

SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT

Mission Statement

**Working Together to Ensure All Students Learn
and are Fully Prepared for College and Career**

Regular Meeting of the Board of Trustees

December 18, 2019

District Office Board Room

325 Marion Avenue, Ben Lomond, CA

6:00 PM

MINUTES

- I. CLOSED SESSION OPENING CEREMONY IN OPEN SESSION: 5:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

CALL TO ORDER

A call for Public Comments for Closed Session Items only was made at 4:58 p.m.

- Public Comments for Closed Session Items Only

No Public Comments were received.

- II. CLOSED SESSION: 5:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

- **SUPERINTENDENT'S MID-YEAR EVALUATION** (*Education Code § 54957*)
- **STUDENT DISCIPLINE –** (*Education Code § 48918*)
- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
(*Pursuant to Government Code § 54957*)

- III. OPEN SESSION: 6:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

A. WELCOME AND CALL TO ORDER

Mr. Wylie, President, called the Open Session to order at 6:06 p.m.

B. ROLL CALL

Present: George Wylie, President Jacqui Rice, Clerk
 Gail Levine, Trustee Mark Becker, Trustee

Absent: Laura Dolson, Trustee

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Lisa Benavidez, Curriculum Coordinator, Elementary.

D. APPROVAL OF AGENDA

MSC Rice/Levine to Approve the December 18, 2019 Board Meeting Agenda as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Levine, Becker)

NOES – 0

ABSENT – 1 (Dolson)

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ABSTENTION – 0

E. APPROVAL OF MINUTES *October 25, 2019 – Board Workshop Meeting Minutes*
MSC Rice/Levine to Approve the October 25, 2019 Board Workshop Meeting Minutes as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Levine, Becker)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

F. APPROVAL OF MINUTES *November 20, 2019*
MSC Levine/Becker to Approve the November 20, 2019 Board Meeting Minutes as presented. The Motion carried with the following vote:

AYES – 3 (Wylie, Levine, Becker)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 1 (Rice)

G. REPORT OUT OF CLOSED SESSION

There was no report out of Closed Session.

H. ORGANIZATIONAL UPDATES

Ms. Vachon, SEIU Representative, arrived after Organizational Updates. Mr. Brenner, SLVTA Representative, reported that SLVTA is endorsing the Measure S Facility Bond and is currently engaged in a signature campaign for the Schools and Community First initiative. Ms. Dolson, Trustee, was absent. Mr. Becker, Trustee, reported his attendance to the CSBA Annual Education Conference (AEC) and that it was a good conference. Ms. Levine, Trustee, reported out in regards to the various events/meetings attended (shown below). Ms. Rice, Clerk, had nothing to report, however, she stated that had she been able to be in attendance at the last Board Meeting, she would have voted yes to move forward with the proposed facility bond (Measure S). Mr. Wylie, President, reported out in regards to the various events/meetings that he attended (shown below).

The following chart reflects Board member attendance at the various District events/meetings:

DATE	EVENT / MEETING	BOARD MEMBER(S) IN ATTENDANCE
11/21	SCCOE Board (Public Hearing on PCS Charter Renewal and addition of PCS 6 th Grade)	Mr. Wylie
11/24	Trans Day of Remembrance Vigil	Ms. Levine
11/25	Community Assessment Project Report roll-out prepared by United Way	Ms. Levine
12/4	CSBA Delegate Assembly	Mr. Wylie
12/5-7	CSBA Annual Education Conference	Mr. Wylie, Mr. Becker, Ms. Dolson, Ms. Levine
12/8	Community Awards Dinner (Educator of the Year – Rob Lahey)	Mr. Wylie, Ms. Levine
12/8	Seussical (SLVMS production)	Ms. Levine
12/8	SLVE Bobcat Meeting	Ms. Levine
12/9	VAPA Meeting	Ms. Levine
12/9	Girls' Soccer Competition	Ms. Levine
12/10	SCCBOS Meeting (<i>Farmworker and Teacher/Staff Housing Approved</i>)	Mr. Wylie

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12/14	Democratic Central Committee Meeting (<i>Measure S endorsed by DCC</i>)	Mr. Wylie
12/17	SCCOE Board (<i>PCS Renewal Approved, PCS 6th Grade Addition Denied</i>)	Mr. Wylie

I. COMMUNITY PARTICIPATION

There was no Community Participation.

J. RECOGNITIONS

1. We are SLV Awards Bruton/Wylie
The following staff members were recognized with the “We Are SLV” Award for their outstanding work within the SLV District:

Ms. Chappell, Director of HR, nominated Ms. Lisa Muirhead and read the nomination form as follows, “Lisa is the educator who reaches both the minds and hearts of her students. She has many former students who come back to visit her because of the positive impact she had on them. Lisa is responsible for bringing the Workshop model to the elementary schools and has fervently supported her colleagues in the implementation of both Reading and Writing Workshop. She is a leader who leads by example. Lisa is welcoming to all and works diligently to reach and meet all students where they are and move them forward. She has conducted afterschool groups to address behavioral needs of students on her own time.”

