

MINUTES

Regular Meeting

January 16, 2018

The Regular Meeting of the Bay Head Board of Education convened Tuesday, January 16, 2018 at 6:30 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 5, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph Cornell III, Mrs. Sandra Antognoli; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Vice President, Benjamin Hinds and Barry Pearce

At 6:30 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: Hiring a Substitute Nurse; a salary adjustment; an Architect proposal.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

At 7:20 PM the board reconvened from Closed Session.

Correspondence was presented for the board's review.

Board Member Committee Reports:

Curriculum:

Mrs. Antognoli reported that materials have arrived for the piloting of the Envision Math, select teachers will be utilizing them to gain perspective on a possible adoption in the future. Mrs. Antognoli also reported that APEX online has started and students in 8th grade have two periods per week where they are participating in online learning.

Technology:

Mr. Cornell reported that technology is running smoothly and preparations are being made to the machines and network for upcoming PARCC testing.

Budget/Finance:

Mrs. Christopher reported that she has begun to work on the 2018-2019 Budget.

Personnel/Negotiations:

Nothing to report.

Buildings/Grounds:

Mrs. Christopher reported that we are currently looking into roof replacement and fire doors for the school.

Policy:

Mrs. Curtis reported we will be online with Strauss Esmay very soon.

Community Relations:

Mr. Camardo reported that the Bay Head Home and School Association will be hosting Family Bingo Night on February 9th at 6:30 PM. Mr. Camardo added that an Open House is in the process of being planned for March.

Delegate/Legislative:

Nothing to report

Athletics:

Mrs. Curtis reported that the Girls Basketball Team is 6-1 and the Boys Team is improving.

Open to Public for Agenda Items Non**RECOMMENDATIONS FROM THE SUPERINTENDENT**

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the attendance and related expenses for the following staff member(s) for the 2017-2018 school year.

William Speelman February 26 - February 28, 2018

Shane O'Connor January 26, 2018

Maria Wills March 6, 2018

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Student Council Dance A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a dance sponsored by the Student Council on January 25, 2018 for fifth through eighth grades to raise money for the Leukemia and Lymphoma Society under the direction of Mrs. Galarza.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

2018-2019 District Calendar A Motion was offered by Mrs. Antognoli , seconded by Mrs. Curtis and unanimously carried to approve the 2018-2019 School Calendar, as presented.

Salary Adjustment – Urbano Venero A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a salary adjustment for Urbano Venero for the 2017-2018 school year from \$40,372 Step 10 BA+15 (60% time) to 40,909 Step 10 BA+30 (60% time) retroactive to September 1, 2017.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

School Volunteer A Motion was offered by Mrs. Antognoli, seconded by Mrs. Curtis and unanimously carried to approve a Margaret Cadigan as a school volunteer pending background check.

Guitar Club A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a proposal from Vincent Espinosa to start up a Guitar Club.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Substitute Nurse A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve Kathryn Stevenson as a substitute nurse for the 2017-2018 school year, pending successful background check.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

Facility Use Request A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve a facility use request from the Bay Head Home and School Association for use of the gymnasium on Friday, February 9th from 6:00 PM to 9:30 PM for “Bingo Night”.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following two items:

1. **Field Trip Request** A Motion to approve a field trip request for sixth and seventh grades on a date to be determined to Longwood Gardens. Cost of the trip is approximately \$2,700.
2. **Field Trip Request** A Motion to approve a field trip request for 7th and 8th grade band members to attend Point Pleasant Beach High School on February 12, 2018. Cost if for transportation only.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to waive the public reading and approve the minutes of the following:

December 29, 2017 - Regular Meeting

January 2, 2018 – Reorganization Meeting

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending December 31, 2017 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending December 31, 2017 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.

- 3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of December 31, 2017 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

List of Bills Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$160,739.69 for the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

District Taxes A motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of January and February 2018 is \$491,226 and \$83,119 for debt service and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: CORNELL, ANTOGNOLI, CURTIS

NAY: NONE

MOTION TABLED Proposal – Spiezle Architectural Group A Motion to approve the following two items:

To approve Spiezle Architectural Group for architect work related to fire rated doors.

To approve Spiezle Architectural Group for drawings and bid specifications for roof replacement.

New Business None

Old Business None

Superintendent’s Report – Dr. Morris reported the following:

A. Enrollment as of January 12, 2018

Bay Head School	129 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>1 students</u>
Total Students	167 students

B. Superintendent/Principal's Monthly Report was attached for the board's review.

C. Workshop Request(s) were attached for the board's review.

D. Professional Visit Report(s) were attached for the board's review.

Public Comment - None

Motion to adjourn At 7:50 PM, a motion was offered by Mrs. Curtis, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary