

# Course Syllabus

## HIST 2321-World HIST to 1500

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### Instructor/Department Contact Information:

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Instructor: Jill Oglesbee

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### Course Details:

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Term: Fall 2018

Course Number: HIST 2321

Course Section: OL04

Credit Hours: 3

Class Location: <https://elearn.lee.edu>

Class Day(s): N/A

Class Time: N/A

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### Course Description:

A survey of the social, political, economic, cultural, religious, and intellectual history of the world from the emergence of human cultures through the 15th century. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include the emergence of early societies, the rise of civilizations, the development of political and legal systems, religion and philosophy, economic systems and trans-regional networks of exchange. The course emphasizes the development, interaction and impact of global exchange.

**\*\*\*This is a sophomore-level college class. Some topics and images may be for adult audiences, controversial, and/or both. Expectations are that students will conduct themselves with respect and sensitivity to the seriousness of the topics including religious, artistic, and cultural expressions.**

### Student Learning Outcomes:

Upon successful completion of this course, students will:

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of world history

### Prerequisites/Co-requisites:

READ 300 or equivalent

**In our efforts to prepare students for a changing world, students may be expected to utilize computer technology while enrolled in classes, certificate, and/or degree programs within Lee College. Click on any of the [links](#) for more information:**

Computer and online proficiencies helpful in this program include the ability to navigate in the Internet, login to Lee College's website and online Learning Management System (LMS), and use basic features of Microsoft Office (Create a Word Document). Due to the cost of MS Office the college has [Office 365](#) available to students at no charge (click on link for access). This can be installed on up to five different devices (home computer, tablet,

etc.) Students will have access to college computer labs and the Lee College Library during normal hours as well as being able to remotely login from outside locations using personal devices.

Grades will be continuously made available to students with the LMS through Blackboard. This is accessed using the student's login and password provided when the student first registered for classes.

To be successful in an online course, students who use their personal computers must have high speed internet access. Online course users will need at least 2 Internet browsers- for example, PC users, Internet Explorer and Mozilla Firefox, and for MAC users, Safari and Mozilla Firefox. PC users need an operating system of Windows XP, Windows Vista, or Windows 7. MAC users need an operating system of 10.5 or 10.6. In order for the components to work correctly, Java must be installed.

### **Supplies Requirement:**

The best way to purchase the textbook is by going through Blackboard to McGraw-Hill. When you click on the first assignment in the first chapter under Course Content, you will be taken to McGraw-Hill's Connect site. Connect is the software package for the textbook. It will ask you to either purchase the e-book (also called Smartbook) and a code. If you plan to take the course over two semesters (dual credit students) with me, then choose the two semester option. Otherwise you may select the one semester option. You will also see an option to purchase a printout, loose-leaf, black and white version of the textbook for a reduced fee. If you need an actual printed book, then this is a good option. Once you purchase the book and code, you will then set up a user name and password and login. You only have to do this ONCE. When the account is set up and the code entered, you will be able to move back and forth between Blackboard and Connect to do your work in the course.

The campus bookstore does have physical copies of the textbook bundled with the code available for students to purchase at full price. You may purchase a used copy of the textbook, but you still need a code. It may also delay your start in the course. McGraw-Hill offers several weeks of courtesy access which allows access to the e-book and the work on Connect. Even if you are not able to purchase the bundle right away, the courtesy access will allow you to start the coursework immediately. If you haven't started the work by the census date, then I will drop you from the course even if the due date for the work is still in the future. The census date, or day of record, is September 13<sup>th</sup>, 2017 for Fall 2017 courses. If you have not started at least one Connect assignment by that date, you will be withdrawn for non-attendance.

Textbook: Bentley and Ziegler. *Traditions and Encounters: A Global Perspective on the Past*. 6<sup>th</sup> ed. McGraw-Hill, 2015. ISBN: 007340702x

Smartbook and code required!!!

Additional books: A list of approved books for the book review will be available in Blackboard under Book Review. Check the Begin Here First folder for the link to the book review instructions and materials.

**[Link to the Americans with Disabilities Act \(ADA\) Website:](#)** Lee College is committed to providing all students equal access to learning opportunities as required by the Vocational Rehabilitation Act of 1973, Title V, Section 504 and the Americans with Disabilities Act of 1990 (ADA). Disability Services (DS) is the campus unit that works with students who have disabilities to provide and/or arrange reasonable accommodations. Students registered with DS, who have a letter requesting accommodations, are encouraged to contact the professor early in the semester. Students who have, or think they may have, a disability, are invited to contact DS for a confidential discussion at (832)-556-4069 or at [kvillanueva@lee.edu](mailto:kvillanueva@lee.edu). DS is located in Rundell Hall room 106. Additional information is available at the DS website [Access Center for Students with Disabilities Website](#).

**[Attendance Policy Link:](#)** Please notify me by phone or via email when you are not able to attend class. Students who have been absent from class for three hours or three sessions without notifying the instructor may be dropped for non-attendance.

