

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, January 28, 2019  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**OATH OF OFFICE**

- 1. Installation of New Board Members

**D. MINUTES**

- 1. Minutes of the Regular Public Meeting of January 7, 2019
- 2. Closed Minutes of Meeting of January 7, 2019

**E. PRESENTATION**

- 1. 2019-2020 Initial Budget
- 2. School Board Recognition Month
- 3. Global Awareness and Cultural Diversity Update
- 4. District and Board Goals Update

**F. BOARD PRESIDENT’S REPORT**

**G. BOARD COMMITTEE REPORTS**

- 1. Finance
- 2. Personnel
- 3. Property
- 4. Policy
- 5. High School Liaison

- H. SUPERINTENDENT’S REPORT
- I. ASSISTANT SUPERINTENDENT’S REPORT
- J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT
- K. DISCUSSION
- L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 1/1/19 TO 1/17/19 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the Uniform State Memorandum of Agreement between Millburn Board of Education and Law Enforcement Officials for SY 18/19, as on file in the Superintendent's Office.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, January 28, 2019.

**3. Business Agenda Items**

- a. Resolve to approve the Budget Transfers of December, 2018.
- b. Resolve to approve Treasurer of School Moneys report for period ending December 31, 2018.
- c. Resolve Approval and Certification of Board Secretary's Report for period ending, December 31, 2018. The Board Secretary certifies that no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 (a) been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Resolve Certification that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports for the period ending December 31, 2018, and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b). and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Business Agenda Items continued:**

- e. Resolve Bill Schedule # 8 in the amount of \$9,939,616.49 dated January 28, 2019.
- f. Resolve to accept and approve the FY 2017-2018 Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings-Financial, Compliance and Performance (commonly referred to as "Audit").

**4. Appointments of Representatives**

RESOLVED, that the Board of Education approves the following appointments for the 2018-2019 school year:

- a. Ms. Jaffe as Board Representative to the Essex Regional Educational Services Commission for the 2018-2019 school year.
- b. Ms. Updyke as Board Representative to the NJSBA Delegate Assembly for the 2018-2019 school year.
- c. Ms. Owolabi as Board Representative to the Millburn Township Joint Facilities Committee for the 2018-2019 school year.
- d. Ms. Prieto as Board Representative to the Garden State Coalition for the 2018-2019 school year.

**5. Policy**

**First Reading**

- a. Policy 7432 - Eye Protection (M)
- b. Policy 7435 - Alcoholic Beverages On School Premises
- c. Policy 8420 - Emergency And Crisis Situations (M)
- d. Regulation 8420 - Emergency And Non-Fire Evacuation Plan (M)
- e. Policy 8451 - Control Of Communicable Disease (M)
- f. Policy 8467 - Weapons (M)
- g. Policy 8660 - Transportation By Private Vehicle (M)
- h. Policy 8670 - Transportation Of Disabled Students (M)
- i. Regulation 6660 - Student Activity Fund - NEW

**Second Reading**

- j. Policy 8600.1 - Safe Routes to School - NEW

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS

**Q.** BOARD MEMBER COMMENTS

**R.** EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

**S.** ADJOURNMENT