Ms. Chappell recognized and welcomed a couple of alumni that had come to celebrate Ms. Muirhead's recognition, as well as many BCE staff members, and concluded, "Lisa is a teacher that leaves an everlasting impression on students and staff."

Dr. Bruton, Superintendent, added, "When I visit classes, I typically only intend to stay for a few minutes, this is not always possible in this class as I am so interested in what is happening that before I know it, twenty minutes have passed."

Mr. Schiermeyer, Deputy Superintendent, nominated the Information Technology (IT) Department (Jeff Kitts, IT Director, Rachel Ogilvie, Computer Resource Specialist, Paul Owens, Computer Resource Specialist) and read the nomination form as follows, “The IT Department has been integral in supporting our District’s Instructional Program. From upgrading our broadband internet services/access points to supporting teachers with Chromebooks carts, to TV installations for Apple TV to curriculum updates to support student and teacher log-ins. In addition, they supported the implementation of our new VOIP (phone, horn and clocks) system throughout the District. They also supported upgrades to District websites and other technology needs on a daily basis.”

Dr. Bruton, Superintendent, added, “We are always grateful for the IT Department and how they are ready to assist us with our technology issues at any time.”

“We are SLV” Awards were presented and these staff members were all celebrated!

K. SUPERINTENDENT’S REPORT

1. LCAP Update

Dr. Bruton, Superintendent, reported that she has been meeting with and presenting the LCAP information to both staff and parent groups, and also gathering feedback from all of these groups. She has already met with SLVTA and will be meeting with SEIU shortly.

The presentation shared with the Board consisted of the District priorities (Math Proficiency, Educational Technology, and Social Emotional Learning), student enrollment, and LCFF funding.

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Enrollment within the District has decreased slightly, while the enrollment for Ocean Grove Charter School continues to grow. Dr. Bruton provided information on the LCFF funding for the county districts and explained how the unduplicated student percentages have an effect on the funding that is received per student in each District. SLV receives approximately \$9300 per student.

A copy of this presentation is available in the Superintendent’s Office.

L. REPORTS

- 1. BaySci Report Dolson/Hearn
Mr. Hearn, Curriculum Coordinator-Secondary, provided the BaySci report. Ms. Dolson, Trustee, was absent.

Mr. Hearn presented background information, the Santa Cruz county-wide vision, and SLV’s vision statement. The vertical team for SLV is as follows: Laurie Bruton, Ned Hearn, Jeff Calden, Aria Bauman, Wade Axup, Byron Williams, Marcy Reynolds, Denise Fosburgh, Jessica Curcio, Patty Hayes, Hilde Largay, Kim Peterson, Elisabeth Susco, and Laura Dolson. This team has been working together for the last one and a half years with BaySci and is one of the largest teams within the county-wide BaySci partnership.

Mr. Hearn shared SLV’s Science priorities that include cross-curricular connections. He also reported that some grade levels have piloted materials. Teachers participated in the following activities to prepare to teach science: Leadership Institute, summer collaboration, the Teacher Leader Science Group for 19-20, FOSS Science training, and the Phenomenon Summit. He also shared the “next steps” for the BaySci work happening within the District, and important upcoming dates related to the County Science Initiative.

It was explained to the Board that former County Superintendent, Mr. Michael Watkins, strongly supported this County Science Initiative and agreed to not only host this collaborative, but also to financially support it if every district within the county agreed to participate. Santa Cruz County is the only county with every school district participating.

The Board asked clarifying questions and provided positive feedback.

A copy of this presentation is available in the Superintendent’s Office.

- 2. GASB 75 Actuarial Report McCarthy
Ms. Julie McCarthy, Director of Fiscal Services, provided the GASB 75 Actuarial Report, stating that it is a requirement to do this every couple of years and that it has no effect to the District budget.

Mr. Schiermeyer, Deputy Superintendent, added that SLV has adopted to do the “pay as you go” method regarding retirees.

M. COMMUNITY PARTICIPATION

There was no Community Participation.

N. ACTION ITEMS

- 1. **First Reading (* indicates items that may be acted upon at First Reading)**

- *a. Annual Organizational Business Wylie/Bruton
In compliance with Board Bylaw 9100 – Organization, the Governing Board is required to hold an organizational meeting with the time limits prescribed by law (Education Code 35143).

