

**FRANKLIN LAKES BOARD OF EDUCATION  
FRANKLIN LAKES, NEW JERSEY**

**REGULAR BUSINESS MEETING MINUTES**

Tuesday, November 13, 2018

Franklin Avenue Middle School  
755 Franklin Avenue, 8:00 PM  
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Ms. Lisa Acquaire, Dr. Eileen Hansen (arrived at 8:25pm), Ms. Vicki Holst, Mr. Peter Kouliourdis(absent), Ms. Ann Kraemer, Ms. Amanda Krakowiak (left at 8:30pm), Mr. Joseph Rosano, Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Mr. Rosano	Seconded by Ms. Schwartz
To approve Minutes from the Executive Session on October 22, 2018	On roll call. Motion carried unanimously. Mr. Rosano abstained, Dr. Hansen and Mr. Koulikourdis were absent.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Mr. Rosano	Seconded by Ms. Schwartz
To approve Board Secretary and Treasurer's Reports for September 2018.	On roll call. Motion carried unanimously. Dr. Hansen and Mr. Koulikourdis were absent.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending September 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of month ending August 2018, the Board Secretary's monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report

and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Mr. Rosano	Seconded by Ms. Schwartz
To approve Monthly Budget Status Certification ending September 2018.	On roll call. Motion carried unanimously. Dr. Hansen and Mr. Koulikourdis were absent.

8. **PUBLIC WORK SESSION**

NJSBA BoardDocs Demonstration  
School Board Election Results – Mr. Solokas reported  
Superintendent’s Report –

Thank you to the entire staff for a terrific month of October Week of Respect – First Week in October

The Anti-Bullying Bill of Rights Act designates the week beginning the first Monday in October of each year as a “Week of Respect” in the entire state of New Jersey. School districts are directed to observe the week by providing age-appropriate instruction focusing on preventing Harassment, intimidation or bullying. All our schools celebrate respect **every** week; however, below are some special activities that will take place during NJ’s Week of Respect:

- All schools had special days to dress in red, white & blue, favorite team attire, blue for World Bullying Prevention Day, an outfit that best reflects yourself and hats off to respect including school spirit gear.
- No homework day, Random Acts of Kindness Day, pledge hands, respect note writing and various school assemblies.

Thank you to the entire staff for a terrific week.

This week – Red Ribbon Week this week – 2018 National theme – ‘Life is Your Journey, Travel Drug Free.’”

Activities

Pink Day – to support breast cancer awareness

Wear red / My future so bright so I don’t do drugs

Wear workout clothes to make healthy choices

Officer Frank O’Brien will meet with every PE/Heath class at FAMS to discuss the dangers of drug and alcohol use

FAMS Live – Red Ribbon Week facts and Trivia all week – Say no to Drugs. Red Ribbons were symbols of commitment to raise **awareness** of the killing and destruction cause by drugs in America. In 1988, NFP sponsored the first National Red Ribbon Celebration.

Halloween Parades were terrific Great Day – Perfect weather

I will be scheduling dates for public input regarding our evaluation math goal.

Reaching out regarding Full day Kindergarten vs modified day Kindergarten to get staff and parental input.

Coming Attractions for next BOE Meeting

- BOE Self Eval Report
- Enrollment Update – ASSA up 1 from last year That is the Oct 15<sup>th</sup> snapshot used by the state to determine state funding
- Discussion regarding the Supt. Search

9. **PUBLIC COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Mr. Rosano	Seconded by Ms. Acquire
To open the meeting to Public Comments on agenda items.	On roll call. Motion carried unanimously. Dr. Hansen and Mr. Koulikourdis were absent.

N/A

Motion by Mr. Rosano	Seconded by Ms. Acquire
To close the meeting to Public Comments on agenda items and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Dr. Hansen and Mr. Koulikourdis were absent.

10. **RESOLUTIONS**

<i>RESOLUTION #</i>	<i>TOPIC</i>
<b>COMMITTEE OF THE WHOLE</b>	
	<b>NONE</b>
<b>BUILDINGS, GROUNDS AND OPERATIONS</b>	
	<b>NONE</b>
<b>CURRICULUM &amp; INSTRUCTION</b>	
<b>1CUR</b>	<b>APPROVAL OF FIELD TRIPS</b>
<b>Motion by Mr. Rosano to approve 1CUR</b>	<b>Seconded by Ms. Veliky. Motion carried unanimously. Mr. Koulikourdis and Ms. Krakowiak were absent.</b>
<b>FINANCE</b>	
<b>1F</b>	<b>APPROVAL OF LINE ITEM TRANSFERS – OCTOBER 2018</b>
<b>2F</b>	<b>APPROVAL OF CURRENT BILLS LIST</b>
<b>3F</b>	<b>AUTHORIZE BUSINESS ADMINISTRATOR TO SOLICIT QUOTES FOR SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION</b>
<b>Motion by Ms. Veliky to approve 1-3F</b>	<b>Seconded by Ms. Schwartz. Motion carried unanimously. Mr. Koulikourdis and Ms. Krakowiak were absent.</b>
<b>PERSONNEL</b>	
<b>1P</b>	<b>APPROVAL OF STAFF TRIPS AND CONFERENCES</b>
<b>2P</b>	<b>RESIGNATION OF LYNN SKINNER</b>
<b>3P</b>	<b>APPOINTMENT OF REPLACEMENT PLAYGROUND/LUNCH AIDE(S) FOR THE 2018-19 SCHOOL YEAR</b>
<b>4P</b>	<b>APPROVE CHANGE IN START DATE FOR MATERNITY LEAVE FOR KRISTIN WEBER, COLONIAL ROAD SCHOOL</b>

