

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**March 14, 2018, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. REPORTS/PRESENTATIONS**

6.a. 2017-18 Second Interim Report

6.b. 2017-18 Cash Flow

**7. PUBLIC HEARING(S):** At this time, members of the community who desire to address the State Administrator and Board of Education may speak on any item(s) listed on the Public Hearing Section. (Three [3] minutes will be allotted to each speaker; for a maximum of thirty [30] minutes will be allotted to each major agenda item. If the public comment cards exceed [10] cards, the State Administrator may reduce the time allowed from three minutes to either two or one minute to hear from more speakers.

7.a. Second Public Hearing: Election Waiver Request

**8. CONSENT CALENDAR/ACTION ITEMS**

**8.a. BUSINESS SERVICES DIVISION**

8.a.1. 2017-2018 Second Interim Budget Financial Report

8.a.2. Approval of 2017-2018 Second Interim Budget Revisions

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8.a.3. Approval of Facilities Use Agreement and Final Offer of Facilities Between Inglewood Unified School District and Animo City of Champions Charter High School for FY 2018-2019

8.a.4. Approval to Accept Bid, and Issuance of Agreement No. C17/18-036 with the Los Angeles County Office of Education of Downey, CA for a Qualified Vendor to Provide Contracted Services for E-Rate Year 2018 Internet and Access Services, District-wide

8.a.5. Approval to Accept Bid, and Issuance of Agreement No. C17/18-048 with Spectrum Enterprise / Charter Communications Operating, LLC., of Cerritos, CA for a Qualified Vendor to Tender for Wide Area Network (WAN) Transport Circuits Under E-Rate FY18, District-wide

**8.b. MEASURE GG AND FACILITIES**

8.b.1. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Aid Builders, Inc., Contract No. C16/17-016, Kelso Elementary School Perimeter Security Improvements

8.b.2. Approval to Accept Bid and Issuance of Agreement No. C17/18-049 with CompuVision of Santa Barbara, CA for Network Core Switches Equipment Upgrade Project that will Connect Wide Area Network for all Sites Under E-Rate FY18, District-wide.

**8.c. STATE ADMINISTRATOR**

8.c.1. Approval of Resolution No. 26/2017-2018, Calling for Full and Fair Funding of California Public Schools

**9. RECESS TO CLOSED SESSION**

**10. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

10.a. Conference with Labor Negotiators (Pursuant to Government Code Section 3549.1(d).

10.b. Conference with Real Property Negotiators (Pursuant to Government Code Section 54956.8)

**11. RECONVENE FOR PUBLIC SESSION**

**12. REPORTING OUT CLOSED SESSION ACTIONS**

**13. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**14. STATE ADMINISTRATOR REMARKS**

**15. NEXT MEETING - April 11, 2018**

**16. ADJOURNMENT**

**Inglewood Unified School District**  
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**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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7.a. Second Public Hearing: Election Waiver Request

**8. CONSENT CALENDAR/ACTION ITEMS**

**8.a. BUSINESS SERVICES DIVISION**

8.a.1. 2017-2018 Second Interim Budget Financial Report

Recommended Motion:

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Administration recommends that the State Administrator adopt the 2017-2018 Second Interim Budget Financial Report.

**Rationale:**

Education Code (EC) Section 42131 requires each school district to certify at least twice a year the district's ability to meet its financial obligations for the remainder of the current and two subsequent fiscal years. The district will submit the Second Interim report for the period ending January 31, 2018. The governing board, based on the information in the interim report, is required to adopt and file a certification of financial solvency with the Los Angeles County Office of Education. The County Superintendent will, in turn, review the financial report and the amended budget and transmit to the governing board a written notification of their review.

Based upon the finances as reviewed in the Second Interim Report, the administration is recommending the filing of a qualified certification of financial solvency by the State Administrator.

**Financial Impact:**

**Attachments:**

2017-18 Second Interim Report

**8.a.2. Approval of 2017-2018 Second Interim Budget Revisions**

**Recommended Motion:**

Administration recommends that the State Administrator approve the 2017-2018 Second Interim budget revisions.

**Rationale:**

All budget adjustments must be approved by the State Administrator.

IMPLICATION: By approving this request, staff will be able to make necessary revisions to the 2017-18 Adopted Budget as receipt of new funding, funding adjustments, donations, etc occur throughout the fiscal year.

Approval of this item supports FCMAT (July 2017 Review) in the following:  
Financial Management 6.2 Legal Standard - Budget Adoption, Reporting, and Audits

5.2 Professional Standard - Budget Development Process

**Financial Impact:**

As shown in the attached budget adjustment summaries.

**Attachments:**

2017-18 Second Interim Budget Revisions

**8.a.3. Approval of Facilities Use Agreement and Final Offer of Facilities Between Inglewood Unified School District and Animo City of Champions Charter High School for FY 2018-2019**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the Facilities Use Agreement and Final Offer of Facilities between Inglewood Unified School District and Animo City of Champions Charter High School for FY 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. Animo City of Champions Charter High School is a charter school approved by the Los Angeles County Office of Education to operate pursuant to its Charter and Memorandum of Understanding related to its operations.

