

**LOS ANGELES UNIFIED SCHOOL DISTRICT
OFFICIAL ELECTION NOTES/MINUTES
2018-2019**

**King/Drew Magnet High School
School Site Council
Election of Officers
September 25, 2018/7:00 a.m./Parent Center**

WELCOME/CALL TO ORDER

The meeting was called to order by Maricela Campos, TSP Coordinator, at 7:05 a.m.

ROLL CALL

- a. Roll call was conducted by Maricela Campos, TSP Coordinator.
- b. The quorum was established.

APPROVE ELECTION NARRATIVE FOR PARENTS AND STAFF

- a. The members were given time to read the election narrative for Parents.
- b. The following changes/additions were made to the minutes:

Misspelling of Mr. Lynch's name.

- c. A motion to accept the narrative was made by Winston Lynch, member.
- d. The motion was seconded by Brian Johnstone, member.
- e. The results were 15 in favor, 0 opposed and 0 abstentions.
- f. The motion carried.

REVIEW OF THE (COMMITTEE'S/COUNCIL'S) ROLE AND RESPONSIBILITIES

Ms. Campos gave a brief overview of the role and responsibility of the School Site Council Members and Officers. The Election Guidelines and Operating Norms were reviewed. All officer seats were declared vacant. Then, Ms. Campos introduced all stakeholder groups.

- The following stakeholders were elected by their peers:
Teachers: Neil Monaco, Rebecca Salen, Brian Johnstone, Rudolph Jackson, Esther Koh
Other Staff: Dr. Heather Karuza, Lorna Gregory
Parents: Michelle McDonald, Bryant Crook, Winston Lynch, Phyllis Turner
Students: Romelin Barrios, Jennifer Gomez, Katherine Owojori, Michael Udo
Principal: Reginald Brookens

QUORUM FOR OFFICER ELECTION

There were 15 voting members present. There are 16 members elected to School Site Council for the 2018-19 school year.

OFFICER ELECTION

The election guidelines were distributed to everyone and the process was explained and the members were seated in a designated area. A brief overview of the roles and responsibilities for each officers' position was given.

Ms. Campos declared all officers seats vacant.

CHAIRPERSON

The floor was opened for nominations for the position of Chairperson.

The following are the names of the nominees for Chairperson: Winston Lynch

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees. Since there was only one nominee a motion was made by Michelle McDonald to close nominations and accept Winston Lynch as Chairperson by one ballot cast in acclamation.

1. The following member was elected as Chairperson: Winston Lynch.

VICE-CHAIRPERSON

The floor was opened for nominations for the position Vice-Chairperson.

The following are the names of the nominees for Vice-Chairperson: Michelle McDonald

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees. Since there was only one nominee a motion was made by Phyllis Turner to close nominations and accept Michelle McDonald as Vice-Chairperson by one ballot cast in acclamation.

1. The following member was elected as Vice-Chairperson: Michelle McDonald.

SECRETARY

The floor was opened for nominations for the position of Secretary.

The following are the names of the nominees for Secretary: Dr. Heather Karuza

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees. Since there was only one nominee a motion was made by Michelle McDonald to close nominations and accept Dr. Heather Karuza as Secretary by one ballot cast in acclamation.

1. The following member was elected as Secretary: Dr. Heather Karuza.

PARLIAMENTARIAN

The floor was opened for nominations for the position of Parliamentarian.

The following are the names of the nominees for Parliamentarian:

1. Michael Udo
2. Katherine Owojori

The electioneer asked three times if there were any more nominees then called for a motion to close nominations and accept nominees.

1. A motion was made by Winston Lynch and seconded by Lorna Gregory to close the Parliamentary nominations and accept nominees. In favor 15, opposed 0, abstained 0, the motion passed. Yes
2. The nominees stated why they wanted to be the Parliamentarian. All members were given a ballot and asked to vote for one person. The ballots were counted and the results were as follows:
 1. Michael Udo - 9
 2. Katherine Owojori - 6
3. The following member was elected as Parliamentarian: Michael Udo.

The following members were elected to serve as Officers Winston Lynch, Michelle McDonald, Dr. Heather Karuza, and Michael Udo on the School Site Council for the 2018-2019 school year.

NEW BUSINESS

- a. Review SSC Responsibilities
Ms. Campos reviewed the SSC responsibilities. This committee reviews budgets from extra money that comes in from meal applications. We review what is funded with this money and determine if it is working. We review data and create the SPSA as well as ensure the school is abiding by this plan. We review our safety plan. Everything from SSC has to be made public.
- b. Review Greene Act and SSC Bylaws
- c. Review Greene Act and SSC Bylaws
- d. Review Uniform Complaint Procedures (UCP)
- e. Ms. Campos shared information about ELAC.

OLD BUSINESS

- a. Budget Update 18-19
We received a new allocation: \$83,000. We have to decide how to spend the money by October 31, 2018. Ms. Campos shared the ideas of: LCD projectors, document readers. Ms. Salen suggested we ask which teachers have the old ones. We cannot buy new bulbs, so we must replace the whole unit. Each one costs about \$300. Ms. Campos will bring quotes. We began Algebra tutoring and Credit Recovery this past week. The District pays for Edgenuity. We have three Science, three math, a Spanish, and Health class. Ms. Campos shared that the African American Males subgroup are performing the lowest of all subgroups. Ms. Salen and Mr. Jackson will bring some ideas to the next meeting. Credit recovery and tutoring area already covered in the current budget. Title 1 money have to be spent for our subgroups which are the least performing. Dr. Johnstone asked for some guidance as to how the money can be spent. Ms. Campos shared that we can call supports intervention. Ms. Gregory asked if we can support mental health or incorporate it into summer bridge. Ms. Campos said that is a section of the SPSA. Intervention supports would be "highly suggested" since we cannot require students to attend. Ms. Salen would like for us to look at more data including referrals, detentions, suspensions, etc. Mr. Cook recommended we look at the entrance data for incoming freshmen, who also took summer school, and look from there. Ms. Salen shared more details about the summer school interventions that were offered. Ms. McDonald shared that she would like to see topics that were tried or already discussed in former years. Ms. Gregory was concerned about the cafeteria food and that the students don't eat.

Mr. Lynch reminded members to join the PTSA to bring up some of these concerns. Parents can call our Board Member to share concerns or complaints.

PUBLIC COMMENT

None

MOTION TO ADJOURN

A motion was made to adjourn the meeting by Bryant Crook, seconded by Neil Monaco. The motion carried.
Yes

Respectfully submitted by,
Dr. Heather Karuza on 09/26/2018