



ALHAMBRA

UNIFIED SCHOOL DISTRICT

**APPLICATION FOR PROVISIONAL
APPOINTMENT TO THE BOARD OF
EDUCATION**

**PLEASE COMPLETE THIS APPLICATION AND RETURN
THE APPLICATION, RESUME, AND LETTER OF
INTEREST TO THE
OFFICE OF THE SUPERINTENDENT,
ATTN: ROBERT L. GIN, PRESIDENT
PRIOR TO 5:00 P.M. ON WEDNESDAY, JANUARY 16, 2019**



OFFICE OF THE SUPERINTENDENT
Denise R. Jaramillo

ALHAMBRA

UNIFIED SCHOOL DISTRICT

1515 West Mission Road, Alhambra, CA 91803
Phone: 626.943.3330 Fax: 626.943.8050

December 12, 2018

Dear Alhambra Unified School District Resident,

Thank you for your interest in applying as a possible candidate to fill the vacancy on the Alhambra Unified School District Board of Education. Due to the recent resignation of our Board member residing in the First Nominating District area, we are accepting applications to fill the vacancy for the remainder of the term thru December, 2020.

Please return your application, resume, and a letter of interest detailing your qualifications (optional letters of recommendations will be accepted, maximum of three) to: Mr. Robert L. Gin, President, Board of Education, Alhambra Unified School District, 1515 West Mission Road, Alhambra, CA 91803 before 5:00 p.m. on Wednesday, January 16, 2019. Late applications will not be accepted.

Enclosed is the vacancy announcement, appointment timeline, application, and District nomination map for your reference.

Your interest and willingness to commit and serve the students, staff and community is greatly appreciated. The Alhambra Unified School District has a commitment to the philosophy of "*Students First.*" We welcome dedicated individuals who share that philosophy.

Should you have any questions or concerns, please feel free to contact me directly at (626) 943-3330.

Sincerely,

Denise R. Jaramillo, Superintendent

BOARD OF EDUCATION

Robert L. Gin, President Patricia Rodriguez-Mackintosh, Vice President
Jane C. Anderson, Clerk Joanne Russell-Chavez, Member

EQUAL OPPORTUNITY EMPLOYER



OFFICE OF THE SUPERINTENDENT
Denise R. Jaramillo

ALHAMBRA

UNIFIED SCHOOL DISTRICT

1515 West Mission Road, Alhambra, CA 91803
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ANNOUNCEMENT OF VACANCY ON THE BOARD OF EDUCATION

CONTACT: Denise R. Jaramillo, Superintendent PHONE: (626) 943-3330

The Alhambra Unified School District Board of Education is accepting applications to fill the vacancy for the remaining term of two (2) years for the First Nominating District seat. Any person eligible to hold office may obtain an application from the Office of the Superintendent, Administration Building, 1515 West Mission Road, Alhambra, CA 91803, Monday through Friday, 8:00 a.m. to 5:00 p.m. or on our District website www.ausd.us. Please note due to the holidays the District office will be closed December 24-26 & 31, 2018 and January 1, 2019.

In accordance with Education Code Section 35107, to be eligible to be elected or appointed as a member of a governing board of a school district, an interested party must be:

- Eighteen (18) years of age or older
- A citizen of the state
- A resident of the school district (and within the 1st District boundaries for this seat)
- A registered voter
- Not disqualified by the Constitution or laws of the state from holding a civil office

Note: An employee of the school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office.

Interested parties who meet the legal mandates for membership on the Board of Education are invited to submit an application, resume, and a letter of interest detailing their qualifications to:

Mr. Robert L. Gin, Board President
Alhambra Unified School District
1515 West Mission Road
Alhambra, CA 91803

The deadline for candidates to submit their application for this position is 5:00 p.m. on January 16, 2019. Late submissions will not be accepted. Incomplete application packages will not be considered. The Board will interview finalists at a regular public meeting on January 24, 2019 at 5:30 p.m., announce its decision, and seat the new member at the Board meeting on January 29, 2019.



