

# LISA FOUNDATION

## BOARD MEETING

**Date** : AUGUST 24, 2017 (Thursday)

**Time** : 6:00 PM

**Location** : LISA Academy, District Office

## AGENDA

1. Welcome and call to order
2. Attendance and quorum
3. Opportunity for the public to be heard: Recognition of visitors

*General Guideline for this part of Agenda*

- *Speaker should list the topics they wish to address with the board prior to the beginning of the meeting.*
- *Each speaker is given a maximum of 5 minutes to address the Board.*
- *The Board's response to the speakers' comments is limited.*

*The Board President reserves the right to monitor this portion of agenda and move to the next agenda item if necessary*

### Items for Discussion

4. Approval of previous meeting minutes on Jun 29th, 2017.
5. Approval of special meeting minutes on July 6th, 2017.
6. Adoption of agenda for Aug 24th, 2017 meeting.
7. Approval of updated staff handbooks for 2017-2018.
8. Approval of updated 2017-2018 employee contracts according to the salary scale and the budget.
9. Approval of updated certified salary scale for 2017-2018

### Information Agenda

10. Superintendent's report.
11. Financial board report - Current budget status.
12. Closing remarks and adjournment.

# BOARD MINUTES

## LISA FOUNDATION

### BOARD MEETING

August 24, 2017 (6:00 PM)

LISA Academy District Office  
10825 Financial Center Parkway, Suite #360  
Little Rock, AR

#### I. Welcome and Call to Order

These are the regular meeting minutes of the board of directors of LISA Foundation, (referred to as "Foundation") a non-profit corporation. This meeting was held on 24 August 2017, in the LISA Academy District Office. This meeting was called to order at 6:00 p.m. by Board President, Mr. Eric Higgins.

#### II. Attendance and Quorum

The following members of the board were present: Mr. Eric Higgins, President; Dr. Koch, Vice-President; Dr. Tansel Karabacek, Secretary/Treasurer, and Mrs. Cindy Dawson, member. A quorum was present.

Mr. Ekin, Dr. Bogrek, Ms. Ratermann, and Mr. Y. Bee were also present in the meeting as the school administrators and staff.

The agenda and supporting materials were circulated to the members of the Board.

#### III. Public Comment

No members of the public requested to speak.

#### IV. Approval of previous meeting minutes from June 29th, 2017.

**MOTION:** Mrs. Dawson

**SECOND:** Dr. Koch

*"Approval of previous meeting minutes"*

**ROLL CALL**

Dr. Koch	Aye
Mrs. Dawson	Aye
Dr. Karabacak	Aye

**V. Approval of Special meeting minutes from July 6<sup>th</sup>, 2017.**

**MOTION:** Dr. Koch

**SECOND:** Dr. Karabacak

*"Approval of special meeting minutes"*

**ROLL CALL**

Dr. Kockara	Aye
Mrs. Dawson	Aye
Dr. Karabacek	Aye

**VI. Adoption of Agenda for Aug 24<sup>th</sup>, 2017.**

**MOTION:** Mrs. Dawson

**SECOND:** Dr. Karabacak

*"Motion to approve meeting agenda."*

**ROLL CALL**

Dr. Koch	Aye
Mrs. Dawson	Aye
Dr. Karabacek	Aye

**VII. Approval of the updated Staff Handbook 2017-18.**

A copy of the updated staff handbook was provided to board members in advance of the meeting. Dr. Bogrek explained the updates, including rewording and the addition of paternity leave. All changes were highlighted in yellow. There were no questions from the board.

**MOTION:** Dr. Karabacak

**SECOND:** Mrs. Dawson

*"Motion to approve updated staff handbook for 2017-2018."*

**ROLL CALL**

Dr. Koch	Aye
Mrs. Dawson	Aye
Dr. Karabacak	Aye

**VIII. Approval of updated 2017-18 employee contracts.**

Dr. Bogrek explained that the budget is looking good with these contracts. Because of an increase in the number of special education students at Chenal an additional teacher is needed. The budget is still acceptable and there will be around \$350,000 left over for spending on the campuses this school year.

**MOTION:** Mrs. Dawson

**SECOND:** Dr. Karabacak

*"Motion to approve the updated personnel contracts for 2017-2018"*

**ROLL CALL**

Dr. Koch	Aye
Mrs. Dawson	Aye
Dr. Karabacek	Aye

**IV. Approval of updated 2017-2018 certified salary scale.**

Superintendent Ekin explained the importance of adding the stipend of \$20 per home visit for administrators. The stipend was already in place for teachers. Mr. Higgins commented on the importance of home visits as he recalled when his own student started at LISA and the teacher and principal both visited his home. There was some discussion about the home visit drive day planned for September 9<sup>th</sup> to increase the number of home visits at the beginning of the year. Dr. Bogrek explained on this visit school faculty will be explaining student information system (eschool) and encouraging students and families as well.

**MOTION:** Dr. Koch

**SECOND:** Mrs. Dawson

*"Motion to approve the home visit stipend for administrators."*

**ROLL CALL**

Dr. Koch	Aye
Mrs. Dawson	Aye
Dr. Karabacak	Aye

## X. Superintendent's Report

Mr. Ekin explained that the transfer of responsibilities is almost complete. Mr. Bee has been hired as principal to replace Dr. Bogrek at LISA North. Chenal is getting ready for approval of the modular building at the August 31<sup>st</sup> Little Rock city board meeting. The budget has been adjusted to reflect construction costs that were originally going to be applied to the 2016-2017 budget and have been moved to the 2017-2018 budget since they are not complete. September 15, will be Mr. Ekin's last official work day. There was some discussion regarding the 20% rule and ensuring that the school does not exceed the 20% of budget rollover amount. Mr. Ekin explained that this was meant to be waived for charters but that he would look into it to be certain. He also added that for every day past August 6, 2017, the construction company would lose \$250 for missing the contracted deadline.

## XII. Closing Remarks and adjournment.

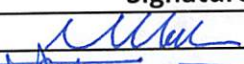


Board members agreed to September 28, 2017, for the next board meeting.

Meeting adjourned at 7 p.m.

A handwritten signature in blue ink, appearing to read "C. Ekin", is located to the right of the text "Meeting adjourned at 7 p.m.".

LISA Academy Board Meeting

DATE: Aug 24, 2017

#	Name	Signature
1	Dr. Fatih Bagrak	
2	Atan Elm	
3	Yagmyr Bordinyradov	
4	Bethany Rotermann	Bethany Kate
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