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## Schools of Choice Timeline

March 1 - March 31

Schools of Choice Application Submitted Online



May 1 - May 31

Notification of Schools of Choice Status



June 1

Schools of Choice Process Ends

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### Intradistrict Permit Request

After June 1, ABC residents may apply for an intradistrict permit to move their child to a district school due to childcare for elementary age students. Intradistrict permit requests due to special medical or social adjustment (i.e. safety) require supporting documentation from a properly licensed or registered professional. All requests will be reviewed by the principal at the school of residency and a decision will be rendered to grant or deny the permit.

### Intradistrict Permit Appeal Process

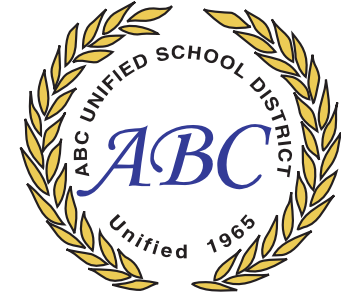
The Supervisor of Child Welfare & Attendance shall review the transfer appeal based on Board policy and regulations, education code, state law and consultation with school sites, parents and district administration when necessary. He/she and the Student Transfer Committee shall hear the appeal. If it is denied, the parent/guardian may appeal, in writing, no later than 10 calendar days from the denial to the District Hearing Officer who shall render the final decision. (AR 5116.1)



## ***ABC Unified School District Board of Education***

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Superintendent



## **Information Guide Schools of Choice and Intradistrict Permit**



**For Additional Schools of Choice Information  
Contact: Child Welfare and Attendance  
(562) 926-5566, ext. 21104  
16700 Norwalk Boulevard  
Cerritos, California 90703**

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The Schools of Choice process enables parent(s)/guardian(s) to submit an application for their child to attend any school in the ABC Unified School District (“ABC”). An overview of the Schools of Choice process is outlined in this brochure and available at the District website. These resources are intended to address the following:

1. Who can apply for Schools of Choice?
2. How do you apply for Schools of Choice?
3. What is the timeline for Schools of Choice?
4. How are students selected for their school of choice?
5. What steps do parent(s)/guardian(s) take when offered or denied a School of Choice?

Schools of Choice applications may be submitted by parent(s)/guardian(s) who reside within district boundaries, permanent ABC employees, and families residing outside of district boundaries.

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## Schools of Choice Process

Board Policy 5116.1 and Administrative Regulation 5116.1 outline the Schools of Choice process.

1. The Schools of Choice application is submitted between March 1 and March 31 preceding the school year for which the transfer is requested.
2. Applications for Schools of Choice are submitted online at <https://www.abcusd.us/>.
3. Internet access to complete the application is also available at the ABC District Office located at 16700 Norwalk Blvd., Cerritos CA 90703.
4. Parent(s)/guardian(s) may list, in priority order, from one to four schools on their application.
5. All applications are subject to a random, unbiased selection process (“lottery”) to determine which applicants shall be admitted to each school.

6. An email notification of the applicant’s status is sent to the parent/guardian by May 1. Parent(s)/guardian(s) may also check the applicant’s status at the District website.
  - a. All applicants accepted to a School of Choice are notified by May 31.
  - b. All applicants not accepted to a School of Choice are notified by June 1.
7. If accepted to a School of Choice, parent(s)/guardian(s) have two days (48 hours) to accept and complete the enrollment process.
8. Applicants not accepted to a School of Choice should enroll in their school of residence.
9. The Schools of Choice process ends June 1.
10. Parent(s)/guardian(s) may submit a new Schools of Choice application in March of the next year.

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## Schools of Choice Application Ranking

Applications submitted to Schools of Choice are ranked in accordance with Board Policy 5116.1(a) and Administrative Regulation 5116.1(a). Residents of ABC are assigned the highest ranking in the Schools of Choice process.

### Ranking Criteria for Schools of Choice Applicants

#### Residence in ABC

1. Siblings of students who will continue attending the school to which the applicant is applying
2. Students who reside in ABC, including students who are in specialized programs (pending availability) (AR 5116.1 - Program Capacity)

#### Students of Permanent ABC Employees

3. Siblings of students who will continue attending the school to which the applicant is applying
4. Continuing students who are transitioning to seventh or ninth grade

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#### Interdistrict Permits

5. Siblings of students who will continue attending the school to which the applicant is applying
6. Continuing students who are transitioning to seventh or ninth grade

#### New Students

7. Students of permanent ABC employees
8. Students requesting an interdistrict permit

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## Schools of Choice Lottery

Applications for Schools of Choice will be subject to a lottery system to determine which applicant will be admitted to their School of Choice. Parent(s)/guardian(s) have the option to list from one to four schools in priority order (1-4). The lottery system will check for available space in the order schools are listed. Acceptance notifications are sent based on the school that first becomes available. Parent(s)/guardian(s) have 48 hours to accept or the system will automatically decline.

If the parent(s)/guardian(s) indicated more than one school on their application, the applicant will remain in the lottery system until all seats are filled at their Schools of Choice. Applicants not accepted by June 1 should enroll at their school of residence. Parents/guardians are encouraged to check their application status daily from May 1<sup>st</sup> to 31<sup>st</sup>. There is no appeal for the Schools of Choice lottery as the selection process is random, unbiased and determined by chance.

#### Acceptance Notifications

Acceptance emails are sent to parent(s)/guardian(s) by May 31. Parent(s)/guardian(s) have two days (48 hours) to accept their Schools of Choice, provide proof of residence and complete the enrollment process.