

John W. Garvy Elementary School
Adopt-a-Classroom Meeting
December 7, 2017

Attendance: Kelly Sanabria (Chair), Sandra Ray (Secretary), Leticia Fink, Linda and Alfredo Correa, Principal Chron

Approval of October 12, 2017 Minutes: The minutes from the October 12, 2017 meeting were approved. Sandra to send them to Mr. Ravury for posting on the Garvy website.

Treasurer's Report:

- The current balance as of 11/30/17 is \$19,995.72.
- Two checks for Walk-a-Thon money were returned. Discussion on how to handle.
- The profit from the Black Friday gift card order totaled \$939.28.

Walk-a-Thon:

- Discussed ideas on potential changes to the WAT to make it more appealing and successful as a fundraiser.
- Linda offered printing services such as banners and signage for inside and outside the school.

Teacher Donations:

- Several receipts were submitted from teachers this week for AAC reimbursement.
- The parent letters for holiday donations in lieu of teacher gifts were sent home.
- We discussed that it would be great to have the donation form available online as well, perhaps even a "donate" button that would process payments.
- The next solicitation for parents is scheduled for towards the end of school, in lieu of teacher end-of-year gifts.

Gift Cards:

- Black Friday gift card orders netted \$939.28.
- Another order form will be sent next week for the holidays.
- We discussed investigating providing a link for people to order gift cards directly from the website. Leticia will look into this.
- The next gift card orders will be in the spring and then shortly before the end of school.

Chromebooks Order:

- The next order of Chromebooks will be placed once the order for the holiday gift cards clears the bank account.
- We discussed which grades use Chromebooks and how they're used. The marketing of the Walk-a-thon's purpose as "a Chromebook for every student" may need some fine-tuning.

Growing the AAC:

- Sandra has attempted to get the graphics and text from the "About the AAC" flyer posted directly on the AAC webpage but it is only posted as a document link.
- We should try to get it translated into Polish and Spanish.

Next Meeting: Wednesday, January 24 at 4 pm in Room 105