

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
DECEMBER 11, 2017

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72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours
before the meeting at
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CALL TO ORDER

The meeting was called to order at 4:15 p.m. by the President,
Mrs. Rochelle Smith.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Rochelle Smith; Mr. Samuel Van Hamblen; Mrs. Barbara Michel;
Mrs. Irene Castaneda; Mrs. Tharwa Ahmad.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Richard Holash,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Marie Fanucchi, Executive Assistant.

I. APPROVAL OF AGENDA

Mr. Hamblen made the motion, seconded by Mrs. Castaneda, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, December 11, 2017 (Continued)

II. CLOSED SESSION

At 4:16 p.m., Mrs. Ahmad made the motion, seconded by Mrs. Michel, that the Governing Board go into Closed Session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. RECONVENE

At 5:00 p.m., Mr. Hamblen made the motion, seconded by Mrs. Castaneda, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. REPORTING OUT OF CLOSED SESSION

.01 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE #54918)

During Open Session on December 11, 2017, Mrs. Michel made the motion, seconded by Mrs. Castaneda, that the Governing Board take action to approve the readmittance of Student #605285 for the second semester of the 2017-2018 school year. The roll call vote was 5-0.

.02 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE #54918)

During Open Session on December 11, 2017, Mrs. Ahmad made the motion, seconded by Mrs. Castaneda, that the Governing Board take action to approve the readmittance of Student #18973 for the second semester of the 2017-2018 school year. The roll call vote was 5-0.

Minutes, December 11, 2017 (Continued)

V. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF NOVEMBER 27, 2017

Agenda Exhibit A.

Mrs. Ahmad made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of November 27, 2017.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. ORGANIZATIONAL MEETING, ANNUAL ELECTION OF OFFICERS

.01 NOMINATION AND ELECTION FOR PRESIDENT

Mrs. Michel made the motion, seconded by Mrs. Castaneda to nominate Samuel Van Hamblen for President. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 NOMINATION AND ELECTION FOR CLERK/PRESIDENT PRO-TEM

Mrs. Smith made the motion, seconded by Mrs. Ahmad to nominate Irene Castaneda for Clerk/President Pro Tem. that the Governing approve the election of Irene Castaneda for Clerk/President Pro Tem. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

VI. ORGANIZATIONAL MEETING, ANNUAL ELECTION OF OFFICERS
(Continued)

- .03 NOMINATION AND ELECTION FOR DISTRICT REPRESENTATIVE TO SERVE ON THE NOMINATING COMMITTEE TO ELECT MEMBERS TO SERVE ON THE ORANGE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION (EDUCATION CODE 35023 OR 72403)

Mrs. Smith made the motion, seconded by Mrs. Castaneda to nominate Tharwa Ahmad for District Representative to serve on the Nominating Committee. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

- .04 NOMINATION AND ELECTION FOR ALTERNATE DISTRICT REPRESENTATIVE TO SERVE ON THE NOMINATING COMMITTEE TO ELECT MEMBERS TO SERVE ON THE ORANGE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION (EDUCATION CODE 35023 OR 72403)

Mrs. Ahmad made the motion, seconded by Mrs. Smith to nominate Barbara Michel for Alternate District Representative to serve on the Nominating Committee. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

- .05 NOMINATION AND ELECTION FOR POLITICAL ACTION REPRESENTATIVE

Mrs. Ahmad made the motion, seconded by Mrs. Michel to nominate Rochelle Smith for Political Action Representative. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

VII. HEARING SESSION

No comments.

VIII. RECOGNITION

.01 2017-2018 RETIREE RECOGNITION

Agenda Exhibit B.

Thirteen District retirees were honored by Superintendent Greg Magnuson and the Governing Board with an appreciation plaque commemorating their years of service and a Buena Park School District logo watch. JoAnn Butcher, Carma Cordray, Silvina Lee, Patricia Morad, Maria Palacios, Laura Shakolas, Laurie Traphofner, and Verna Treadway were present during the Board meeting to receive the Governing Board's congratulations and best wishes.

Mrs. Michel made a motion, seconded by Mrs. Smith, to re-order the Agenda to move Action Calendar item .03 to be heard next, prior to Programs and Reports.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR

SUPERINTENDENT/HUMAN RESOURCES

.03 APPROVAL TO USE BUENA PARK JUNIOR HIGH SCHOOL FOR THE AMERICAN CANCER SOCIETY'S (ACS) RELAY FOR LIFE EVENT, JUNE 1-3, 2018

Agenda Exhibit D.

Mary Grant, Community Development Manager, American Cancer Society, shared with the Governing Board that the American Cancer Society (ACS) has previously used Buena Park Junior High School's field, two rooms, and the adjacent parking areas for their Relay for Life event raising over 1.1 million dollars in thirteen years to benefit cancer research. ACS is again requesting use of Buena Park Junior High School for the subject event to be held June 1-3, 2018.

Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board approve the use of Buena Park Junior High School for the American Cancer Society's (ACS) Relay for Life Event, June 1-3, 2018.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. PROGRAMS AND REPORTS

.01 CHARLES G. EMERY SCHOOL REPORT

Emery School Principal Julie Linnecke recognized eight students for exemplifying the District's core ethical values. Zayd Hassan, Sophia Sandoval, Claire Baek, Apollo Meneses, Trinity Kim, Jose Ramirez, Kai Lee, and Amelia Kiselev received certificates of recognition from the Governing Board.

Minutes, December 11, 2017 (Continued)

IX. PROGRAMS AND REPORTS (Continued)

.01 CHARLES G. EMERY SCHOOL REPORT (Continued)

Principal Linnecke, Administrative Intern Heather Guay and teachers Dee Cavenee, Jennifer Schell, and Steve Little presented their report to the Governing Board which focused on Next Generation Science Standards (NGSS) implementation. The instructional shifts required by the California NGSS were shared, which include a stronger focus on building a deeper understanding of science; explaining phenomena and solving problems; using processes similar to how real scientists and engineers do their work; providing practices that provide relevant, real-world learning and the use of critical thinking to solve problems; using a variety of practices in investigations, experiments, and project-based experiences; and integrating science content.

Staff shared that NGSS implementation includes the use of Mystery Science for third through fifth grade students, while sixth grade students are using Discovery Education's Science Techbook. These new science curriculums are both used district-wide, are engaging and exciting for students and provide innovative ways for students to deepen their learning and understanding.

.02 CALIFORNIA SCHOOL BOARDS ASSOCIATION ANNUAL CONFERENCE REPORT

Mrs. Smith, Mrs. Michel and Superintendent Magnuson reported on the various workshops they attended during the California School Boards Annual Education Conference held in San Diego.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

SUPERINTENDENT/HUMAN RESOURCES

.01 2018 GOVERNING BOARD MEETING DATES CALENDAR

Agenda Exhibit C.

Mrs. Smith made a motion to approve the 2018 Governing Board meeting dates scheduled on the second and fourth Mondays of each month at 5:00 p.m.

Mrs. Smith made the motion, seconded by Mrs. Ahmad, to approve the 2018 Governing Board Meeting Dates Calendar.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 CANCELLATION OF THE DECEMBER 25, 2017 GOVERNING BOARD MEETING

Mrs. Ahmad made the motion, seconded by Mrs. Michel, to approve the cancellation of the December 25, 2017, Board meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES

.04 APPROVAL OF THE FIRST INTERIM BUDGET REPORT, 2017-2018

Agenda Exhibit E.

Pursuant to Education Code 42130, the Governing Board is required to certify within 45 days of the close of the period ending October 31 (first interim reporting period) that the District will be able to meet its financial obligations for the budget year and for two subsequent years. The District has made the following key budget changes for First Interim reporting purposes:

