

William E. Flores

1930 Thomas Street, Los Angeles, CA 90031
(213) 806-0077 | weflores7@gmail.com

Education

Pasadena Community College (2017- Present)

- Design Technology: Mechanical/ Manufacturing

University of California, Irvine (2016-2017)

- Undergraduate/ Undeclared
- Dean's Honor List (Winter Quarter 2017)

Los Angeles International Charter High School (2012-2016)

- High School Diploma
- Academic Achievement Award for Art (2015)
- President's Award for Educational Excellence (2012)

Experience

Prop Maker (10/2012 - Present)

- Design, fabricate, and paint custom props from popular movies and video games
- Inform customers about different materials, techniques, and costs to provide a product that is right for them.
- Regularly check in with clients to provide updates
- Package and ship products to their respective owners

Juanitas Cafe | Olvera Street - Los Angeles, CA (07/2016 - Present)

Waiter

- Served food and beverages to customers
- Responsible for handling of large sums of cash
- Aids in preparing large orders for events and to go orders
- Transporting produce from offsite kitchen to restaurant
- Communicating customer dietary restrictions to kitchen staff
- Assists in planning of promotional strategies through social media
- Performing Additional Duties as needed

L.A. Derby Dolls | Los Angeles, CA (05/2015 - 09/2016)

Booth Manager (Volunteer)

- Ordered and Delivered inventory
- Assembly/ Disassembly of equipment
- Trained additional staff for large scale events
- Recommended merchandise to customers based on their needs and preferences
- Organized and implemented promotional techniques

Additional Skills

- Bilingual (English & Spanish)

Proficient in:

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|-------------------------------|-------------------------|
| • Microsoft Word & Powerpoint | • Apple Keynote & Pages |
| • iMovie | • Photoshop/ Pixelmator |
| • Autodesk AutoCAD | • SolidWorks |