ALHAMBRA

UNIFIED SCHOOL DISTRICT

Timeline for Board Member Provisional Appointment

December 11, 2018	Approval of Timeline for Board Member Provisional Appointment to fill Vacant 1 st District Seat and Board President appoints Board sub-committee (2 people)
December 12, 2018	Superintendent issues Press Release announcing intent to provisionally appoint a Board of Education Member. Press Release shall be in multiple publications, including Chinese & Spanish publications. Applicant packets available at District office and website.
January 16, 2019	Deadline for submission of applications 5:00 pm
January 17-18, 2019	Board sub-committee reviews applications and selects candidates for interview. Superintendent's Office notifies finalists.
January 24, 2019	Special Board Meeting to interview finalists in public session and Board's discussion/vote/announcement of selected candidate. Time to be announced.
January 29, 2019	New Board Member sworn in at regular meeting

**Timeline subject to change as needed.*

APPLICATION FOR ALHAMBRA UNIFIED SCHOOL DISTRICT BOARD MEMBER

NAME: _____
First Middle Last

Mailing Address: _____

Physical Address: _____

PHONE: (home) _____ (work) _____ (cell) _____

EMAIL: _____

Length of residence in the Alhambra Unified School District: _____

EDUCATIONAL BACKGROUND:

Post High School Education / Training / College / University: _____

Certificate / Degree / Major: _____

EMPLOYER INFORMATION:

Occupation: _____

Name of Employer: _____

Work Address: _____

Work Telephone: _____

ADDITIONAL INFORMATION:

Have you ever been employed by Alhambra Unified School District?

_____ Yes _____ No

Are you a vendor, contractor or consultant to the school district?

_____ Yes _____ No

Members of the Board will be required to file financial disclosure/conflict of interest statements pursuant to rules and forms established by the Fair Political Practices Commission. Are you willing to file a financial disclosure statement if appointed to the School Board?

_____ Yes _____ No

Have you ever been convicted of a crime other than traffic violations or been imprisoned during the last seven years?

_____ Yes _____ No

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Please describe your understanding of the role of a school board member:

2. Please describe the reasons for your interest in serving on the Board of Education:

3. Please describe any special skills, education, training, talents or other attributes that you possess which you feel are applicable to the role of a school board member:

4. Please describe your involvement and participation within Alhambra Unified School District (children in school, committee work, parent club participation, etc.):

5. Please describe your involvement and participation in any other community or business activities that you believe are relevant to the role of a school board member:

6. What do you see as the basic purpose of public schools?

7. What is the role of the school board in the fulfillment of that purpose?

8. Describe your approach to team problem solving when there are differing perspectives?

9. How would you describe your communication style?

10. Briefly describe your commitment to public education and our school district.

11. What do you see as the strengths of the school district?

12. What do you see as the areas most needing improvement in the school district?

13. Please use this space to add any other information that you would like to tell the Board about yourself:

You may add additional pages.

I certify that I am 18 years of age or older, a citizen of the state of California, a resident within the boundaries of first nominating district area of Alhambra Unified School District, a registered voter, and am not disqualified by the Constitution or laws of this state from holding a civil office. I am qualified to be elected or appointed a member of the Alhambra Unified School District Board of Education.

Signature

Date

APPLICATION DEADLINE: Wed., Jan. 16, 2019 by 5:00 pm

RETURN APPLICATION, RESUME, LETTER OF INTEREST
(OPTIONAL LETTERS OF RECOMMENDATION—3 MAXIMUM) TO:

