



De La Salle North Catholic
High School

Portland Community College Transfer Guide

All of the following information is available on the Portland Community College's Website

Types of Degrees Offered at PCC

PCC offers five types of Associate degrees. All PCC degrees include at least 90 credits of classes. All PCC degrees include classes in writing, math, and general education.

Some are designed specifically for transferring to a four-year school; others are technical and general studies degrees that can only transfer under certain circumstances. Each degree has its own set of rules about which classes you need to take. Colleges call these rules "degree requirements" and they will be a big part of how you choose your college classes.

Transfer Specific Associates Degrees

Associates of Arts Oregon Transfer Degree (AAOT)

What you'll learn: a solid foundation in subjects like writing, mathematics, and science.

Where you'll go: you'll transfer to an [Oregon Public University](#).

Associates of Science Oregon Transfer Degree (ASOT)

What you'll learn: it's up to you!

Where you'll go: this degree is flexible and can give you a good start before transferring to a four-year school. It allows more freedom in course selection than the AAOT, but doesn't guarantee you'll be accepted as having completed all lower-division requirements. You'll need to work with an advisor to choose your classes based on your major.

Associates of Science Oregon Transfer in Business (ASOT - Business)

What you'll learn: a solid foundation in subjects like writing, mathematics, and science.

Where you'll go: designed for students to transfer to an [Oregon Public University](#) and seek entry into a business program. This degree will meet lower-division general education requirements at an Oregon public university. Students will have junior status for registration purposes.

Other Associates Degrees

Associates of Applied Science

What you'll learn: specific skills for your future job. Choose majors in areas like healthcare, business, building, engineering, media arts, public service, and education.

Where you'll go: this degree prepares you to go right to work in your industry.

Associates of General Studies

What you'll learn: it's up to you!

Where you'll go: this degree is designed for students wishing to acquire a broad education, rather than pursue a specific major or career. Because of the flexibility of this degree, it may not fulfill requirements for transfer to a four-year school. You'll need to work with an advisor to choose your classes depending on your academic goals.

Important! Make sure to check in with your University of interest to see which transfer degree they accept.

Declaring your degree, choosing a major and choosing a transfer University

To choose a degree that makes sense for you, first you need to know where you want to end up. Do you know the job title you'd like to have someday? The industry you want to enter? The four-year degree you're going to earn? Maybe you're still thinking - that's okay, there's a plan for you, too.

Here's how to choose the degree that best matches your career goal.

1. How many years of school?
2. Figure out how much school you'll need for your specific career:
 - Research in [Oregon CIS](#).
 - Contact the [Career Exploration Center](#) and ask which degree is needed for your career.
3. Meet with an advisor
4. Talk to an [academic advisor](#) about which degree is best for you. Once you have decided, log in to MyPCC and [choose your major and degree](#)

Still figuring it out? That's okay. Here are some steps to help in your career/major exploration.

1. Choose a career
2. The [How to choose a career](#) track will guide you through steps designed to help you decide what you want to do while you're in school.
3. Review your goal along the way
4. Keep thinking about where you want to go with your education as you take classes. If you find a subject that is appealing to you, contact a [Career Exploration Center](#) and talk to staff about your goals and options.
5. Don't wait too long
6. It's normal to take time exploring options, but you don't want to stay undecided for too long or you'll spend money taking unnecessary classes. If you're borrowing to pay for school, you won't want to make monthly student loan payments on classes that you didn't need.

Note: Find your degree and major on the [MyPCC](#) home tab

If it says "undeclared", that means you aren't working toward a degree at PCC. Undeclared students aren't [eligible for financial aid](#). They also register for classes after everybody who has declared a degree.

Important! Figuring out your major and transfer school is very important to make sure you are working towards the correct degree type. If you are unsure what you want to major in or what school you want to transfer to please make an appointment with the Career Exploration Center.

How to Transfer

Step 1: Freshman or Transfer?

Most Universities admit students either as a "freshman" or as a "transfer" student. Your admissions status is based on the number of previously-earned college credits the University will accept. The first thing you need to do is find out what your admission status will be, and what that means at your University.

Step 2: Find classes that will transfer to your University of interest

1. Find required classes at your University of interest. On your University's website, look for a list of required courses. This will usually be in their catalog. You are looking for two types of courses:
 - General education classes. These classes are required for all degrees. Each school has a unique name for this - Oregon State calls it "Baccalaureate Core." PSU calls it "University Studies." University of Oregon calls it "Group Requirements."
 - Program-specific classes: These are classes in special topics for your major. For example, if you are majoring in Art, you may be required to take "History of Western Art."
2. Find equivalent classes at PCC. If we have an equivalency guide, it will be in our list of [transfer schools](#). If we don't have a guide, look for a transfer guide on their website. This might be called a "course equivalency table" or a "transfer equivalency guide" - you may have to look under several names. If you can't find one, ask an advisor at your school to create a transfer plan for you. For PSU you can also use the Transferology website to see which classes will transfer www.transferology.com
3. Meet with an academic adviser at PCC to make an educational plan specific to your University and major of interest

Step 3: Check with advisor at your future University

Don't skip this step, even if you're pretty sure you are taking the right classes. Every few terms, touch base with an advisor in your future program.