**[Absences Due to Religious Holy Days Link to Catalog](#)**: Students may be absent from classes for the observance of a religious holy day and will be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time as established by the instructor.

**[Academic Honesty Policy/Cheating Link to Catalog](#)**: Academic honesty is essential to the maintenance of an environment where teaching and learning take place. It is also the foundation upon which students build personal integrity and establish standards of personal behavior. Lee College expects and encourages all students to contribute to such an environment by observing the principles of academic honesty outlined in the College's Academic Honesty Code, which is detailed in Chapter Three of the Lee College Catalog under Academic Honesty. It is the student's responsibility to understand and comply with this code.

**[Withdrawal / Drop Policy Link to Catalog](#)**: Withdrawal from the course after the official day of record and prior to the final day for Student Drops will result in a final grade of "W" on your transcript; no credit will be awarded for a course earning a "W." If you stop attending class, you must withdraw at the Admissions office prior to the final day for Student Drops to avoid receiving a grade of "F" for that class. The last day for Student Drops for this semester is November 16, 2018.

Student Support and Services

Lee College provides academic, financial and various other supports and services to students. Information on the three commonly used academic services are listed below. For all other supports and services please check the student catalog for information.

1. [Library](#), ATC building 1st Floor, Phone: 281.425.6379
2. [The Writing Center](#), Bonner Hall, 281.425.6534
3. [Technology Help Desk](#), email: [helpdesk@lee.edu](mailto:helpdesk@lee.edu), Phone: 281.425.myLC (6952)

## **Guidelines and Policies**

### **Attendance and Participation:**

Monitoring attendance online is different than in a face-to-face class. While this is a flexible environment it is expected that you will "attend" class. This means participating in the discussion forum, completing and uploading your assignments on time and taking all the quizzes in a timely fashion. You should plan to login at least once a day and have time set aside to work on this course. Time management is especially critical in an online course since the material for a fifteen-week course is available to you all at once. Staying on top of your work and making continuous progress will be essential for success in this course. If after the course has started you have not completed any assignments, or communicated with me about your late start, then I reserve the right to withdraw you for no progress in the course at my discretion. This determination will be made on the state official reporting day which is September 12<sup>th</sup> 2018.

**Ultimately, it is your responsibility to initiate dropping or withdrawing the course. The last day to withdraw with a W is November 16, 2018.** Be aware of the new state guidelines for withdrawal limits. If you fail to formally drop the class, your final grade will be an "F".

### **Discussion:**

I will be posting a discussion question and asking for your response for each unit. You should be prepared to write at a minimum a paragraph or two (about 250 words) with supporting evidence from the book or your readings. One sentence or two is not enough! These discussions can continue for some time and we may have several going at once. The discussion board will be organized into separate topic areas, so you will be able to tell where the discussion is taking place.

The discussion response should be done within the time that the unit is open. Be aware that at the end of the unit, I will close the discussion in order to grade it. You will not be able to make-up that post or posts. Each discussion area has a due date marked, so you should know when to finish your work.

It is an expectation in terms of your discussion grade for you to respond to and engage with other students in addition to making a strong post yourself. I would like to see substantial responses to at least two other students' posts for full credit on that criterion. Substantial means going behind mere agreement or me too posts to try to further draw out the discussion and add to other postings. In other words, two posts are a MINIMUM! If you only write one post, then your highest grade possible is a 67.

You will want to be as clear and specific as you possibly can. This communication medium does not display vocal tones, facial expressions, or any kind of body language, therefore it is important for you to make your written communication speak for you. Use complete sentences, proper spelling, and proofread thoroughly. This is not texting and it is not a chat room. Standard English is critical! Please avoid grading another student's post. You may disagree and explain why, but I will handle the evaluation. The grading rubric associated with the discussion forum should guide you as you use the forum and write your posts and responses.

Keep in mind that your written communication is the only thing that your fellow students and I can evaluate you on. Your participation in the discussion forum is worth twenty-five percent of your final grade and I take it seriously. So write well!

### **Assignments:**

The primary assignments for the course are the homework assignments through Connect and one reviews/essay on the supplemental books. You have the option to choose which book to review from an approved list. The list will be available as part of the assignment instructions under the link Book Review in the Begin Here First folder and also on the left side menu in Blackboard.

The review will be five pages, typed, double-spaced and display some attention to logic, grammar, and mechanics. You will want to begin work on reading the supplemental book as soon as possible. The book review is worth twenty-five percent of the final grade.

The Connect assignments are worth twenty-five percent of your grade. They will be open as long as the unit is open but try not to get behind. You should complete each assignment in the chapter before moving on. The Chapter modules are organized so that you move sequentially through the material. You will not be able to skip ahead. The Homework assignments are located in Connect but the course is set up so that you will not have to leave BB to do them. You will have to enter your code the first time you try an assignment, but after that you will be moved back and forth automatically. There is a discussion forum devoted to Connect issues entirely, so that you can ask your questions there and I will answer so that the the entire class can view.