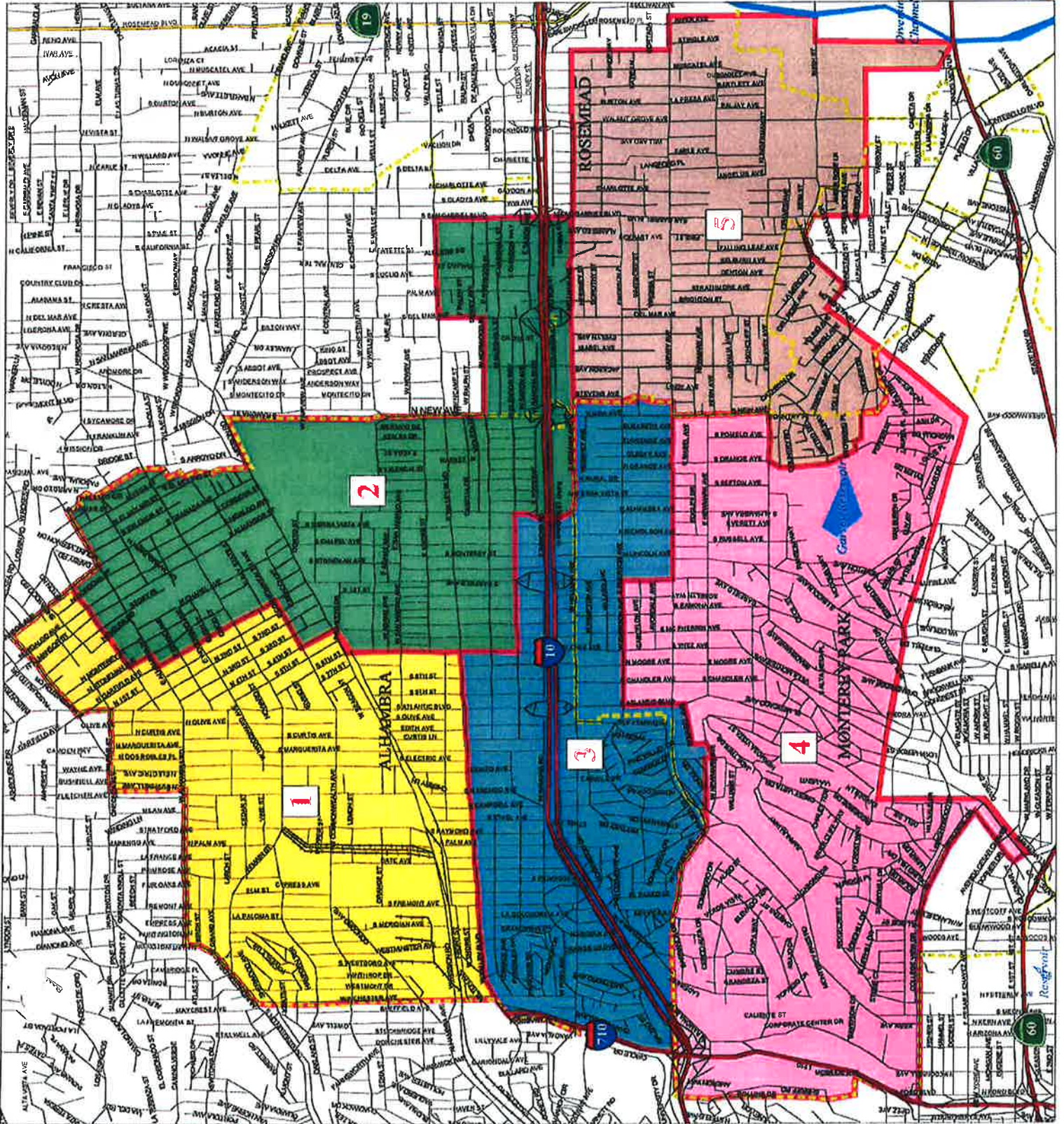
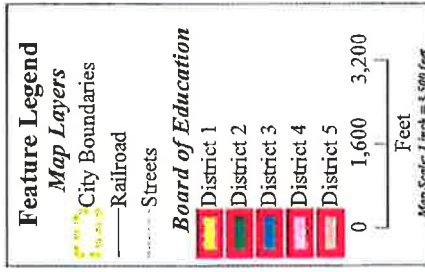
ROBERT L. GIN, BOARD PRESIDENT
ALHAMBRA UNIFIED SCHOOL DISTRICT
1515 WEST MISSION ROAD
ALHAMBRA, CA 91803