- Ask them to evaluate your transcript (they look at your past classes and tell you which will transfer).
- Ask them to create a transfer guide/plan (a list of PCC classes that will count toward your future degree).

Transfer Admissions Counselors

Portland State University

Oregon transfer students from Marion, Multnomah and Washington with last names that start with A through L.

Luke Reyes White Transfer Admissions Counselor

Contact Luke: admissions.luke@pdx.edu | 503-725-8387

Oregon transfer students from Marion, Multnomah and Washington with last names that start with M through Z.

Kelly Craig Stoner Senior Transfer Admissions Counselor

Contact Kelly: admissions.kelly@pdx.edu | 503-725-3470

Oregon State University

Janet Macias Admissions Adviser for Multnomah County transfer students

Contact Janet: janet.macias@oregonstate.edu | 1-800-291-4192

University of Oregon

Brian Stanley Senior Assistant Director for Transfer and Residency

Contact Brian: brian.admissions@uoregon.edu | 541-346-1231

Lewis and Clark College

Karin Dobbins Sherer Transfer Counselor

Contact Karin: transfer@lclark.edu | 503-768-7040

Pacific University

Advising Center

Contact: advisingcenter@pacificu.edu | 503-352-2800

University of Portland

Linda Cannard Senior Associate Director of Transfer Admissions

Contact Linda: cannard@up.edu | 503.943.7949

Linfield School of Nursing - Portland Campus

Mindy Cowan Assistant Director of Admission

Contact Mindy: mcowan@linfield.edu | 503-413-7832

OHSU School of Nursing

Megan Jones Admissions Counselor

Contact Megan: jonmeg@ohsu.edu | 503 494-7725

Veronica Nieto Admissions Counselor

Two Year Transfer Plan Credits

This plan is for a full-time student. Depending on your situation, it may take longer than two years - that's okay!

Start of your first year:

up to 18 credits of 100-200 level courses

- Meet with a [PCC advisor](#) to plan classes and discuss your degree.
- Register for introductory classes as recommended by your [placement tests](#).
- Make a list of majors you're interested in. The [Career Center](#) can help you research.
- Go to Oregon Transfer Days, held every January - see [events and school visits](#).

End of your first year:

19 to 44 credits of 100-200 level courses

- Make a decision about your future major. Need help? Experts at the [Career Center](#) know which majors lead to the type of work you want to do.
- Make a list of four-year schools that interest you.
- Meet with a [PCC advisor](#) to choose your PCC degree and discuss dual enrollment.
- Go visit potential schools, or talk to a school rep: see [events and school visits](#).
- Register for the classes shown in [your GRAD Plan](#).

Start of your second year:

45 to 74 credits of 100-200 level courses

- Make a decision about which schools you'll apply to.
- Fill out admissions and financial aid forms for your future school.
- Meet with an advisor from your future school about requirements for your major.
- Register for PCC classes specific to your future major.

End of your second year:

75 to 89 credits of 100-200 level courses

- Meet with an advisor at your transfer school to figure out what classes you still need.
- Fill out a PCC [Transcript Request form \[pdf\]](#).
- Register for PCC classes specific to your future major.
- [Go to your graduation!](#)

Ways to Pay Balance at PCC

Payment in Full

You can pay your bill by the payment due date. Some [payment restrictions](#) apply.

- Online using [PCC-Pay](#) in [MyPCC](#): echeck, debit card, Visa or MasterCard.
- In-person at [Student Account Services](#): cash, check, debit card, Visa or MasterCard.
- By mail. Send checks and money orders payable to [Portland Community College](#).

Payment Plans

PCC offers interest-free payment plans. Payment plans allow you to spread the cost of your education into affordable monthly or bi-weekly payments. Sign up for payment plans on the Paying for College tab in [MyPCC](#).

Financial Aid

Financial aid loans and grants are available to help with college costs. Check your status in the Financial Aid Dashboard in [MyPCC](#). Review and accept your award by the payment due date, or choose another way to pay.

Oregon Promise

Oregon Promise provides grants for recent high school graduates and GED earners. Learn about eligibility requirements on the [Oregon Promise portal](#).

Chapter 33 Veterans Benefits

Veterans are entitled to assistance with their college expenses. Funds are also available for [spouses and dependents](#). Apply with the VA and certify your schedule with the Veterans Education Benefits Office. (Tuition assistance programs such as Voc Rehab, Go Army, and MyCAA are handled through third party billing.)

