



ADDENDUM TO RFQ # 1211-18/19

Date: 1/7/2019
Project: Energy Consulting Services
From: Vivien Watts, Director of Business Services
Addendum Number: 1

THIS ADDENDUM IS ISSUED AS PART OF THE CONTRACT DOCUMENTS FOR THIS PROJECT AND AMENDS ONLY THOSE ITEMS SPECIFICALLY DEFINED HEREIN. THIS ADDENDUM MUST BE ACKNOWLEDGED ON THE BID/PROPOSAL FORM. YOUR FAILURE TO DO SO MAY RENDER YOUR BID/PROPOSAL NON-RESPONSIVE.

The following is a list of questions and responses regarding RFQ #1211-18/19:

1. May I please double-check that the RFQ is open to any qualified entity? In other words, the RFQ is not by invitation only.

We plan to respond to AUSD's RFQ in partnership with another energy consulting company; and it remains TBD which firm will offer as prime contractor (versus subcontractor). Related to that decision, we want to be certain that although our partner firm did not receive the RFQ directly from AUSD, this circumstance does not disqualify them from offering as prime contractor nor does it disqualify Sage from engaging them as a subcontractor.

Response: This RFQ is not by invitation only. However, any interested firms must attend a mandatory pre-bid conference in order to be eligible to participate. I did not see your firm's name on the sign in sheet for our pre-bid conference. Therefore your firm will not be eligible to submit a proposal. However, if you do partner with a firm that attended the conference, it will be fine. Only one proposal will be accepted.

2. I've noticed that answers to questions won't necessarily be posted until January 7 (Friday), which is a very short period of time before the proposal deadline at 10 a.m. on Monday, January 10. With that turnaround being so brief, it seems unlikely that bidders will be able to clarify their offers if the posted answers warrant some consideration. Please advise?

Response: We do respond before the final response date. The final addendum is our last addendum to include questions and responses so all interested firms receive the same information.

3. Does the 50 page limit include the appendix? I initially thought it did but then then the note in "Tab 2 – Business Information section q)" indicates otherwise. Can you please clarify if it counts toward the maximum and what information we can include in there (samples of work, resumes, etc.)? Thank you in advance for your time and consideration.

Response: The 50 page maximum is for the entire proposal, including all appendix and attachments.

End of Addendum