

China Spring High School

New Student Information

2018-2019

Welcome to our School! We're glad you're here!

Listed below are the requirements for the District regarding what information is needed for the enrollment of student:

- 1. Proof of residency:** Consists of a current (electric bill or water bill less than 45 days old). No lease or mortgage agreements will be honored without an electric/water bill to accompany them.
 - If the bill does not have the parent/guardian name or the spouses name on it, you must do a Proof of Residency at the Administration Office after August 1st of the new school year and before your student may attend class.
 - A current lease agreement, followed by remitting an electric or water bill in the guardian's name within 30 (thirty) days of admission. Student will be subject to withdrawal if this is not provided.
 - For student living separate and apart from his or her parent, guardian, or other person having lawful control under order of a court, the adult District resident with whom the student resides must provide a Proof of Residency in the same manner as the parent.
 - For a nonresident student whose resident grandparent provides a substantial amount of the after-school care, duration as determined by school district, the grandparent must provide a proof of residency in the same manner as a parent as well as Grand Parent Guardianship papers to be completed at our Administration Office.
 - For "Home under Construction", the paperwork may be completed at the Administration Office.

Exceptions: Proof of a student's residency shall be waived in either of the following circumstances

- When a student is homeless as defined by law.
 - When a student is a nonresident for whom a resident grandparent provides a substantial amount of afterschool care as determined by the District School Board, Grandparent must show residency.
- 2. Birth Certificate** (a state certified certificate, not the one from the Hospital)
 - 3. Social Security Card** (or an official letter from the SS office)
 - 4. Current Shot Record** (Current or Certified Exemption Form)
 - 5. Withdrawal Grades from previous school**
 - 6. Name and address of previous school**
 - 7. Health Insurance Information**
 - 8. Copy of Parent or Guardian's Driver's License**
 - 9. Legal Documentation regarding custody or guardianship** (Only if it applies)
 - 10. Class dues fee of \$20.00 for grades 9-11 and \$35.00 for grade 12**
 - 11. Parking permit fee is \$10.00**