Third Party Billing

Many employers and agencies assist students with college costs. To have your bill paid by a third party, formal billing arrangements must be set up and approved by the college before the term begins.

Scholarships

The PCC Foundation and numerous other foundations and private donors provide scholarships to PCC students. If you are one of the fortunate recipients, your donor will send us a check and tell us what the scholarship covers.

AmeriCorps Vouchers

AmeriCorps is a program that provides tuition vouchers for volunteers in service to America. To redeem your AmeriCorps vouchers, you will need to request funds via the AmeriCorps online process.

Tuition Waivers

Some students are eligible for tuition waivers or belong to programs that will pay tuition as a benefit of participation.

Removing Tuition Charges

Charges are applied to your student account when you register for a class. All of the charges associated with a class will be removed if you drop the class by the [drop deadline](#). No charges will be removed if you drop after the drop deadline. To drop a Community Education class, see the [Community Education Refund/Drop Policy](#).

If an extreme hardship prevented you from continuing your studies through the term, you may request a tuition voucher by [filing an appeal](#) with the college appeal committee. Your appeal must be received by the filing deadline and all past due amounts must be paid before your appeal will be considered.

Financial aid refunds

Financial aid refunds are disbursed electronically via the [MyRefunds program](#). You must select a refund preference before the term begins. To select your refund preference, click the MyRefunds link located in the Paying for College tab in [MyPCC](#). Check the [disbursement schedule](#) to find out when your money may be available.

Payment Plans

Going to college does not have to be a financial burden. PCC offers interest-free payment plans. Payment plans let you spread the cost of your education into affordable monthly or bi-weekly payments.

How to sign up

A new payment plan must be set up each term. To be eligible for a payment plan, you must owe at least \$150 in eligible charges.

1. Sign up in PCC-Pay
2. During the enrollment period, login to [MyPCC](#) and go to the Paying for College tab. Click on PCC-Pay, then click the Payment Plans tab. Sign up by clicking Enroll in Payment Plan."
3. Choose your plan
4. Choose either the three or the five installment plan. A \$20 per term non-refundable fee is due upon enrollment. Any down payment you make will reduce the amount of each scheduled payment equally - it will not pay off your first installment. Enrolling late? You will be required to pay your first installment immediately.
5. Be prepared to pay
6. The money will be automatically deducted from your bank account on the installment due dates - make sure there is enough in your account to cover the charges. A fee of up to \$25 will be charged if a scheduled payment is missed.

Plan Options	Plan Description	Enrollment Period	Installment Due Dates
3 installment (monthly)	Three installments payable every four weeks, beginning two Mondays before term	Summer 2018: <ul style="list-style-type: none">• May 21, 2018 to June 8, 2018• June 9, 2018 to June 29, 2018 with first payment	<ul style="list-style-type: none">• One third due June 11• Balance due in two installments on July 9 and August 6
5 installment (bi-weekly)	Five installments payable every two weeks, beginning two Mondays before term		<ul style="list-style-type: none">• One third due June 11• Balance due in four installments on June 25, July 9, July 23 and August 6

Repayment Plans

Repayment is when you pay back your student loans. After you graduate or drop below half-time (6 credits per term), you have a grace period of 6 months. After the 6 months are up, you have to start making payments on your loans. Here is what you need to know about repayment in a nutshell.

1) Get to know your loans

First, you'll need to find out how much you owe and who you owe. You can find the amount of your loans and servicer by going to the [National Student Loan Data System](#). This website stores all the information on your student loans.

2) Start making payments

For each loan you see in the National Student Loan Data System, follow these steps:

1. Go to the servicer's website and set up an account.
2. You'll automatically be set up on the standard payment plan.
3. Make your payments on time!

