Minutes of June 8, 2020, Regular Board Meeting

Date of Meeting: June 8, 2020
Start time: 3:32 PM
Location: Video Conference
End time: 7:00 PM
Facilitator: Board Chairman Jerry Brown
Minute taker: Administrative Assist. Kristie Briseño

1. Attendance

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting was conducted by videoconference and/or telephone call on Zoom.

There was a total of 31 participants including Board Members, Staff, Public, and Cadets.

2. Agenda, Decisions, Issues

<table>
<thead>
<tr>
<th>Topic/ Discussion notes</th>
<th>Discussion led by</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B. Call to Order</strong></td>
<td>Jerry Brown</td>
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<tr>
<td>Meeting called to order by Governor Jerry Brown at 3:32 PM.</td>
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| **C. Roll Call** | Jerry Brown
Kristie Briseño |
| Present ✓ Jerry Brown | Present ✓ David Clisham |
| Present ✓ Jody Breckenridge | Present ✓ Giselle Hendrie |
| Present ✓ James Gabrielli | Apologies David Baldwin |
| Present ✓ Joe Wire | |
| **D. Public Comment** | Jerry Brown
Kristie Briseño
Public |
| Discussion/Issues: | |
| Gilbert Gong, the School Site Council Chairman, would like to know if they have any obligations when it comes to Title I Reporting? As a parent advocate he shared concerns about staffing levels for the fall, what kind of credentials will be required for those structures, what programs are impacted, will remain, or are terminated? He would also like to know what military curriculum will still be taught at OMI and what activities will be available to students? Parents would like better communication from the school. | |
| Maryann Michalowski addressed the Board in regards to the Middle School Schedule for 2020-21, she would like to know how OMI will fit all the students who scored a 1 or 2 on the math renstar into a single intervention class per grade? Ms. Michalowski addressed the squeezing of geometry into algebra and would like clarification as to what OMI is trying to accomplish with this. Lastly she pointed out there is no counselor position for next year and the effect this will have on the students. | |
## E. Ordering of the Agenda

A Revision/Adoption/Ordering of Agenda:
The section “I. Action Items” was moved before “F. Approval of Consent Items.”

Motion to approve Wire Second: Gabrielli.

| Jerry Brown – Aye | David Clisham – Aye |
| Jody Breckenridge – Aye | Giselle Hendrie – Aye |
| James Gabrielli – Aye | David Baldwin – Absent |
| Joe Wire – Aye |

## I. Action Items

**Discussion/Issues:**

1. **OMI Mission Statement**
   - Motion to approve Gabrielli, Second: Clisham.
   - Jerry Brown – Aye
   - David Clisham – Aye
   - Jody Breckenridge – Aye
   - Giselle Hendrie – Aye
   - James Gabrielli – Aye
   - David Baldwin – Absent
   - Joe Wire – Aye

2. **OMI 2020-2021 Employee Handbook**
   - Motion to approve Breckenridge, Second: Wire.
   - Jerry Brown – Aye
   - David Clisham – Nay
   - Jody Breckenridge – Aye
   - Giselle Hendrie – Aye
   - James Gabrielli – Aye
   - David Baldwin – Absent
   - Joe Wire – Aye

3. **Resolution on Sale of Property at 3911 Lusk, Oakland, CA**
   - Motion to approve Breckenridge, Second: Clisham.
   - Jerry Brown – Aye
   - David Clisham – Aye
   - Jody Breckenridge – Aye
   - Giselle Hendrie – Aye
   - James Gabrielli – Aye
   - David Baldwin – Absent
   - Joe Wire – Aye

## F. Approval of Consent Items

**Discussion/Issues:**

- Approval of the May 13, 2020 Minutes.
  - Motion to approve Gabrielli, Second: Breckenridge.
  - Jerry Brown – Aye
  - David Clisham – Aye
  - Jody Breckenridge – Aye
  - Giselle Hendrie – Aye
  - James Gabrielli – Aye
  - David Baldwin – Absent
  - Joe Wire – Aye
  - David Clisham
  - Giselle Hendrie
2019-2020

Approval of the May 21, 2020 Minutes.

