

SOUTH WHITTIER SCHOOL DISTRICT
11200 Telechron Ave., Whittier, CA 90605

Citizens Bond Oversight Committee Minutes
Measure QS
February 28, 2018, 4pm

Members: Members Present

Ms. Marcela Carrillo Ms. Alejandra Sanchez
Mr. Joe Duardo Mr. Gabriel Trinidad

Members Absent:

Ms. Esmeralda Cruz
Mr. Raphael Gonzalez, Jr.
Mr. Clemente Villareal

Staff: All Staff Present

Mr. Mark Keriakous, Associate Superintendent of Business Services
Mr. Stuart Moe, Director, Maintenance & Operations
Mr. Irving Sanchez, Director of Information Technology
Mrs. Pamela Bowman, Business Services Secretary

1. PRELIMINARY

1.1 Call Meeting to Order:

The meeting was called to order at 4:00PM by Chairman
Joe Duardo

2. ROLL CALL

All members were in attendance with the exception of Ms. Esmeralda Cruz, Mr. Raphael Gonzalez, Jr. & Mr. Clemente Villareal

3. PUBLIC COMMENTS

There were not any Public comments at this meeting.

4. APPROVAL OF OCTOBER 25TH MEETING MINUTES

Motion: Marcela Carillo, Seconded: Gabriel Trinidad, VOTE: YES 4 NO 0
Abstain 0 Absent 3

On a motion Marcela Carillo, seconded by Gabriel Trinidad, and unanimously carried, the October 25th meeting minutes were approved.

5. HANDOUTS FOR THE COMMITTEE

The committee members were given copies of the Bond Language and Committee By-Laws. It was decided that these documents will be included in all meeting packets to ensure that all of the proposed projects apply to the Bond Language that the voters approved and to ensure the committee is following the proper procedures as stated in the By-Laws.

6. DISTRICT REPORT ON THE BOND PROGRAM

The committee members were updated on the status of the projects since the last meeting. Mr. Stuart Moe, Director of Maintenance & Operations, reported that the all of the paving, painting and roofing projects have been completed and the Notices of Completion were approved by the Board of Trustees and filed with the Registrar/Recorders office. Mr. Moe also informed the committee of the 2 new upcoming projects; the Administration Building upgrades at Lake Marie and Los Altos. These upgrades are being done to improve the security at the sites. Instead of visitors entering through the main gate and having access to the entire campuses, the upgrades will have visitors entering the campuses directly through the office to sign in and receive a visitor's badge. These projects will begin in April or May, with the winning bid contractor doing the preliminary work, such as requesting permits, acquiring supplies and hiring sub-contractors. With all this work done, they should be able to begin the actual on-site construction as soon as the school year ends in early June.

Other projects planned are Freestanding Marquees at a few of the school sites, these projects are required to go through the Department of State Architecture before we can move forward with the projects and Utility, Sewer and Electrical upgrades.

Mr. Irving Sanchez, Director of Information Technology updated the committee on completed and upcoming projects from his department. All teacher laptops have been upgraded and the Wireless Access Points at Graves Middle School and classrooms for 4th grade and up at other schools were upgraded as well. In process is the upgrading the remainder of the Access Points and the WiFi to support more technology at all the schools. One last project in process is having Outdoor PA Systems installed at the school to sites to not only use for campus announcements, but also for informational purposes, should an emergency happen on any campus where important information needs to be given to an entire campus.

7. NEXT MEETING DATE

Minutes: The Committee decided they would like to meet once every four months (3 times per year). The next meeting will be held Wednesday, June 27, 2018 at 4:00pm.

8. ADJOURNMENT

The meeting was adjourned at 4:25PM by Chairman Joe Duardo.