

Senior Agreement

Moanalua High School - Class of 2020

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PLEASE READ THE FOLLOWING CAREFULLY.

KEEP THIS PAGE for your reference AND **SUBMIT** THE SECOND AND FOURTH PAGE.

This year's commencement will take place on **Friday, May 22, 2020**. The commencement ceremony is an honor and a privilege for every graduating senior. These are the requirements and expectations for all students who hope to participate in the commencement ceremony.

1. Graduates must meet all graduation requirements of the State of Hawaii, Department of Education. (Students must earn a minimum of 24 credits for a high school diploma or 25 credits and specific course requirements for a Board of Education recognition diploma to graduate.) Please refer to your planner, CAP materials, or visit your counselor for details regarding the BOE recognition diploma.
2. Graduates must follow and obey all Chapter 19 rules, school rules, and individual classroom rules (i.e. no use or possession of contraband items such as, but not limited to: liquor, drugs, fireworks, and weapons; no incidents of insubordination, fighting, truancy, etc.)
3. Graduates must display appropriate and acceptable behavior at ALL school functions including, but not limited to, Senior Luau, Senior Prom, and graduation practices.
4. Graduates must submit a completed Senior Agreement form, Student Publication & Audio Release form, **and** the graduation fee of \$25. Senior Agreements, Student Publication and Audio Release forms, and the graduation fees are due by Friday, **December 4, 2019**. You may submit the attached forms and money to **Mrs. Nakagawa-Saito in room Q-202lab** or to your counselor.

ALL graduating seniors must submit the Senior Agreement and Student Publication & Audio Release form whether or not you are participating in the ceremony. Seniors who ARE participating in the ceremony, must submit the Senior Agreement, Student Publication & Audio Release form, AND pay a \$25 ceremony fee. Seniors who fulfill graduation requirements will receive a diploma from Moanalua High School whether or not you participate in the ceremony.

5. Graduates must clear all financial obligations by **April 30, 2020**. These include Student Activities dues, Class dues, the Senior Graduation fee, lost/damaged textbooks, lost/damaged uniforms, fundraiser monies, and/or any other financial obligations. If graduates do not clear their financial obligations, they will not be allowed to participate in graduation practices or the ceremony.

**Please note: Cash or Check payments are acceptable until April 30, 2020.
After April 30, 2020, ONLY CASH PAYMENTS WILL BE ACCEPTED!!!**

6. Graduates must adhere to the proper graduation attire (cap, gown, and tassel) as well as the dress code set by the Graduation Committee. Cap and gown must be purchased through Balfour as soon as possible. **Late fees will apply if purchased after November 30, 2019.**
7. Graduates must attend **ALL** graduation rehearsals and song practices. Please plan accordingly and do not schedule any appointments on rehearsal days (May 20, 21, and 22; dates are TENTATIVE and SUBJECT to CHANGE).
8. Graduates must meet any other requirements set by the school and the Class of 2020 Graduation Committee.

If you have any questions, please contact Mrs. Nakagawa-Saito, Class Advisor, at
Sandra_Nakagawa-Saito@notes.k12.hi.us

Please **keep** this page for your reference and **return** the second and fourth pages.



This form supersedes all previous Student Permission to Videotape/Record, Reproduce Work and Student Publication/Audio Release Forms.

Note: This form does not apply to the creation or use of digital or print media of students for research purposes, including postsecondary degree requirements. For more information visit <http://bit.ly/HIDOEdata-research>

In order to protect student’s rights to privacy as outlined in the Family Educational Rights and Privacy Act (FERPA) and the Protection of Pupil Rights Amendment (PPRA), parents/guardians or eligible students (those aged 18 or over) are being asked to give the Hawaii State Department of Education (HIDOE) permission to create or use digital or print media of student’s name, voice, likeness or images of student work for the purposes described in this form.