- General Fund revenues increased by \$1,980.5K due to the following changes in unrestricted and restricted revenues.
 - ▶ Unrestricted revenues increased by \$901.4K. State revenues increased by \$709.4. The majority of the state revenue increase was due to the state funding of 2017-18 one-time discretionary funds. At Adopted Budget, the discretionary funding was proposed to be funded in 2018-19 only if certain parameters were met. The District did not budget for the discretionary funds based on the uncertainty of actually receiving the funding. The state ultimately decided to fund the one-time discretionary funds in 2017-18 at \$147/ADA. The remaining \$30.3K was a result of an increase in lottery funding. Federal revenue increased by \$124.5 for School-Based Medi-Cal Administrative Activities (SMAA) which is only recorded when revenues are actually received due to the uncertainty in the timing of funding. Local revenues increased by \$67.5K, mainly due to \$41.5K funding from St. Jude Grant and the remainder of \$26.0K from various local revenue that is recognized when revenues are actually received.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.04 APPROVAL OF THE FIRST INTERIM BUDGET REPORT, 2017-2018
(Continued)

- ▶ Restricted revenues increased by \$1,079.1K. Federal revenues increased by \$997.6K primarily due to re-budgeting of federal carryover revenues from Title I, II and III. State revenues increased by \$96.5K; the state increased funding for the After School Education and Safety (ASES) grant by \$80.9K and restricted lottery by \$15.6K. These increases were partially offset by a decrease to Other Local Revenues of \$15.0K of funding from the SELPA.
- ▶ Enrollment Loss. Based on preliminary enrollment projections, the 2017-18 enrollment loss is greater than originally budgeted. At Adopted Budget, a loss of 150 students year over year was assumed. Preliminary CBEDS numbers indicate a loss of 175 students. There is no financial impact in 2017-18 as school districts are afforded a one-year projection against enrollment losses whereby district revenue funding is set at the higher of last year's or current year's ADA level. There will, however, be an unfavorable financial impact in later years as the lower enrollment loss will be reflected in 2018-19 and subsequent years.
- General Fund expenditures increased by \$2,366.6K primarily due to restricted expenditures.
 - ▶ Restricted expenditures increased by \$1,479.6K given budgeting of carryover dollars and the cost of the 1% salary increase.
 - ▶ Unrestricted expenditures are projected to increase by \$887.0K due primarily to the 1% salary increase, analysis of staffing and increase in health insurance cost.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.04 APPROVAL OF THE FIRST INTERIM BUDGET REPORT, 2017-2018
(Continued)

- Special education contributions are increased by \$169.7K. The increase is attributable to special education students requiring a more intensive level of special education services than can be provided by the District in-house, the 1% salary increase and the decrease in funding from the SELPA.

At First Interim, the District reports an overall General Fund (Unrestricted & Restricted combined) operating deficit of \$2,144,736. The deficit is a result of an unrestricted deficit of \$1,498,864 and a restricted deficit of \$645,872. Please note that the restricted deficit spending is primarily attributable to funding carryovers that were credited as revenues in the prior year, but are budgeted only as expenditures in the current year.

The projected Unrestricted General Fund ending balance of \$5,214,521 is comprised of \$1,768,984 in Designation for Economic Uncertainties to provide sufficient funding to allow for a 3% economic reserve for uncertainty, revolving cash of \$55,000, store's inventory of \$17,699, and \$3,372,847 for designated amounts including reserves for: IMFRP, Kid Connection program surplus, Provisions for Other Post Employment Benefits (OPEB), 2016-17 one-time discretionary funds slated to be spent in 2017-18, and 2017-18 one-time discretionary funds held in reserve.

Multi-year (MYP) projections include:

- LCFF funding rate was assumed at the Department of Finance's estimate of 43.19% for 2017-18, 66.12% for 2018-19, and 64.92% for 2019-20.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.04 APPROVAL OF THE FIRST INTERIM BUDGET REPORT, 2017-2018
(Continued)

- Unduplicated student percentages are projected at 79.61% in 2017-18, 2018-19, and 2019-20.
- MYP assumes District enrollment losses for all three years of the MYP. Preliminary 2017-18 CBEDS numbers reflect enrollment loss greater than originally budgeted with a loss of 175 students vs. the 150 student loss that was projected. Subsequent years continue to assume a loss of 120 students and 140 students in 2018-19 and 2019-20, respectively.