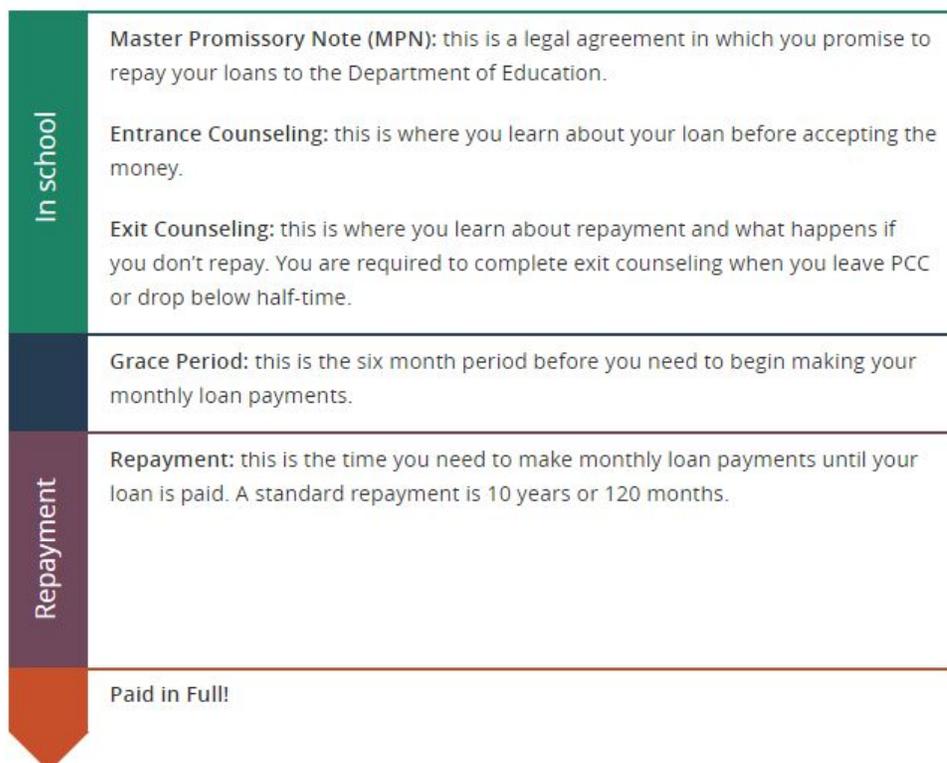
3) Choose a repayment plan

You'll start off on the standard repayment plan, which is a great plan and you can stick with it if you want. However, there are other repayment plans that can make your monthly payments more affordable. The most important thing is that you make your monthly payments on time every month. If you fall behind, you get into loan delinquency.

Making interest payments while you are in school

Most students defer payments until after graduation, but if you can, think about paying the interest while you are still in school. A small payment each month (around \$30 bucks) can keep that interest from stacking up, which means that you will owe a lot less when you graduate.

For example: for a \$5,000 loan, your monthly interest payments would be \$28. If you paid this interest while in school, you would save \$940!



Process for Transcript Request

What is a transcript?

A transcript is a copy of a student's permanent academic record at PCC including all courses taken, all grades received, and all degrees and certificates conferred to a student. PCC students may request transcripts of credit-bearing coursework or transcripts of courses where continuing education units (CEUs) were earned.

Unofficial transcripts

Unofficial transcripts can be printed directly from MyPCC. To print your unofficial transcript:

1. Log in to [MyPCC](#)
2. Click on the My Courses tab
3. Under the View My section, click on Unofficial Transcript
4. Click the Print button to create a PDF of your unofficial transcript (see more about [printing to PDF](#))

Official transcripts

Note: Holds on your record may prevent us from issuing your official transcript. If this occurs, you will be notified.

- PDF "rush" transcript – \$3
- A rush PDF transcript can be emailed to any valid email address for \$3. Order online (instructions below) using a credit card; if you do not have access to a credit card, please visit Enrollment Services to order and pick up a "rush" paper transcript. Rush transcripts are only available for credit-bearing classes. A continuing education unit (CEU) transcript can be issued as a standard paper transcript.
- Standard paper transcript – free
- Paper transcripts will be processed within 3 to 5 business days from the date we receive your request. Requests are processed in the order received. Please allow additional time during peak periods, such as the start of registration and the start of the term, final grade posting and degree posting. There is a maximum of three transcript requests per day. There is no fee for standard transcript requests.

Requesting online

Ordering transcripts online through MyPCC is the easiest way to order both rush PDF transcripts (\$3) and paper transcripts (free).

To order official transcripts online:

1. Log in to [MyPCC](#)
2. From the Home tab under the Quick Links section, click on the Transcripts link.

Note: If you have additional documentation that needs to be sent with your transcript (NursingCAS, AMCAS, etc.) you will need to fill out the paper [transcript request form \[pdf\]](#). Email the completed form along with any other documents to enroll@pcc.edu[\[opens in new window\]](#).

Requesting by fax or mail

To order official paper transcripts by fax or mail, print and fill out the [transcript request form \[pdf\]](#). To process your request as quickly as possible, be sure to complete all sections of the Transcript Request form.

Most Common Transfer Universities and Colleges for PCC Students

Art Institute of Portland

California schools

Concordia University

Eastern Oregon University

George Fox University

Lewis & Clark College

Linfield College

Multnomah University

Northwest Christian College

Oregon College of Oriental Medicine

Oregon Health Sciences University

Oregon Tech

Oregon State University

Pacific Northwest College of Art

Pacific University

Portland State University

Reed College

Southern Oregon University

University of Oregon

University of Portland

University of Washington

University of Western States

Walla Walla University (Portland Campus)

Warner Pacific College

Washington State University - Vancouver Campus

Western Oregon University

Willamette University