I hereby give my permission to HIDOE to create or use the media described above of my child (if parent/guardian) / me (if eligible student) or my child’s / my work — which may include, but are not limited to, video and audio recordings, photographs, and images — for the following educational purposes:

- Publication on HIDOE websites or in print or other digital media
- HIDOE staff professional development, including peer and advisory observations
- HIDOE training, including but not limited to preparation programs

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I understand that the distribution of these media may include print, online, or digital media and open-circuit broadcast, closed-circuit, or cable television transmission within or outside of the State of Hawaii.

I understand that there will be no compensation, financial or otherwise, by HIDOE for its use of these media, either for initial or subsequent transmission or playback.

I understand that granting permission includes a potential risk of loss of privacy. I hereby release HIDOE from any liability resulting from or connected with the creation or use of these media.

I understand that permission is granted for the life of the media. I release all interest in the media for which I am giving permission.

I understand that I may withdraw my permission at any time without any negative consequences by submitting a written statement to my child’s/my school. I understand that withdrawing consent will not affect my child’s/my standing in school, nor any publication or work using these media which has already been produced.

Yes No HIDOE has my permission to create or use digital or print media of my child’s / my name, voice, likeness or images of my child’s/my work exclusively for the non-commercial, educational purposes stated above.

By signing this form, I agree to the terms and conditions stated in this form, unless I checked the “no” box.

Student’s Name (Please Print)

School

Home Address

City, State, Zip Code Date

Parent/Guardian/Eligible Student Name (Please Print)

Signature

Student Publication/Audio/Video Release

By providing Hawaii Department of Education (HIDOE) your permission, the student's names and/or likenesses, photo, video, and/or audio may be used in HIDOE school-related publication print and analog/digital media.

Examples of HIDOE school-related publications, include but are not limited to:

- A playbill, showing the student's role in a drama production
- Annual yearbook
- Student photographs for classroom / teacher use
- Honor roll or other recognition lists and programs
- Graduation programs and announcements
- Sports activity programs or sheets, such as for wrestling, showing weight and height of student
- School newsletters
- Audio and video recordings to aid with reinforcing appropriate behaviors
- Audio and video recording capturing those memorable moments, such as graduation ceremonies and May Day and other holiday programs or school events
- Student photographs for classroom and teacher use
- Officially recognized activities and events

Hawaii student teachers participating in educator preparation programs and staff in professional development courses within the HIDOE may have access to student work and/or other student publications during the course of their studies.

By checking "yes" and signing the Student Publication/Audio/Video Release Form, parents, guardians, and eligible students provide permission for all publication items for HIDOE noncommercial, educational purposes and cannot select individual items.

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PART I: Legal Name

Please PRINT CLEARLY below (using CAPITAL letters) your full LEGAL name (one letter per blank – see example) as it appears on a legal document (i.e. Birth Certificate, Passport, and/or Court Order for Name Change). If there are not enough blanks, please continue on the second row for each name.

WARNING: Any name other than your legal name will render your diploma invalid!!! Be sure to write clearly!

EXAMPLE: M E N E H U N E

FIRST: _____

MIDDLE: _____

LAST: _____

PART II: Commencement Participation

Initial ONE: I WILL be participating in the commencement ceremony.

I WILL **NOT** be participating in the commencement ceremony.

PART III: Agreement

I HAVE READ AND FULLY UNDERSTAND THE REQUIREMENTS SET FORTH IN THE SENIOR AGREEMENT.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

This form and the \$25.00 graduation fee (checks payable to "Moanalua High School") must be completed and returned to the class advisor or any counselor by **Friday, December 4, 2019**. Students will NOT be allowed to participate in graduation activities or may not receive a diploma if this form and fees are not turned in. Extra forms will be available online, in **Q-202 lab**, or at any of the counselors' offices beginning in August 2019.

Date returned: _____ Received by (initial): _____

Circle: Apana Oka Rhodes Tongg Yamamoto Naks-Saito

Circle: CASH or CHECK Check #: _____

Check Maker (Parent Name): _____