At adopted Budget, the following budget actions were assumed to ensure that the District maintains a minimum 3% reserve requirement in all three years covered by the MYP:

- Certificated staffing is reduced commensurate with enrollment decline 2017-18 forward. (Unrestricted teacher reductions of five, plus another five teachers are projected in 2018-19 and 2019-20, respectively.)
- Suspension of future contributions to IMFRP (i.e., textbook) reserves
- IMFRP reserves are held constant at \$1.1 million
- 2017-18 one-time discretionary funds (totaling \$678.1K) held in reserves is released in 2018-19 & 2019-20
- OPEB reserves, totaling \$592K, is released in 2018-19 and 2019-20
- Additional reductions will be required in 2018-19 to reduce or eliminate deficit spending

At First Interim, two of the assumptions were modified:

- The certificated staffing assumption is unchanged.
- The IMFRP future contribution assumption is unchanged
- The 2017-18 one-time discretionary fund reserve assumption is unchanged except for the following:

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.04 APPROVAL OF THE FIRST INTERIM BUDGET REPORT, 2017-2018
(Continued)

- ▶ The total amount available from one-time discretionary funds has been increased by the \$678.1 received from the state in 2017-18.
- OPEB reserve assumption is modified. Releasing the reserve in 2018-19 and 2019-20.

Building off of the assumptions above coupled with our 2017-18 projections, we anticipate the unrestricted General Fund to have a deficit (revenues vs. expenditures) of \$2,144,736 in 2017-18 followed by deficits of \$1,850,330 and \$1,102,335 in 2018-19 and 2019-20, respectively. We further estimate District reserves (i.e. Designation for Economic Uncertainties) for 2017-18 through 2019-20 as follows: 3.00%, 3.00% and 3.00%.

Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board approve the First Interim Budget Report, 2017-2018.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.05 CONTRACT #17-03, GILBERT AND WHITAKER MODERNIZATION PROJECT: APPROVAL OF CHANGE ORDER #1

Agenda Exhibit F.

On February 27, 2017 the Governing Board awarded Contract #17-03, in the amount of \$5,874,900.00 to Scorpio Enterprises, Inc. for the purpose of modernizing the Gilbert and Whitaker Elementary Schools. Within this dollar amount, all bidders were required to set aside \$200,000 for each school site (\$400,000 in total) in allowances to absorb unforeseen issues and related costs. Currently, construction is complete and all items subject to change orders have been identified. Consistent with Public Contract Code, the District can approve change orders up to a total of 10% of the contract amount or \$587,490.

Change Order #1 in the amount of (\$93,857.17) has been reviewed and approved by BCA Architects, TELACU Construction Management, and District staff. Dollar amounts were negotiated where necessary with Scorpio Enterprises, Inc. The total amount of allowances unused at Gilbert Elementary School is (\$95,276.05). The total amount of added cost to Whitaker Elementary School is \$1,418.89.

Mrs. Ahmad made the motion, seconded by Mrs. Michel, that the Governing Board approve the Contract #17-03, Gilbert and Whitaker Modernization Project: Approval of Change Order #1.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.06 APPROVAL TO PURCHASE SCHOOL FURNITURE FROM CULVER
NEWLIN, INC. VIA HAWTHORNE UNIFIED SCHOOL DISTRICT - BID
13-14-1 FOR BEATTY AND COREY ELEMENTARY SCHOOLS

Agenda Exhibit G.

On June 3, 2014, our community authorized Measure "B" and the issuance of up to \$71 million in general obligation bonds to repair our 50 year old schools, enhance student safety, upgrade classrooms, support modern learning standards for today's college and careers, and elevate programs that give our students a solid background in math, science, and literacy and language skills. District staff, working with TELACU Construction Management (our program manager) and BCA Architects has developed an implementation plan for projects included in Phase I of our Facilities Implementation Plan. Included in Phase I are classroom modernizations for Beatty and Corey Schools. In conjunction with the classroom modernization, new 21st Century classroom furniture will be provided for 60 classrooms (36 classrooms at Beatty Elementary and 24 classrooms at Corey Elementary). Furniture to be purchased includes student desks, chairs, cabinets, as well as teacher desks and chairs.

Per Public Contract Code (PCC) 20118, a District may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking. By piggybacking onto other public agency's existing bids, our district can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within our legal requirements. District staff has determined that the Hawthorne Unified School District - Bid-13-14-1 can be utilized to acquire these products from Culver Newlin.

