

**SOMERSET COUNTY BOARD OF EDUCATION  
NOTICE OF PUBLIC MEETING  
February 19, 2019**

Closed Session 4:30 p.m.

Open Session: 6:00 p.m.



**AGENDA**

*Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.*

The Board will first convene in a Regular Open Session at 4:30 p.m. to begin the meeting.

1. Call to Order .....Chairperson Penny Nicholson
2. Roll Call ..... Ms. Melissa Tilghman
3. Declaration of a Quorum ..... Chairperson Nicholson
4. Adoption of Agenda..... Chairperson Nicholson
5. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the Maryland Annotated Code:
  - a. To review and approve the following minutes:  
✓ January 15, 2019
  - b. To discuss appointments, assignments, employment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction Section 3-305 – (b),(1)(i)(ii)
  - c. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
  - d. To perform administrative functions
6. Reconvene in Regular Open Session – 6:00 p.m.
7. Pledge of Allegiance ..... Chairperson Nicholson
8. Public Participation..... Chairperson Nicholson

*The purpose of the Public Participation Section of the Open Meetings of the Somerset County Board of Education is to enable members of the community to discuss matters which are of general concern to them and to the Board of Education. An individual shall not speak publicly about an incident or concern that is specific to any individual as that type of matter shall be addressed in writing to the Superintendent.*

- a. Student/Staff/Citizens Recognitions

**9. Student Board Representatives School Activities Reports**

**10. Approval of Minutes (A)..... Chairperson Nicholson**

- a. January 15, 2019 Open Regular Minutes

**11. Announcement of Closed Session Meeting**

- a. To approve the closed session minutes of January 15, 2019
- b. To discuss personnel matters - Section 3-305 – (b)(1)(i)(ii)
- c. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)
- d. To perform administrative functions

**12. UNFINISHED BUSINESS**

**A. Facilities and Capital Planning.....Mrs. Daniele Haley, Supervisor  
Facilities and Capital Planning**

- 1. Somerset County Technical High School (Information)  
(Exhibit 12-A1)

**13. NEW BUSINESS**

**A. Administrative Functions ..... Dr. Gaddis**

- 1. FY2020 Public Budget Input Presentations (Information)  
(Exhibit 13-A1)
- 2. Policy 500-25, Guidelines for Alternate Routes to High School Graduation  
(First Reader) (Exhibit 13-A2)
- 3. Policy 500-28, Home and Hospital Instruction (First and Final Reader)  
(Exhibit 13-A3)
- 4. Policy 600-07, Attendance – Elementary and Secondary (First and Final Reader)  
(Exhibit 13-A4)
- 5. Policy 700-05, Drug and Alcohol Free Workplace (First Reader)  
(Exhibit 13-A5)

**B. Facilities and Capital Planning..... Mrs. Haley**

- 1. Somerset County Technical High School Furniture Contract (Action)  
(Exhibit 13-B1)
- 2. Somerset County Technical High School Equipment Contracts (Action)  
(Exhibit 13-B2)
- 3. Carter G. Woodson Elementary School’s Vestibule Contract (Action)  
(Exhibit 13-B3)

**C. Monthly Finance Reports.....Mrs. Linda Johnson  
Chief of Finance**

1. January 2019 Budget Expenditures (A)  
(Exhibit 13-C1)
2. January 2019 Food and Nutrition Services Report (Information)  
(Exhibit 13-C2)
3. Inter-Category Budget Transfer Requests (A)  
(Exhibit 13-C3)

**D. Personnel Matters ..... Mrs. Beth Whitelock  
Supervisor of Human Resources**

1. Personnel Report (Action)  
(Exhibit 13-D1)

14. **Announcement** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, March 19, 2019 at the J.M. Tawes Career & Technology Center at 4:30 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.
15. **Superintendent and Board Member Comments**
16. **Adjournment**