The District agrees to allow Charter School exclusive and non-exclusive use of the classrooms and other space allocated to the Charter School, for the sole purpose of operating the Charter School and activities reasonably related to the operation of the charter School, including its related classroom based educational program in accordance with the Charter School's charter and any MOU related to its operations, as follows:

Site: 9330 South 8th Avenue, Inglewood, California

Grade Configurations: 9-12 Regular Classrooms: (6 classrooms exclusive use)

Administrative Space: (1 classroom exclusive use)

Adult Restrooms (shared use)

Student Restrooms (shared use)

Multi-purpose Room (shared use)

Parking (shared use)

**Financial Impact:**

The District shall charge a pro-rata fee in accordance with title 5, section 11969.7 as detailed in the District's final offer. The Charter School's pro-rata share for the 2018-2019 school year is estimated to be calculated at \$3.79 per square foot towards approximately 8,175 square feet of allocated facilities for a total fee of \$30,998.06.

**Attachments:**

Animo Facilities Use Agreement 2018-19

**8.a.4. Approval to Accept Bid, and Issuance of Agreement No. C17/18-036 with the Los Angeles County Office of Education of Downey, CA for a Qualified Vendor to Provide Contracted Services for E-Rate Year 2018 Internet and Access Services, District-wide**

**Recommended Motion:**

Administration recommends that the State Administrator approve to accept bid, and issuance of Agreement No. C17/18-036 with the Los Angeles County Office of Education of Downey, CA for a qualified vendor to provide E-Rate Year 2018 Internet and Access Services District-wide.

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**Rationale:**

All public bid projects must be approved by the State Administrator. In accordance with the California Public Contract Code section 20118.1, the District advertised a Request for Bid "RFB" in the Daily Breeze Newspaper, eRate and the District's website for Project No. DO 17/18-001 for Internet Access and Transport Circuit services.

The following vendors responded to the RFB:

<b>Vendor Name</b>	<b>Amount</b>
1. Los Angeles County Office of Education	\$178,500
2. Spectrum Enterprise	\$507,000

District staff held a public bid opening on March 2, 2018. After carefully reviewing the submitted bids a final selection was made to award the Los Angeles County Office of Education.

IMPLICATION: By approving this request the District will be able to seek reimbursement upon receipt of the funding commitment decision letter issued by Universal Service Administrative Company (USAC) for general operating services and other services as referenced in the bid.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement - 2.5, Technology Plan

Financial Management - 15.11 Management Information Systems

**Financial Impact:**

The annual cost of \$35,400 plus a onetime fee of \$1,500 (\$178,500 for a five year period) will be paid with E-Rate and General Funds.

*Inglewood will be requesting discount commitments by submitting the Form 471 application using eligible signed contracts, which must be received and entered into the USAC system by March 22, 2018. No funding is guaranteed at any time by the FCC or USAC. There are three bids for which IUSD will be requesting funding from E-Rate: two for Category 1 (WAN and Internet Access, discount potential of 90%); and one for Category 2 (Internal connections equipment, discount potential of 85%).*

**Attachments:**

LACOE Agreement

**8.a.5. Approval to Accept Bid, and Issuance of Agreement No. C17/18-048 with Spectrum Enterprise / Charter Communications Operating, LLC., of Cerritos, CA for a Qualified Vendor to Tender for Wide Area Network (WAN) Transport Circuits Under E-Rate FY18, District-wide**

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**Recommended Motion:**

Administration recommends that the State Administrator approve to accept bid and issuance of Agreement No. C17/18-048 with Spectrum Enterprise / Charter Communications Operating, LLC., of Cerritos, CA for Wide Area Network (WAN) Transport Circuits Under E-Rate FY 18, District-wide.

**Rationale:**

All public bid projects must be approved by the State Administrator. In accordance with the California Public Contract Code section 20118.1, the District advertised a Request for Bid "RFB" in the Daily Breeze Newspaper, eRate and the District's website for Project No. DO 17/18-002 to provide Wide Area Network (WAN) Transport Circuit services.

The following vendors responded to the RFB:

<b>Vendor Name</b>	<b>Amount (for five year period)</b>
1. Spectrum Enterprise	\$1,834,560.00
2. Crown Castle Fiber	\$1,716,000.00

District staff held a public bid opening on March 2, 2018. After carefully reviewing the submitted bids a final selection was made to award Spectrum Enterprise. The District factored the bidder's contract terms in making its final selection.

**IMPLICATION:** By approving this request the District will be able to seek reimbursement upon receipt of the funding commitment decision letter issued by Universal Service Administrative Company (USAC) for general operating services and other services as referenced in the bid.