Minutes, December 11, 2017 (Continued)

X. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.06 APPROVAL TO PURCHASE SCHOOL FURNITURE FROM CULVER NEWLIN, INC. VIA HAWTHORNE UNIFIED SCHOOL DISTRICT - BID 13-14-1 FOR BEATTY AND COREY ELEMENTARY SCHOOLS
(Continued)

Hawthorne's piggybackable bid specifies discounts off of Culver Newlin's list price. Further negotiations were held and Culver Newlin has agreed to additional reductions which netted savings of 36.31% off of list price.

Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board approve the Purchase of School furniture from Culver Newlin, Inc. via Hawthorne Unified School District - Bid 13-14-1 for Beatty and Corey Elementary Schools.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XI. DISCUSSION CALENDAR

.01 Board Policy Adoption/Review/Revision/Deletion

- BP6142.93 Science Instruction (revise) (Miramontes)
- BP6145 Extracurricular and Cocurricular Activities (revise) (Miramontes)
- BP6145.2 Athletic Competition (revise) (Miramontes)

Agenda Exhibit H.

The Governing Board considered the listed Board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda.

Minutes, December 11, 2017 (Continued)

XI. DISCUSSION CALENDAR (Continued)

.02 Job Description: Technology Specialist I

Agenda Exhibit I.

Discussion was held and Board members provided comment regarding the one listed job description. The job description will be brought back to the Board with requested changes made for approval at the next Board meeting.

XII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the Consent Calendar.

.09 APPROVAL OF CONSENT CALENDAR

Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Items .02 through .08, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-11

Agenda Exhibit J.

CERTIFICATED PERSONNEL

I. NEW HIRES/REHIRES

The following certificated employees have been selected for hire effective as indicated for the 2017-2018 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE, unless otherwise indicated. All new hires are contingent upon successful completion of new hire paperwork and appropriate DOJ fingerprint clearance.

Prentice, Claire - 01/01/2018

Teacher #080100E022

Kline, Lindsey - 11/28/2017 (Ratification)

Hourly Intervention Teacher #080100W007

Ryan, Kathryn - 11/28//2017 (Ratification)

Hourly Intervention Teacher #080100W023

Anton, Charles - 11/30/2017

Substitute Teacher

Bagger-Magness, Elizabeth-10/27/2017 (Ratification)

Substitute Teacher

Villegas, Jessica - 01/28/2018

Substitute Teacher

Wong, Nicholas - 01/28/2018

Substitute Teacher

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-11 (Continued)

CERTIFICATED PERSONNEL (Continued)

II. TEMPORARY ASSIGNMENT: INTERIM ADMINISTRATOR

In order to ensure the continued and effective implementation of school site programs and activities during the time period current administrative intern staff covers during the temporary absence of the site administrator, Mrs. Deborah Clark, Teacher on Special Assignment, will serve on site at Pendleton School performing her regular duties, plus temporarily assuming duties and responsibilities associated with a site Administrative Intern at Pendleton School.

The need for additional support is anticipated during the month of December 2017. Should there cease to be a need sooner, Mrs. Clark would be released to return to her regular position and duties prior to the December 22, 2017, last duty day of the month.

During the temporary assignment, in addition to her regular salary, Mrs. Clark will be paid a prorated portion of the Administrative Intern stipend, which equates to \$750 for the month of December 2017. With payroll benefits taxes, the amount will not exceed \$1,341 additional compensation, funded from the General Fund.

III. SEPARATION

#0800002407 - 12/31/2017 (date correction)
Substitute Teacher

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-11 (Continued)

CLASSIFIED PERSONNEL

I. NEW HIRES/REHIRE

All new hires are contingent upon successful completion of new hire paperwork and appropriate DOJ fingerprint clearance.

