

MINUTES

Belmont Academy Governing Board Meeting of the Board of Directors

Date | time: 9/17/2018 7:00 PM | Meeting called to order by: Luke Sparks, Chairman

In Attendance

Governing Board:

Luke Sparks, Chairman – present

Will Myers, Secretary – present

Jay Poole, Board member – present

Shellie Young, Board member – present

Luke Sparks, Board member – present

Katie Tyler, Board member – present

Jessica Klanderud, Board member – present

Jonny Handy, Treasurer – not present

Belmont Academy:

Lawton Unrau, CEO

Ron Barker, Principal

A Quorum was present.

Public notice has been confirmed regarding this board meeting

Agenda

Luke Sparks, Chairman called the meeting to order at 7:00pm, Director and staff attendance was taken and recorded.

General Business:

1. Appoint the Representative to Facilitate Parental Involvement per FS 1002.33(9)(p)(2) currently held by Principal Ron Barker
Ron Barker was appointed and agreed to continue in this role.
2. Review DRAFT school board meeting notes August 20, 2018
3. Review DRAFT school board committee meeting notes September 10, 2018
4. Legal update: Shawn Arnold updated the board regarding legal matters via teleconference.

Consent Agenda Vote:

1. School Board Meeting Notes August 20, 2018
2. Lotterease contract approved - 1 year
3. Simque Construction change order #5 approval including wall panel with door upgrade, outdoor bathroom fire alarm installation and Knox box installs as required by CCFR.
4. Addendum to 2018-19 Consultant Agreement – Melissa Boone.
5. Belmont Debit Card User Agreement.

Shellie Young made a motion to approve the Consent Agenda items, Jay Poole 2nd the motion and it was passed unanimously.

PTO Report:

Katie Tyler updated the board. Rob Summerall is doing a great job as this year's president! The PTO meet and greet breakfast went well. 2nd PTO meeting attendance was good.

Principal Report:

1. Mr. Barker updated the board on the current state of enrollment, staffing, condition of school climate: Students and staff.
2. ESE staffing support. Staffing changes and new hires review.
Additional classroom space has been made available for ESE services.
Mr. Barker provided a review of recent staffing changes and new hires.

CEO Report:

1. Update on new director's governance training and background checks.
2. Update on progress related to variance.
Jim Zuber will attend meeting regarding variance.
- 3.. New classroom building construction and FCB loan update including available funds.
4. Teacher proposal to modify paid time off plan.
Jay Poole & Luke Sparks recommended that review of this proposal be deferred for further discussion at a future meeting.
5. Schedule special meeting for Audit Presentation week of 24th (Reddish and White - ref: email) or include it as part of the October regularly scheduled meeting.
The board decided to not schedule a special meeting at this time.
6. Consideration for independent contractor accounting services and also for primary CPA support services (quotes attached - SAME, LLC)

Jay Poole made a motion to contract with SAME, LLC. CPA services on an hourly basis. Jessica Klanderud 2nd this motion and it was passed unanimously.

7. Additional insurance provider options: Colonial Insurance proposals
Jay Poole made a motion to approval Colonial Insurance as a provider for Belmont Academy, Katie Tyler 2nd this motion and it was passed unanimously. Administration to work out best way to make the new program offerings available to the staff.
8. Review of governing board requirements for Principal and staff employee reviews.

Action Items:

1. Principal Review 2017 - 2018 as completed and provided by the School Board Committee.
Shellie Young updated the board on the committee review and resulting report. An opportunity was provided for discussion as well as question and answers. Jay Poole made a motion to accept the Principal leadership review as submitted by the committee, Jessica Klanderud 2nd this motion and it was passed unanimously.
2. Employee report including recent new hires and staffing changes including contracted and hourly staff
Jay Poole made a motion to approve the new hires and staff changes, Will Myers 2nd this motion and it was passed unanimously.
3. Utility Bond in lieu of deposit - Clay Electric. This is to place invoicing of both electrical meters for Belmont Academy into Belmont's name.
Jay Poole made a motion to approve and process the utility bond, Will Myers 2nd this motion and it was passed unanimously.

Additional Discussion:

Jay Poole discussed the vision of the school and its future. Board Chair, Luke Sparks appointed Jay Poole and Katie Tyler to start a 'Where is Belmont Going' committee to research its direction and future.

Luke Sparks offered to work with Mr. Unrau and Mr. Barker regarding facility construction concepts and options for future expansion of Belmont.

With no further business before the school board, the meeting was adjourned at 8:55 pm by Mr. Sparks, Chairman.