

EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES

Tuesday, May 9, 2017

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Jeff Watters, chairperson	Mr. Gianni Floro
Ms. Daniela Helkowski, vice-chairperson <i>arrived 7:55</i>	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Jon Kuzma <i>arrived 7:55</i>
Mr. Rob Riker	Mr. David Pusateri
Dr. Andrew Surloff, administrative liaison	Ms. Marianne Wagner
OTHERS	
Dr. Heidi Ondek, superintendent	Ms. Angela Conigliaro, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

ATTENDANCE

1. INFORMATION

1.1 Athletic and Activity Reports

2. REPORTS

Reports: 2.1 Student Representative Report: John Corbett and Natalie Natolipano

2.2 Report on School Start Times

2.3 Discussion of 2018 Commencement

3. ACTION ITEMS

A. That the board approve the field trip request to New Orleans. It is consistent with prior spring break trips to depart a day or two prior to the start of the break to ensure students return before the Easter holiday weekend. There is a potential cost for substitute teachers.

Mr. Watters moved that item A be placed on the legislative agenda for action. Ms. Blackmer seconded the motion.

COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES

Tuesday, May 9, 2017

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Gianni Floro, chairperson	Ms. Sarah Heres
Ms. Marna Blackmer, vice-chairperson	Mr. Jon Kuzma <i>arrived 7:55</i>
Ms. Daniela Helkowski <i>arrived 7:55</i>	Mr. David Pusateri
Ms. Marianne Wagner	Mr. Rob Riker
Dr. Heidi Ondek, administrative liaison	Mr. Jeff Watters
OTHERS	
Dr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

INFORMATION/REPORTS

Information: Upcoming Events

ACTION ITEMS

A. Motion to make a memorial donation to the Sewickley Public Library of the Quaker Valley School District.

There were no memorials this month.

POLICY COMMITTEE MINUTES

May 9, 2017

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Jon Kuzma, chairperson <i>arrived 7:55</i>	Ms. Marna Blackmer
Mr. Gianni Floro, vice-chairperson	Ms. Daniela Helkowski <i>arrived 7:55</i>
Mr. David Pusateri	Ms. Sarah Heres
Mr. Jeff Watters	Mr. Rob Riker
Dr. Heidi Ondek, administrative liaison	Ms. Marianne Wagner
OTHERS	
Dr. Andrew Surloff, assistant superintendent	Ms. Angela Conigliaro, director of communications
Dr. Joseph Marrone, director of administrative services	Ms. Christine Kardong, board secretary

1.0 FOR REVISION

1.1 Draft A Student Wellness

File Attachments

[219.02 Student Wellness Draft A.pdf \(365 KB\)](#)

Subject

1.2 Draft A Food Service - To Replace Policy 224.00 Free & Reduced Price Meals Meeting

File Attachments

[Draft Food 804.00.pdf \(208 KB\)](#)

Subject

1.3 Draft A Public Visitations

File Attachments

[Draft Attachment for 404.pdf \(58 KB\)](#)

[Draft A 404.00 Public Visitations.pdf \(352 KB\)](#)

Subject

1.4 Draft A 211.00 Student Records

File Attachments

[211.00 Draft A Student Records.pdf \(152 KB\)](#)

[Draft A 211.00 Attachment.pdf \(85 KB\)](#)

The draft food service policy will be held for more discussion before it is revised.

Mr. Kuzma moved that 219.02 *Student Wellness*; 404.00 *Public Visitations*; and 211.00 *Student Records* be corrected as directed, and be placed on the legislative agenda for revision. Mr. Floro seconded the motion.

FACILITIES AND OPERATIONS COMMITTEE MINUTES

May 23, 2017

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. David Pusateri chairperson - <i>Absent</i>	Ms. Daniela Helkowski
Mr. Gianni Floro, vice-chairperson	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Rob Riker
Mr. Jon Kuzma	Ms. Marianne Wagner
Dr. Joseph Marrone, administrative liaison	Mr. Jeff Watters
OTHERS	
Dr. Heidi Ondek, superintendent	Ms. Angela Conigliaro, director of communications
Dr. Andrew Surloff, assistant superintendent	Ms. Christine Kardong, board secretary
Mr. Scott Antoline, director of finance	

FACILITIES & OPERATIONS ACTION ITEMS

A. It was requested that the board authorize the administration to increase the daily student lunch price to \$2.90 with no increase to the breakfast price of \$1.50 and the premium meal price of \$3.75 effective for the 2017-2018 school year.

