

**Hereford ISD  
District Title I, Part A  
Parent and Family Engagement Policy  
2018-2019**

*Hereford ISD receives Title I, Part A funds, in support of strengthening student academic achievement, and the district will annually develop a written parent and family engagement policy. The policy establishes the school districts expectations for parental involvement and describes how the school district will implement different involvement activities. (PL107110 Section 118(a) (2) (b) (1) of the Elementary and Secondary Act)*

Purpose	Activities/Strategies
<b>Parent Policy Requirements</b>	
Hereford ISD will involve and coordinate with staff, parents, students, Head Start, Preschool, Private Schools, in the annual review, development and joint agreement of a District written parent and family engagement policy in a format and language understandable to all families.	<ul style="list-style-type: none"> <li>* Annual District wide Parent Involvement Spring Meeting</li> <li>* Invitation – Agenda – Sign-in sheet –Handouts – Minutes</li> <li>* Title I presentation of program requirements and services</li> <li>* Review of District/Campus parent Spring survey's</li> <li>* Minutes and New Year Policy mailed to participants</li> </ul>
Hereford ISD Title I Campuses will convene an annual meeting at a convenient time, to which all parents and families will be invited and encouraged to attend, to inform parents of the school's participation and requirements of the Title I programs.	<ul style="list-style-type: none"> <li>* Title I presentation of program requirements and services – with representative from each campus</li> <li>* Invitation – Agenda – Sign-in sheet –Handouts - Minutes</li> </ul>
Hereford ISD will distribute to all parents, including Head Start, Preschool, Private participating schools and the local community, the District Parent and Family Engagement Policy in a format that is written in a language parents/families can understand. Hereford ISD will have a parent representative on the District Leadership Team that will continue the participation between school and parent/community.	<ul style="list-style-type: none"> <li>* Title I Parent Meetings</li> <li>* Posted on Website-</li> <li>* School Handbook</li> <li>* Parent Teacher Conferences – regular – Head Start - Preschool</li> <li>* Private School meetings</li> <li>* Informational item School Board Meeting</li> <li>* Parent participation on the District Leadership Team</li> </ul>
Hereford ISD will provide the coordination, technical assistance, and other support necessary to assist participating schools in the planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.	<ul style="list-style-type: none"> <li>* School News Letters</li> <li>* Access to Campus Family Computers for review of student grades, etc.</li> <li>* Parent Conferences – multiple times – multiple days</li> <li>* Parent Literacy – Book fairs</li> <li>* District Parent/family presentations</li> </ul>
<b>Shared responsibilities for High Student Academic Achievement</b>	
Hereford ISD will provide to parents a description and explanation of the curriculum in use at the school, the forms of state academic assessment used to measure student progress, and the proficiency levels students are expected to meet academic achievement.	<ul style="list-style-type: none"> <li>* School Messenger</li> <li>* Family Access – grades, discipline, attendance, health records</li> <li>* Campus Parent Meetings – multiple times – multiple days</li> <li>* Campus Parent Conferences – multiple times – multiple days</li> <li>* Campus Newsletter</li> </ul>
Hereford ISD Title I Campus' will build the schools and parents capacity for strong parent and family engagement, in order to effectively involve parents and to support a partnership among the schools involved with parents and the community to improve student academic standards and achievement. Provide continued support and assistance to parents/families in understanding State academic content standards, how to monitor a child's progress, and how to work with teachers to improve the achievement of their children.	<ul style="list-style-type: none"> <li>* Open House</li> <li>* Family Access – grades, discipline, attendance, health records</li> <li>* Campus staff home visits</li> <li>* District Parental Involvement Training</li> <li>* Content Area Brochure - Tips for Parents in English/Spanish</li> <li>* Parent/families responsibility for attendance and homework</li> <li>* Importance of communication between teachers an parents/families</li> </ul>
Hereford ISD will train their principals, teachers, and other staff, in the value and effectiveness of strong relationships between parents/families and the ability to work with parents as equal partners. Hereford ISD partners with Head Start, strive to create early beginnings of strong parental participation in the early years. Annual measurement of effectiveness is supported through the campus staff, parent, and student surveys.	<ul style="list-style-type: none"> <li>* Campus Programs</li> <li>* Home Visits /Staff Development</li> <li>* District Parental Involvement</li> <li>* District Parent/family presentations</li> <li>* School Messenger/School Marques</li> <li>* District/Campus Annual Surveys – staff, parent, student – to measure effectiveness of parent/family programs and evaluate the barriers and strengths of parent programs.</li> </ul>

<p>Hereford ISD will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in language the parents can understand.</p>	<ul style="list-style-type: none"> <li>* Spanish &amp; English Communication in all materials sent home</li> <li>* Newsletters</li> <li>* School Marquee</li> <li>* Viewing the Cube</li> <li>* School Messenger System English/Spanish</li> <li>* Campus Team home visits – multiple times – multiple days</li> <li>* School Presentations – multiple times – multiple days</li> <li>* Available Translators all activities and Campus’</li> <li>* School Website</li> <li>* Phone calls from Administrative staff and Teachers</li> </ul>
<p>Hereford ISD will provide reasonable support for parent and family engagement activities as parents may request.</p>	<ul style="list-style-type: none"> <li>*Public announcements and invitations</li> <li>*Agendas, Sign-in sheets, minutes</li> <li>*Electronic files – Telephone logs – Home visits</li> <li>*Transportation – child care as needed</li> </ul>
<p><b>Building Capacity for Involvement</b></p>	
<p><b>Goal:</b> Parent and educators will be “PARTNERS” in the education of ALL children at Hereford ISD.</p> <p><b>Objective:</b> Hereford ISD will increase parent involvement and communication by 5% by the end of the 2018-2019 school year.</p>	<p>*District Needs Assessment, will be reviewed and revised based on annual Staff, Parents, Students survey’s to meet the changing diverse needs of our families and students.</p>

*Hereford Independent School District does not discriminate on the basis of race, religion, age, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.*

*Updated 5/2017*