Amaro Abarca, Abimael - 12/12/2017
 Substitute Typist Clerk
 Johnson, Jessica - 12/12/2017
 Substitute Typist Clerk
 McDermott, Daniel - 12/12/2017
 Substitute Instructional Assistant
 Substitute Playground Supervisor
 McMurray, Naomi - 12/12/2017
 Substitute Typist Clerk
 Mendoza, Reina - 01/01/2018
 Typist Clerk I #081144W001
 Murray, Elizabeth - 12/12/2017
 Substitute Typist Clerk
 Newman, Anh - 12/12/2017
 Substitute Typist Clerk
 Parker, Gina - 12/12/2017
 Substitute Typist Clerk
 Podschadel, Stephanie - 12/12/2017
 Substitute Typist Clerk
 Rodriguez, Alexandra - 01/08/2018
 Health Clerk #081119G001
 Substitute Health Clerk
 Wheeler, Angie - 12/12/2017
 Substitute Typist Clerk

II. CHANGE OF ASSIGNMENT

Lewis, Cynthia - 12/12/2017
Current Assignment(s):
 Playground Supervisor #081137W006
 Substitute Playground Supervisor
Add: Substitute Health Clerk

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-11 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGE OF ASSIGNMENT (Continued)

Madison, Sharon - 12/12/2017

Current Assignment(s):

Instructional Assistant I
 - (Kindergarten) #081158W003
 Playground Supervisor #081137E003
 Playground Supervisor #081137E011 (short-term)
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Delete: Instructional Assistant I

- (Kindergarten) #081158W003
 Playground Supervisor #081137E003
 Playground Supervisor #081137E011 (short-term)

Add: Instructional Assistant II

- Bilingual #081123E001
 Substitute Health Clerk

Mallari, Ludivina - 12/12/2017

Current Assignment(s):

Instructional Assistant
 - Computer Lab #081122W001
 Playground Supervisor #081137W017
 Playground Supervisor #081137W005
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Add: Substitute Health Clerk

McCall, Rhonda - 12/12/2017

Current Assignment(s):

Instructional Assistant I
 - (Kindergarten) #081158B007
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Add: Substitute Typist Clerk

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-11 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGE OF ASSIGNMENT (Continued)

Rios, Yolanda - 12/12/2017

Current Assignment(s):

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Substitute Typist Clerk

Rubio, Julissa - 12/12/2017

Current Assignment(s):

Bilingual Service Provider #081105C001

Playground Supervisor #081137C009

Substitute Bilingual Service Provider

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Playground Supervisor

Add: Substitute Health Clerk

III. SEPARATION:

#0800002136 - 12/22/2017

Instructional Assistant I (Kindergarten)

#081158E001

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES

Buyss Johnson, Els

Instructional Assistant I (AVID) #081121J005

Two (2) hours per day

Funding Source: BPJH Title I

Location: Buena Park Junior High School

Anticipated Start Date: December 12, 2017

Anticipated End Date: May 21, 2018

Rate of Pay: \$20.74 per hour (includes benefits)

of Days (not to exceed): 104

Total Cost (not to exceed): \$4,314

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-11 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES
(Continued)

Kim, Diane

Instructional Assistant I (AVID) #081121J002

Two (2) hours per day

Funding Source: BPJH Title I

Location: Buena Park Junior High School

Anticipated Start Date: December 12, 2017

Anticipated End Date: May 21, 2018

Rate of Pay: \$20.74 per hour (includes benefits)

of Days (not to exceed): 104

Total Cost (not to exceed): \$4,314

Reyes, Katrisha

Instructional Assistant I #081121P001

Three and three quarters (3.75) hours per day

Funding Source: Pendleton Title I

Location: Pendleton School

Anticipated Start Date: December 12, 2017

Anticipated End Date: May 21, 2018

Rate of Pay: \$20.74 per hour (includes benefits)

of Days (not to exceed): 104

Total Cost (not to exceed): \$8,089

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit K.

January 17, 2018 - "Governor's Budget Workshop" - R. Miramontes

January 18-19, 2018 - "2017-18 CAASPP Institute" - M. Magboo, A. Osborn, N. Benda