- 1. Annual election of President to the Board of Trustees

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Appointed: Ms. Jacqui Rice

MSC Levine/Becker to Appoint Ms. Rice as the President of the Board of Trustees as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Levine, Becker)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

2. Annual election of Clerk to the Board of Trustees

Appointed: Ms. Gail Levine

MSC Rice/Becker to Appoint Ms. Levine as the Clerk of the Board of Trustees as presented. The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Levine, Becker)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

3. Annual appointment of the Superintendent as Secretary to the Board of Trustees

Appointed: Dr. Laurie Bruton, Superintendent

4. Annual appointment of Representative to Visual and Performing Arts Committee

Appointed: Ms. Levine and Ms. Rice

5. Annual appointment of Representative to the EduTech Committee

Appointed: Ms. Rice and Ms. Dolson

6. Annual appointment of Representative to the GATE Committee

Appointed: Mr. Becker and Mr. Wylie

7. Annual appointment of Representative to the Santa Cruz County Schools’ Board Association (SCZCSBA)

Appointed: Mr. Wylie

8. Annual appointment of Representative to the Math Committee

Appointed: Ms. Dolson and Ms. Rice

9. Annual appointment of Representative to the BaySci Science Team

Appointed: Ms. Dolson

MSC Rice/Levine to Approve the appointments as presented above.

The Motion carried with the following vote:

AYES – 4 (Wylie, Rice, Levine, Becker)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

IV. RECOGNITION Bruton

The Board recognized Mr. Wylie for his year of service as Board President to the SLV Board of Trustees and presented him with a “We are SLV” Award.

Mr. Wylie, outgoing Board President, stated, “It has been wonderful to lead this group. This is the best Board in the county, the best staff, and thank you for allowing me to do this.”

Other Board members made comments that included Mr. Wylie’s “above and beyond” service as President, that he left some pretty big shoes to fill, and that his mentorship was appreciated by incoming Board members, that Mr. Wylie was helpful, and provided a smooth transition into the role of Board Trustee.

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V. ADJOURN OPEN SESSION

The Board took a brief break to enable the newly appointed President and Clerk to assume their positions at the Board table at 7:03 p.m.

VI. RECONVENE OPEN SESSION

Ms. Rice, newly elected President, reconvened Open Session at 7:05 p.m.

A. ACTION ITEMS

1. First Reading (* indicates items that may be acted upon at First Reading)

- *a. Approval of the 2019-20 First Interim Financial Report and Financial Solvency (Due to Timeline).....Schiermeyer

The First Interim Report reflects October 31, 2019 year-to-date and projected fiscal data for all funds of the District. Included is the three year projection and assumptions used for these projections. The District will be able to meet its financial obligations for the current and two subsequent fiscal years.

Mr. Schiermeyer, Deputy Superintendent, presented the Unrestricted and Restricted General Fund 01, current year cash projection, multi-year assumptions for 2020-21 and 2021-22, as well as current unrestricted / restricted multi-year projections. He also reported combined multi-year projections for Fund 09 from 2019-20 to 2021-22.

This report is available in the Superintendent’s Office

Mr. Schiermeyer acknowledged and thanked Ms. McCarthy and the Business Services Department for their work.

The Board thanked Mr. Schiermeyer for his clear presentation of the budget information and that they appreciated his work.

Superintendent’s Recommendation: Approve

MSC Levine/Becker to Approve the 2019-20 First Interim Financial Report and Financial Solvency as presented. The Motion carried with the following vote:

AYES – 4 (Rice, Levine, Becker, Wylie)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

- *b. Approval of Administrative Regulation 4261.1 – Personal Illness / Injury Leave (Due to Timeline).....Chappell

This Administrative Regulation (AR) was submitted to the Board for review and approval.

Ms. Chappell, Director of HR, provided background information for the changes reflected in this AR.

There were no further questions.

Superintendent’s Recommendation: Approve

MSC Levine/Becker to Approve Administrative Regulation 4261.1 – Personal Illness / Injury Leave as presented. The Motion carried with the following vote:

AYES – 4 (Rice, Levine, Becker, Wylie)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

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- *c. Approval of Exemption of World Language Diploma Requirement (Due to Timeline)..... Reimer

SLVHS has a graduation requirement of successful completion of ten units of a World Language. SLVUSD BP 6146.1 states “Exceptions to these graduation requirements and conditions may be granted by the principal only after submission to and approval by the Superintendent and Board”.

Ms. Reimer, Director of SpEd/Student Services, reiterated the request for the exemption for this student.

There were no questions.

Superintendent’s Recommendation: Approve

MSC Levine/Becker to Approve the Exemption of World Language Diploma Requirement for student 2019/2020B as presented. The

Motion carried with the following vote:

AYES – 4 (Rice, Levine, Becker, Wylie)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

- *d. Approval of Resolution #2019-20-11 of the Board of Trustees of the San Lorenzo Valley Unified School District Approving the Annual Reportable Fees Report for Fiscal Year 2018-19 in Compliance with Government Code Sections 66006 and 66001 (Due to Timeline)..... Schiermeyer

Government Code Section 66006(b)(2) requires that the Board of Trustees review the report at least fifteen (15) days after the Report was made available to the public.