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement - 2.5, Technology Plan  
Financial Management - 15.11 Management Information Systems

**Financial Impact:**

The annual cost of \$366,912 (\$1,834,560.00 over a five year period) will be paid with E-Rate and General Funds.

*Inglewood will be requesting discount commitments by submitting the Form 471 application using eligible signed contracts, which must be received and entered into the USAC system by March 22, 2018. No funding is guaranteed at any time by the FCC or USAC. There are three bids for which IUSD will be requesting funding from E-Rate: two for Category 1 (WAN and Internet Access, discount potential of 90%); and one for Category 2 (Internal connections equipment, discount potential of 85%).*

**Attachments:**

Customer Service Agreement

Ethernet Service Level Agreement



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Master Service Agreement

Service Agreement

**8.b. MEASURE GG AND FACILITIES**

**8.b.1. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Aid Builders, Inc., Contract No. C16/17-016, Kelso Elementary School Perimeter Security Improvements**

**Recommended Motion:**

Administration recommends that the State Administrator approve the filing of the Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Aid Builders, Inc. Contract No. C16/17-016, Perimeter Security Improvements at Kelso Elementary School.

**Rationale:**

Authorization to file a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office must be approved by the State Administrator. On the August 21, 2017, regular board meeting, the State Administrator entered into an agreement with Aid Builders, Inc. for the demolition of two portables, paving, and fence installation at Kelso Elementary School. The work was completed on November 13, 2017, and there are no liens or stop notices against the contractor or project.

In accordance with and as required by subdivision (a) of California Civil Code, Section 8412 and 8414, release the District from liability for Lien and/or Stop Notice actions related to this Project and complies with directives contained in California Civil Code, Section 8180-8190 the District will file a Notice of Completion and Acceptance of Work for a completion date of November 13, 2017. Additionally, approval to file the Notice of Completion and Acceptance of Work for this Project will allow the District to release any retention payments withheld from the Contractor, as per the original contract documents.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard - 2.3 Facility Planning

Facilities Management Standard - 3.1 Facilities Improvement and Modernization

**Financial Impact:**

The cost for filing this notice with the County is estimated not to exceed \$175 and will be paid with Measure GG Funding.

**Attachments:**

NOC\_Aid Builders\_3.14.18

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**8.b.2. Approval to Accept Bid and Issuance of Agreement No. C17/18-049 with CompuVision of Santa Barbara, CA for Network Core Switches Equipment Upgrade Project that will Connect Wide Area Network for all Sites Under E-Rate FY18, District-wide.**

**Recommended Motion:**

Administration recommends that the State Administrator approve to accept bid and issuance of Agreement No. C17/18-049 with CompuVision of Santa Barbara, CA for Network Core Switches Equipment Upgrade Project that will Connect Wide Area Network District-wide for all Sites Under E-Rate FY18.

**Rationale:**

All public bid projects and agreements must be approved by the State Administrator. A request for bid notice went out on February 2, 2018 and bids were due on March 2, 2018. Staff has reviewed bids for Project DO 17/18-003, and identified CompuVision, as the apparent lowest responsive bidder. The Bid results were as follows:

<b>Vendor Name</b>	<b>Amount</b>
1. CompuVision	\$476,976.31
2. GST Technology Solutions	\$500,113.79
3. Vector USA	\$504,913.13
4. VPLS Solutions	\$516,394.28
5. Data Impressions	\$551,279.39

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement - 2.5, Technology Plan  
Financial Management - 15.11- Management Information Systems

**Financial Impact:**

The cost of \$476,976.31 will be paid with Measure GG Funds..

**Attachments:**

Agreement No. C17.18.049 with CompuVision

**8.c. STATE ADMINISTRATOR**

**8.c.1. Approval of Resolution No. 26/2017-2018, Calling for Full and Fair Funding of California Public Schools**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 26/2017-2018, calling for full and fair funding of California Public Schools.

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**Rationale:**

All Board resolutions must be approved by the State Administrator. In 2016, a California School Boards Association (CSBA) report, California's Challenge: Adequately Funding Education in the 21<sup>st</sup> Century, updated the Getting Down to Facts data and determined that, adjusting for inflation, an additional \$22 billion to \$40 billion annually would be required to provide all public school students with access to a high-quality education; and California funds schools at roughly \$1,961 per student less than the national average, which translates to approximately \$3,462 per student when adjusted for California being a high-cost state. California trails the average of the top 10 states by almost \$7,000 in per-pupil funding. The governing board of the Inglewood Unified School District urges the State Legislature to fund California public schools at the national average or higher by the year 2020, and at a level that is equal to or above the average of the top 10 states nationally by 2025 and to maintain, at a minimum, this level of funding until otherwise decreed.

**Financial Impact:**

None

**Attachments:**

Resolution No. 26/2017-2018

**9. RECESS TO CLOSED SESSION**

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**14. STATE ADMINISTRATOR REMARKS**

**15. NEXT MEETING - April 11, 2018**

**16. ADJOURNMENT**