffiti on the walls, I will let the office know immediately</p> <p>Helping keep restrooms clean</p> <p>Letting staff know if there is something that needs attention</p>



ASSEMBLY EXPECTATIONS



New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

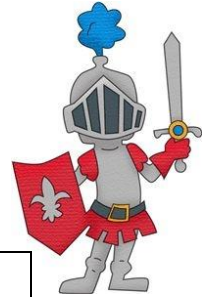
0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
<p>Sitting quietly at all assemblies</p> <p>Listening to speaker(s)</p> <p>Voice Level 0 (listening)</p> <p>Clapping when it is the right time- not shouting or whistling</p> <p>Using kind words such as "Excuse me" when finding my seat</p>	<p>Walking in the MPR</p> <p>Keeping my hands and feet to myself</p>	<p>Being PATIENT and sitting one at a time on the bench or in a straight row on the floor</p> <p>Being a good neighbor to the person I am sitting next to by paying attention</p>



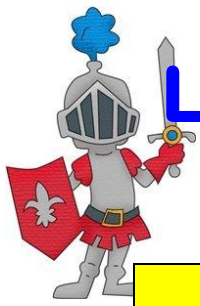
HALLWAY EXPECTATIONS

New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

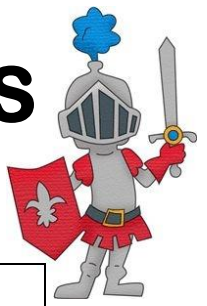


0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
<p>Going exactly where I said I would go (for example, the office, the restroom)</p> <p>Walking quietly in the hallways- Voice Level 2</p> <p>Respecting people's property in the hallways</p> <p>Greeting people by saying "Good Morning" or "Hello"</p>	<p>Sharing the hallways by letting the younger students pass first</p> <p>Using walking feet only</p> <p>Keeping hallways clean and clear</p>	<p>WALKING in the hallways</p> <p>Keeping my eyes forward so I do not disrupt the classes</p> <p>Keeping our hallways clean by picking up any trash I see along the way</p> <p>Letting adults pass through the line by saying, "After you..."</p>



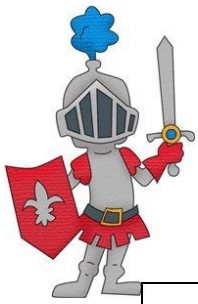
LIBRARY & COMPUTER LAB EXPECTATIONS



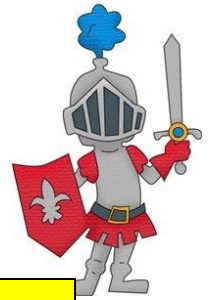
New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
Using Voice Level 1 for Library Turning in my books on time Staying focused Using technology appropriately Treating the library books as if they were my own Taking care of the computers, books, and all materials Choosing books quickly & quietly	Keeping my feet on the floor Walking in the library Pushing in chairs Keeping hands to myself Keeping all four chair legs on the floor Using computers appropriately	Taking care of the books that I check out Doing my best when I am working on a computer program like iReady or testing (Voice Level 0) Keeping library books safe Leaving other students alone while they are working Returning library books on time Returning all materials to the correct place



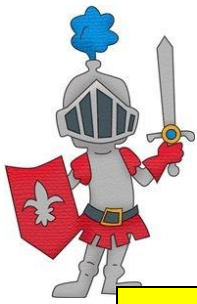
RECESS EXPECTATIONS



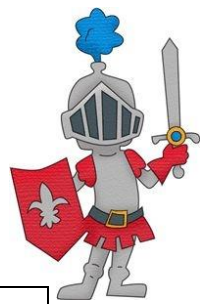
New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
<p>Having the courage to do the right thing even when others are not making good choices</p> <p>Being respectful to ALL staff</p> <p>Using sportsmanship when playing games</p> <p>Using kind words like "Good job, nice try."</p> <p>Allowing everyone to play</p>	<p>Always waiting my turn to play, get water, or get equipment</p> <p>Sharing the playground equipment</p> <p>Playing by the rules at all times</p> <p>Helping keep each other safe by keeping my hands and feet to myself</p>	<p>Freezing and WALKING to my line when I hear the whistle</p> <p>Using all equipment the way it is meant to be used</p> <p>Picking up any trash I see on the playground or blacktop</p> <p>Playing with everyone even if I do not know them</p> <p>Using "Ro-Sham-Bo"</p> <p>Staying on the playground side of the red line</p>



FRONT OFFICE EXPECTATIONS



New River is a community of lifelong learners where we are empowered to be confident, knowledgeable, and responsible citizens in the 21st century.

0	1	2	3	4
Silent	Whisper	Inside	Speaker	Outside

<i>I WILL SHOW RESPECT BY ...</i>	<i>I WILL BE SAFE BY ...</i>	<i>I WILL SHOW RESPONSIBILITY BY ...</i>
<p>Treating the adults in the office with respect</p> <p>Using respectful words: "Could you..." "Please" and "Thank you"</p> <p>Politely telling the staff what I need</p> <p>PATIENTLY, waiting for your turn if the office is busy with someone else</p> <p>Always starting with the truth</p>	<p>Walking in the office</p> <p>Looking out for people as I open or close the office door</p>	<p>Entering the office quietly-remember people are working</p> <p>Being reliable and walking straight back to class</p> <p>Letting the office staff know about anything that needs attention, immediately</p> <p>Voice Level 2 when speaking, Voice Level 0 & 1 when waiting</p>