File Attachments

[5.23.17 Facilities & Operations A. Student Lunch and Breakfast price.pdf \(49 KB\)](#)

B. It was requested that the board approve proposal from McCurley Houston to install the capacitor bank as specified in the Middle School at a total cost of \$16,795.00 to be taken from the capital fund.

File Attachments

[5.23.17 Facilities & Operations B. Middle School Capacitor project.pdf \(42 KB\)](#)

C. It was requested that the board approve the proposal from Spartan Athletic Equipment to install a safety barrier net at the Middle School Field at a total cost of \$5,683.00 to be taken from the general operating fund.

File Attachments

[5.23.17 Facilities & Operations C. Middle School Field safety netting.pdf \(44 KB\)](#)

D. It was requested that the board approve and ratify the emergency work by Brubach Plumbing to install hot water mixing valves at Osborne Elementary at a total cost of \$18,300.00 to be taken from the capital fund.

File Attachments

[5.23.17 Facilities & Operations D. Osborne Mixing Valve installation.pdf \(46 KB\)](#)

E. It was requested that the board authorize the administration to enter into a one year plus one month service contract with ThyssenKrupp Elevator Service effective on or about August 1, 2017 for maintenance of the district's elevators at a total cost of \$12,600.00 to be taken from the general operating fund.

File Attachments

[5.23.17 Facilities & Operations E. Elevator Agreement ThyssenKrupp.pdf \(39 KB\)](#)

Mr. Floro moved that items A - E be placed on the legislative agenda for action. Ms. Blackmer seconded the motion.

FINANCE COMMITTEE MINUTES

May 23, 2017

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Rob Riker, chairperson	Ms. Marna Blackmer
Ms. Marianne Wagner, vice-chairperson	Mr. Gianni Floro
Mr. Jon Kuzma	Ms. Daniela Helkowski
Mr. Jeff Watters	Ms. Sarah Heres
Mr. Scott Antoline, administrative liaison	Mr. David Pusateri - <i>Absent</i>
OTHERS	
Dr. Heidi Ondek, superintendent	Ms. Angela Conigliaro, director of communications
Dr. Andrew Surloff, assistant superintendent	Ms. Christine Kardong, board secretary
Dr. Joseph Marrone, director of administrative services	

1.0 TAX COLLECTION

1.1 Earned Income Tax Summary

File Attachments

[5.23.17 Finance 1.1 - EIT Summary.pdf \(32 KB\)](#)

1.2 Real Estate Tax Summary

File Attachments

[5.23.17 Finance 1.2 - Real Estate Tax Summary.pdf \(30 KB\)](#)

2.0 FINANCIAL REPORTS/BUDGET

2.1 Final Budget Presentation

The Final Budget (PDE 2028) will be presented for adoption in the legislative meeting on May 30, 2017.

2.2 2017-2018 Budget Summary Information

File Attachments

[5.23.17 Finance 2.2 17-18 Budget Information.pdf \(259 KB\)](#)

2.3 Homestead/Farmstead History

File Attachments

[5.23.17 Finance 2.3 - Homestead History.pdf \(69 KB\)](#)

3.0 OTHER INFORMATION/GENERAL BUSINESS

3.1 Donation Report

File Attachments

[5.23.17 Finance 3.1 - Donations Summary.pdf \(34 KB\)](#)

ACTION ITEMS

A. It was requested that the board approve the capital projects fund, grant fund, general fund and food service fund financial statements for the month ending April 30, 2017.

File Attachments

[5.23.17 Finance A.1 - Capital Proj Fund Financials.pdf \(52 KB\)](#)

[5.23.17 Finance A.2 - Grant Fund Financials.pdf \(59 KB\)](#)

[5.23.17 Finance A.3 - General Fund Revenue.pdf \(243 KB\)](#)

[5.23.17 Finance A.4 - General Fund Expenses.pdf \(249 KB\)](#)

[5.23.17 Finance A.5 - Food Service Fund Revenue.pdf \(238 KB\)](#)

[5.23.17 Finance A.6 - Food Service Fund Expenses.pdf \(236 KB\)](#)

B. It was requested that the board ratify and approve the treasurer's report and payment of general fund invoices in the amount of \$3,291,539.79.