Motion to approve Wire, Second: Gabrielli.

Jerry Brown – Aye
Jody Breckenridge – Aye
James Gabrielli – Aye
Joe Wire – Aye

David Clisham – Aye
Giselle Hendrie – Aye
David Baldwin – Absent

G. Superintendent Update

Discussion/Issues:

- Superintendent Stanley Echols presented the proposed Summer School Intervention. Due to COVID-19 OMI was not able to keep their original plan of having a robust summer school program. Instead it will be a Summer Intervention program that is available to students who need to remediate classes. It will not cost OMI any additional funds and will be ran by the 11 month employees. So far there are a total of 91 students who will be in the program.

- Ms. Giselle Hendrie shared concerns and some of the challenges students might face with distance learning however, she feels it is reasonable due our current situation with the pandemic.

- The OMI staff is proposing to sequence Algebra I and Algebra II in two consecutive years (9th and 10th grades) and creating a Geometry with Trig course to be taken by OMI students in 11th Grade. The new math sequence will better support the science course sequence and it will provide a clear line of effort for a math pathway and course alignment. It does meet the A-G requirements.

- Superintendent Echols presented an overview of the Special Education Department including the services and positions for the upcoming 2020-2021 school year. He cautions Board Members that the state budget and special education budget are two of the major risks OMI has to their overall budget.

- The Administrative staff at OMI held a Town Hall Meeting on May 22, 2020. Most questions came from staff in regards to the planning for the 2020-21 school year. OMI hopes to see more parents and students participate in future meetings.

H. Information/ Discussion Items

Discussion/Issues:

- Superintendent Echols briefed a report on Dual Enrollment Courses at OMI and data that illustrates the growth and student success in the program.

- At the May 21, 2020 Board Meeting CFO Bryan Adams presented the total FTEs for the 2020-21 school year. Superintendent Echols provides the Staff Positions for 2020-21 including the job titles and FTE for each position at OMI (excluding guard positions). These positions match the budget and once it is approved, any other position added would have to go through Board approval.

- Ms. Giselle Hendrie would like to see job descriptions for the positions presented.

- Ms. Michelle Giacomini and CFO Bryan Adams presented updates on the 2020-2021 Budget Development. It is still a work in progress and the final version will be presented at the next board meeting for approval. Board Members and the Administrative staff at OMI engaged in an extensive conversation about the changes reflected on the budget.

- OMI staff and advisors have been evaluating all operational costs and contracts and have recommended that OMI bring its fiscal operations “in-house” (as it had two years ago) to streamline
operations and increase cost savings. All of these changes will result in a net annual savings of $130,949 to the school.

- Superintendent Echols presented a draft COVID-19 Operations Report. It is an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

- **I. Board Member Comments**

  **Discussion/Issues:**

  Dr. Sun reminds Board Members the importance of the next Board Meeting since the 2020-21 Budget will presented for approval.

- **J. Meeting Adjourned**

  Motion to adjourn meeting by Wire Second: Clisham. Vote unanimous.

  Meeting adjourned at 7:00PM June 8, 2020

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3. **Follow Up Items**

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<tr>
<th>Item</th>
<th>Responsible</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Provide Job Descriptions for the Staffing Positions Presented</td>
<td>Superintendent LTC Echols</td>
<td>TBD</td>
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<tr>
<td>Plan for employee intake/ Track employee attendance</td>
<td>Superintendent LTC Echols</td>
<td>TBD</td>
</tr>
<tr>
<td>2020-2021 Budget Update</td>
<td>CFO Bryan Adams</td>
<td>June 23, 2020</td>
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<tr>
<td>School Profile</td>
<td>Superintendent LTC Echols</td>
<td>June 23, 2020</td>
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4. **Next Meeting**

<table>
<thead>
<tr>
<th>Date:</th>
<th>June 23, 2020</th>
<th>Time:</th>
<th>3:30 PM</th>
<th>Location:</th>
<th>Via Zoom</th>
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