January 24-26, 2018 - "2018 Superintendents' Symposium" - G. Magnuson

January 31 - February 2, 2018 - "CCDAA Leadership Institute 2018" - J. Robinson

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

- .03 CONFERENCE/TRAVEL ACTION REPORT (Continued)
 February 1-2, 2018 - "2018 Illuminate User Conference"
 - A. Osborn, N. Benda, E. Noh
 February 8, 2018 - "Project Management Workshop" - R.
 Miramontes, K. Yuen, L. Smock
 February 21-23, 2018 - "2018 CISC Leadership Symposium"
 - R. Miramontes
 March 14-17, 2018 - "2018 CUE Conference" - M. Magboo,
 A. Osborn, N. Benda, E. Noh
- .04 INTER-DISTRICT TRANSFERS, 2017-2018
 Agenda Exhibit L.
 Permits granted to date: In: 163
 Out: 200
- .05 BUSINESS SERVICES REPORT
 Agenda Exhibit M.
 a. Purchase Orders dated 11/28/17-12/11/17 were
 approved in the total amount of \$171,392.13.
- .06 CONTRACT/SERVICE AGREEMENT(S) NO. 257
 Agenda Exhibit N.
 Contract #: 18-04
 Contractor: Diversified Thermal Services, Inc.
 Site Dept. Manager: M. Anderson
 New Contract/Amendment: New
 Description of Services: Removal and Replacement of
 Beatty School Air Conditioning Units per specifications
 Bid #18-04.
 Bids Submitted:

Diversified Thermal Services, Inc.	\$29,500
Scorpio Enterprises dba AireMasters	
Air Conditioning	\$39,100

Minutes, December 11, 2017 (Continued)

XII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 257 (Continued)
 Contract Period: December 22, 2017 - January 26, 2018
 Funding Source: Bond Fund
 Total Expenditure: Not to Exceed \$29,500

.07 GIFT ACCEPTANCE: VICKI CORBETT (CLASSROOM INSTRUCTIONAL MATERIALS)

Agenda Exhibit O.

Mrs. Vicki Corbett, 7255 Eighth Street, Buena Park, California, 90621, donated various classroom instructional materials, to be used at Gilbert Elementary School.

.08 GIFT ACCEPTANCE: CONNIE TOWNSEND (RADIO STATION EQUIPMENT)

Agenda Exhibit P.

Mrs. Connie Townsend, 7757 Eads Avenue, A-7, La Jolla, California, 92037, donated radio station equipment, to be used at Buena Park Junior High School.

XIII. BOARD COMMENTS

Mrs. Ahmad expressed her appreciation to Dr. Miramontes and staff for the District-sponsored Spelling Bee that was held November 30, 2017, and complimented staff on the event. Mrs. Ahmad attended the Reader's Workshop and Writer's Workshop at Corey School.

Mrs. Castaneda attended the Spelling Bee. She also attended Pendleton School's awards ceremony. Mrs. Castaneda thanked staff for the STEM sailing program offered to Buena Park Junior High School students.

Mr. Hamblen and Mrs. Michel attended the Pendleton School visitation.

Minutes, December 11, 2017 (Continued)

XIII. BOARD COMMENTS (Continued)

Mr. Magnuson stated that staff is working on developing a Request for Qualifications for branding and marketing firms for the District. Mr. Magnuson commented that plans are underway to provide additional space for the Buena Park Junior High School music program by utilizing the multi-purpose room and combining the junior high's current two lunch times into one.

XIV. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- Correspondence from St. Jude Heritage Medical Group

Agenda Exhibit Q.

.02 2017-2018 Major Topics for Governing Board

None.

XV. CLOSED SESSION

At 7:00 p.m., Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board go into Closed Session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XVI. RECONVENE

At 7:14 p.m., Mrs. Castaneda made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 11, 2017 (Continued)

XVII. REPORTING OUT OF CLOSED SESSION

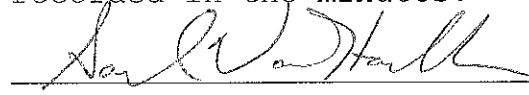
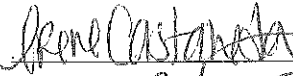


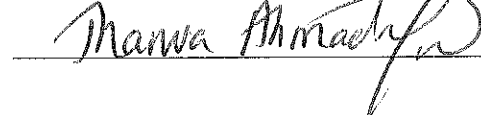
.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

XVIII. ADJOURNMENT

At 7:15 p.m., Mrs. Smith made the motion, seconded by Mrs. Ahmad, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

	_____	President
	_____	Clerk
	_____	Member
	_____	Member
	_____	Member