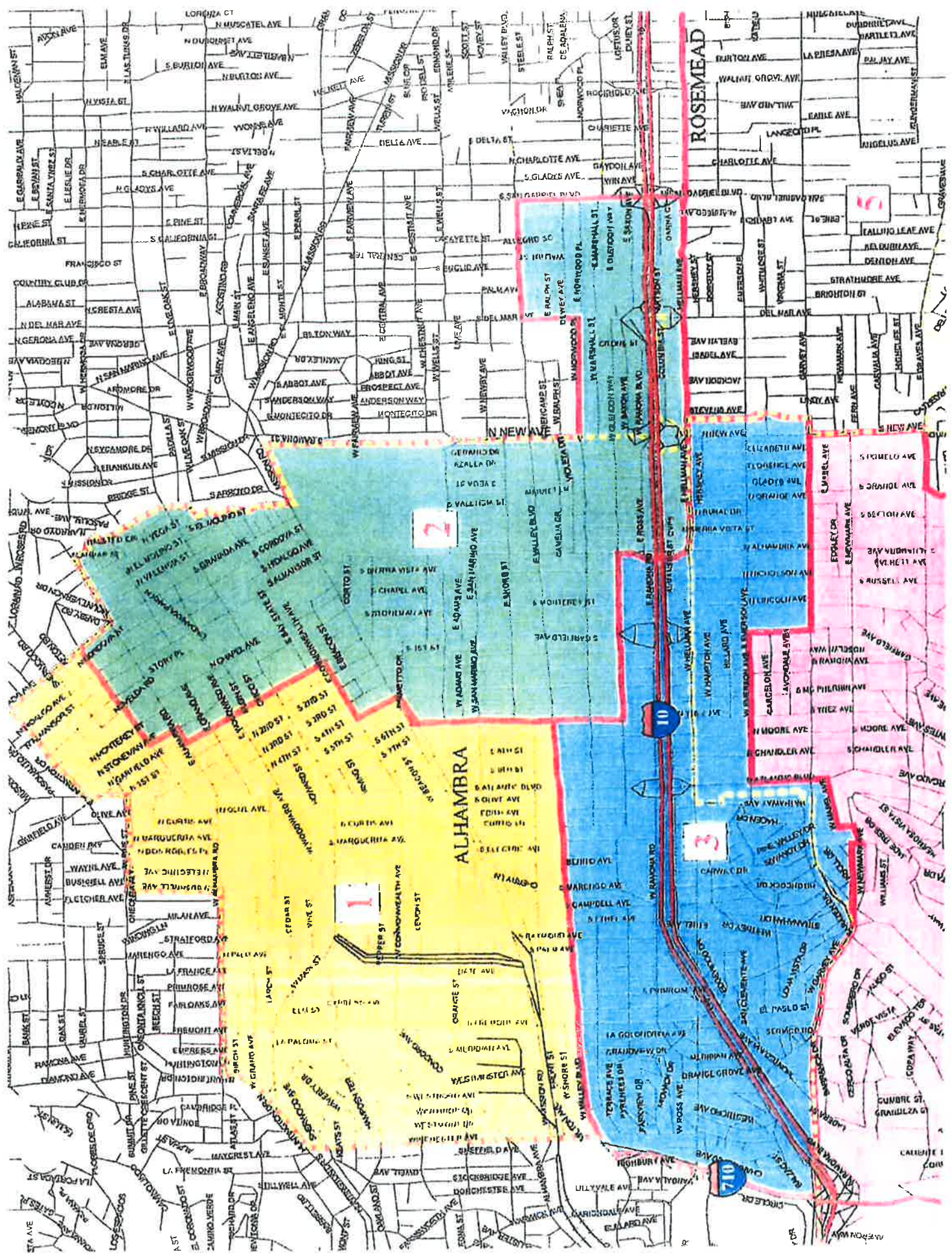
*Please note applications will become public documents.

If you have any questions, please call the Office of the Superintendent at (626) 943-3330.

City of Alhambra

Board of Education Districts





ROSEMEAD

ALHAMBRA

2

1

3

10

710

Map showing street names and landmarks. Key streets include Rosemead Avenue, Alhambra Avenue, and various residential streets. Landmarks include the Alhambra area and the Rosemead area. The map is color-coded by area: Area 1 (yellow), Area 2 (green), and Area 3 (blue).