File Attachments

[5.23.17 Finance B.1 - Treasurer's Report.pdf \(47 KB\)](#)
[5.23.17 Finance B.3 - General Fund Bill Listing.pdf \(317 KB\)](#)
[5.23.17 Finance B.2 - Summary of General Fund Expenses.pdf \(59 KB\)](#)

C. It was requested that the board approve the invoices for the food service fund in the amount of \$26,600.44.

File Attachments

[5.23.17 Finance C - Food Service Fund Bill Listing.pdf \(244 KB\)](#)

D. It was requested that the board approve the invoices for the capital projects fund in the amount of \$47,152.85.

File Attachments

[5.23.17 Finance D - Capital Proj Bill Listing.pdf \(42 KB\)](#)

E. It was requested that the board approve the invoices for the grant fund in the amount of \$3,205.92.

File Attachments

[5.23.17 Finance E - Grant Fund Bill Listing.pdf \(50 KB\)](#)

F. It was requested that the board approve All Sports, Catastrophic and Voluntary Student Accident Insurance programs for the 2017-18 school year with United States Fire Insurance Company and A.G. Administrators at a cost of \$6,400.00.

File Attachments

[5.23.17 Finance F - All Sports, Catastrophic & Vol Student Accident Ins 2017-18.pdf \(1,327 KB\)](#)

G. It was requested that the board Approve and Ratify Jordan Tax Service as Deputy Tax Collector for the appointed Tax Collector for the Borough of Glen Osborne, effective February 21, 2017 for the balance of the term ending December 31, 2017.

File Attachments

[5.23.17 Finance G - Deputy Tax Collector Glen Osborne Borough.pdf \(121 KB\)](#)

H. It was requested that the board Approve Jordan Tax Service as Deputy Tax Collector for the appointed Tax Collector for the Borough of Sewickley, for the balance of the term ending December 31, 2017.

File Attachments

[5.23.17 Finance H - Deputy Tax Collector Sewickley Borough.pdf \(94 KB\)](#)

I. It was requested that the board approve and ratify the First Amendment to the PowerSupply Coordination Service Agreement with Direct Energy Business, LLC as authorized and recommended by the Western Pennsylvania Electricity Consortium for the purchase of electricity at a price of 6.124 cents for each kilowatt-hour from the facilities meter read date in January 2018 and continuing through the facilities meter read date in January 2021. This extension to the original agreement will include all costs except distribution and other local utility charges as contained in the original agreement.

File Attachments

[5.23.17 Finance I - Direct Energy Electricity extension 1.2018 to 1.2021.pdf \(787 KB\)](#)

J. It was requested that the board approve the resolution # 2017-2 authorizing Act 1 Homestead and Farmstead exclusion for real estate tax reductions for the school year beginning July 1, 2017.

File Attachments

[5.23.17 Finance J - 2017 Act 1 Homestead Resolution.pdf \(324 KB\)](#)

K. It was requested that the board adopt the final General Fund Budget (PDE-2028) in the amount of \$49,259,326.00 and the approval of resolution # 2017-3 to levy/re-enact the supporting tax basis. The real estate tax levy would total 18.4009 mills (0.6620 increase in millage) and would allocate \$525,000.00 to support the Sewickley Public Library of the Quaker Valley School District.

File Attachments

[5.23.17 Finance K.1- 2017-2018 Final Budget Resolution 2017-3.pdf \(127 KB\)](#)
[5.23.17 Finance K.2- 2017-2018 Final Budget PDE Form 2028.pdf \(266 KB\)](#)

Mr. Riker moved that items A - K be placed on the legislative agenda for action. Mr. Kuzma seconded the motion.

L. The treasurer appointment for school year 2017-2018 was discussed.

Ms. Wagner moved that at the May 30 legislative meeting, the board appoint Mr. Jeffrey Watters as treasurer of the Quaker Valley Board of School Directors for a term of 1 year, ending May, 2018. Ms. Helkowski seconded the motion.