The quizzes will be based on the chapters entirely. They will be taken online through BB and are essentially open book. They are however timed, so you will need to know the material well before you take the quiz. Quizzes are open for about a week, but once they close, they will not be reopened.

There are ample notices throughout the course as to when the quizzes are due. Make sure you have a reliable Internet connection and quiet time to take the quiz. Once you start the quiz, you must finish and submit the quiz for the grade to count. An average of the quiz grades with the lowest grade dropped will count as twenty-five percent of your final grade.

The discussion forum and participation there is the final twenty-five percent of your final grade. Make sure you complete these assignments within the time period of the unit module.

The workload can appear heavy for an online class, but you should organize your time as to complete the chapter modules week to week.

**As academic honesty is essential for college-level work, deliberately plagiarized essays or collaboration or cheating on exams will be rewarded with a zero. At my discretion I reserve the right to withdraw a student for a pattern of dishonesty and file a report with the college authorities.** All students may expect their work to be checked for academic honesty and plagiarism through a program called Safe Assign. All students need to be aware of the official college policy on academic integrity:

**Academic Integrity Statement and Policy**

*Academic honesty is essential to the maintenance of an environment where teaching and learning take place. It is also the foundation upon which students build personal integrity and establish standards of personal behavior. Lee College expects and encourages all students to contribute to such an environment by observing the principles of academic honesty outlined in the College’s Academic Honesty Code which is detailed in Chapter Three of the Lee College Catalog under Academic Honesty. It is the student’s responsibility to understand and comply with this code.*

<b>Your grade will be determined by the following</b>	<b>Details</b>	<b>Percent of Final Average</b>
Homework Assignments including Smartbook modules	Homework through Connect	25
Book Review (s)	Formal written analytical assignment	25
Quizzes (lowest score dropped)	Online assessments	25
Discussions (lowest score dropped)	Participation in online forums	25

**Assignment and Test Schedule: All times CST** (*Instructor reserves the right to modify this schedule as needed during the course.*)

Week		Reading Assignments and Activities	Tests / Assignment due dates	% of grade
1	Aug 27-Sep 2	Read Syllabus, complete Begin Here First folder, Begin Unit I (1-6)	Unit I due 9/23/18 at 11:59 pm	
2	Sep 3-9	Unit I	Unit I due 9/23/18 at 11:59 pm	
3	Sep 10-16	Unit I Discussion closes 9/23	Unit I due 9/23/18 at 11:59 pm	
4	Sep 17-23	Unit I due 9/23/18 at 11:59 pm Begin Unit II (7-12) Unit II due 10/21/18 at 11:59 pm	Unit I due 9/23/18 at 11:59 pm Quiz I open 9/24-10/1	
5	Sep 24-Sep 30	Unit II	Quiz I closes 10/1 at 11:59 pm	
6	Sep 4–Oct 7	Unit II	Unit II due 10/21/18 at 11:59 pm	
7	Oct 8-14	Unit II Discussion closes 10/21	Unit II due 10/21/18 at 11:59 pm	
8	Oct 15-21	Begin Unit III (13-16)	Unit II due 10/21/18 at 11:59 pm Quiz II open 10/22-10/29 at 11:59 pm	
9	Oct 22-28	Unit III	Quiz II closes 10/29 at 11:59 pm	
10	Oct 29-Nov 4	Unit III Discussion closes 11/18	Unit III due 11/18 at 11:59 pm Book Review due 11/11/18 (SUN) at 11:59 pm	

Week		Reading Assignments and Activities	Tests / Assignment due dates	% of grade
11	Nov 5-11	Unit III Begin Unit IV (17-21)	Unit III due 11/18 at 11:59 pm Quiz III open 11/19-11/26 at 11:59 pm	
12	Nov 12-18	Unit IV	Unit IV due 12/13 at 11:59 pm Quiz III closes 11/26 at 11:59 pm	
13	Nov 19-25	Unit IV	Unit IV due 12/13/18 at 11:59 pm	
14	Nov 26-Dec 2	Unit IV	Unit IV due 12/13/18 at 11:59 pm	
15	Dec 3-9	Unit IV Discussion closes 12/12	Unit IV due 12/13 11:59 pm Quiz IV opens 12/3-12/13/18	
16	Dec 10- 14	Course completed	Quiz IV closes 12/13 11:59 pm No work accepted after 12/13/18	

### Grade Determination:

Final Average in Percent	Letter Grade
89.50 – 100	A
79.50 – 89.49	B
69.50 – 79.49	C
59.50 – 69.49	D
< 59.50	F
Incomplete - no credit	I

*A grade of “I” indicates incomplete work resulting from illness or other unavoidable circumstances. Coursework must be completed per written contract with Instructor during the following semester to earn replacement grade, otherwise it will revert to an “F”. To be eligible to receive an “I” students must have completed at least 75 percent of the work required for the course in question during the original term of enrollment. Policy on this can be found in the [Lee College Catalog/Incomplete](#)*