Mr. Schiermeyer, Deputy Superintendent, stated that it is a requirement to report in regards to the Developer Fees; how much was collected, what was spent, and what is planning to be spent.

There were no questions.

Superintendent’s Recommendation: Approve

MSC Levine/Becker to Approve Resolution #2019-20-11 of the Board of Trustees of the San Lorenzo Valley Unified School District Approving the Annual Reportable Fees Report for Fiscal Year 2018-19 in Compliance with Government Code Sections 66006 and 66001 as presented. The Motion carried with the following vote:

AYES – 4 (Rice, Levine, Becker, Wylie)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

- *e. Acceptance of 2018-19 Audit Report by Chavan & Associates, LLP (Due to Timeline)..... Schiermeyer

Each year the District is required to obtain an audit of its financial operations. This audit is to be conducted by an independent auditor in accordance with state standards for K-12 schools.

Mr. Schiermeyer, Deputy Superintendent, introduced Ms. McCarthy, Director of Fiscal Services, to provide this report.

Ms. McCarthy, directed the Board’s attention to the summary page to assist them with the navigation of the audit report.

She then provided the highlights of the audit report and concluded that there were no findings or questioned costs.

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She reported that there were no findings on the Measure O audit report as well.

The Board asked a few clarifying questions.

Superintendent's Recommendation: Approve

MSC Levine/Becker to Accept the 2018-19 Audit Report by Chavan & Associates, LLP as presented. The Motion carried with the following vote:

AYES – 4 (Rice, Levine, Becker, Wylie)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

2. Consent

Superintendent's Recommendation – Approve

MSC Levine/Becker to Approve the Consent Agenda as presented. The Motion carried with the following vote:

AYES – (Rice, Levine, Becker, Wylie)

NOES – 0

ABSENT – 1 (Dolson)

ABSTENTION – 0

- a. Acceptance of DonationsSchiermeyer
- b. Approval of Warrant RegistersSchiermeyer
- c. Approval of Obsolete Library Books – SLV Charter School.....Hearn
- d. Approval of Information Technology Department Request for Surplus Property.....Schiermeyer
- e. Acceptance of 2018-19 Measure O Annual Financial and Performance Audits Prepared by Chavan & Associates, LLP.....Schiermeyer
- f. Approval of Independent Contract – Maria Ballard..... Reimer
- g. Approval of University-District Agreement between San Lorenzo Valley Unified School District and California State University, Monterey Bay.....Chappell
- h. Approval of Personnel ActionsChappell

Employment:

David Simmons, Computer Science Teacher, SLVHS, 80% Temp, 12/19/19

Robyn Bariteau, Teacher, BCE, 100% Temp, 12/19/19

Resignations:

Linda Wenger, School Vehicle Driver, Transportation, 12/11/19

Coaching Assignments-SLVHS:

Adam Johnson, Varsity Girls Basketball Coach, 11/2/19-1/31/20

Shanan McFall, JV Girls Basketball Coach, 11/2/19-1/31/20

Russell Gross, Varsity Boys Basketball Coach, 11/2/19-1/31/20

Jared Trader, JV Boys Basketball Coach, 11/2/19-1/31/20

Lucas Trader, Freshman Boys Basketball Coach, 11/2/19-1/31/20

Kellen Coffis, Varsity Girls Soccer Coach, 11/2/19-1/31/20

Vincent de La Torre, JV Girls Soccer Coach, 11/2/19-1/31/20

Guillermo Cardenas, Varsity Boys Soccer Coach, 11/2/19-1/31/20

Jonathan Cooper, Strength & Conditioning Coach, 11/2/19-1/31/20

Ken Pollastrini, Varsity Wrestling Coach, 11/2/19-1/31/20

Colin Miller, JV Wrestling Coach, 11/2/19-1/31/20

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VII. ADJOURNMENT

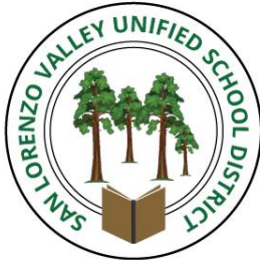
Ms. Rice, President, adjourned the Open Session at 7:50 p.m.

RESPECTFULLY SUBMITTED:

WITNESSED BY:

Dr. Laurie Bruton, Superintendent and Secretary
Board of Trustees

Ms. Gail Levine, Clerk
Board of Trustees



San Lorenzo Valley Unified School District's LCAP
*Working Together to Ensure All Students Learn and are
Fully Prepared for College and Career*

- Goal #1 – Math Instruction
- Goal #2 – Social Emotional Learning
- Goal #3 – Instructional Technology and Computer Science

SLVUSD Web Site: <https://www.slvusd.org>