5P	APPOINTMENT OF HARVEY TAYLOR AS 1:1 PARAEDUCATOR, WOODSIDE AVENUE SCHOOL
6P	TRANSFER OF HEIDI NOVOA
7P	APPOINTMENT OF BRITTANY RIGHTMIRE AS NON-TENURABLE LEAVE REPLACEMENT ELEMENTARY SCHOOL TEACHER, COLONIAL ROAD SCHOOL
8P	RETIREMENT OF PAMELA GORDON
9P	APPROVAL OF UNPAID LEAVE OF ABSENCE
Motion by Mr. Rosano to approve 1-9P	Seconded by Ms. Kraemer. Motion carried unanimously. Mr. Koulikourdis and Ms. Krakowiak were absent.
POLICY	
	NONE

**COMMITTEE OF THE WHOLE**

RESOLUTION NO. NONE

**BUILDINGS, GROUNDS AND OPERATIONS**

RESOLUTION NO. NONE

**CURRICULUM & INSTRUCTION**

**#1CUR**

RESOLUTION NO.

**APPROVAL OF FIELD TRIPS**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the field trips listed on the attached summary.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

Attachment

---

**FINANCE**

**#1F**

RESOLUTION NO.

**APPROVAL OF LINE ITEM TRANSFERS – OCTOBER, 2018**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the month of October, 2018. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedules.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

Attachment

---

---

**#2F**

RESOLUTION NO.

**APPROVAL OF CURRENT BILLS LIST**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills lists in the amount of \$3,232,980.43 for October, 2018 and the student activities reports in the amount of \$1873.98 for October, 2018.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

Attachments

---

---

**#3F**

RESOLUTION NO.

**AUTHORIZE BUSINESS ADMINISTRATOR TO SOLICIT QUOTES FOR SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education authorizes the Business Administrator to solicit quotes for solid waste and recyclable materials collection for the Franklin Lakes School District for the period beginning January 2, 2019 through December 31, 2019.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---

**PERSONNEL**

**#1P**

RESOLUTION NO.

**APPROVAL OF STAFF TRIPS AND CONFERENCES**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

Attachment

---

---

**#2P**

RESOLUTION NO.

**RESIGNATION OF LYNN SKINNER**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Lynn Skinner, Playground/Lunch Aide, Colonial Road School, effective November 02, 2018.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---

**#3P**

RESOLUTION NO.

**APPOINTMENT OF REPLACEMENT PLAYGROUND/LUNCH AIDE(S)  
FOR THE 2018-19 SCHOOL YEAR**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of the following as Replacement Playground/Lunch Aide(s) for the 2018-19 School Year:

Name	Hours	Hourly rate
Marie Heddy (CRS)	12.5 per week	\$16.00
Robert Cocchini (HMRS)	12.5 per week	\$16.00

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of employment of the above appointment(s) to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---

#4P

RESOLUTION NO.

**APPROVE CHANGE IN START DATE FOR MATERNITY LEAVE FOR KRISTIN WEBER,  
COLONIAL ROAD SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves a change in start date for maternity leave for Kristin Weber, Elementary School Teacher, Colonial Road School, from an original start date of December 10, 2018 to a new start date of October 23, 2018.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Kristin Weber.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---

#5P

RESOLUTION NO.

**APPOINTMENT OF HARVEY TAYLOR AS 1:1 PARAEDUCATOR,  
WOODSIDE AVENUE SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Harvey Taylor as 1:1 Paraeducator at Woodside Avenue School for the 2018-19 school year, at a salary of \*\$26,506.00, prorated, effective November 13, 2018 through June 30, 2019.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Harvey Taylor to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

**BE IT FURTHER RESOLVED** that this appointment is contingent upon Harvey Taylor executing the Board's customary employment contract, containing a thirty (30) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---



#6P

RESOLUTION NO.

**TRANSFER OF HEIDI NOVOA**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the transfer of Heidi Novoa, from a part-time Playground/Lunch Aide, Colonial Road School, to a full-time 1:1 Paraeducator, CAPS Program at Colonial Road School for the remainder of the 2018-19 school year, at a salary of \*\$27,159.00, prorated, effective November 14, 2018 through June 30, 2019.

**BE IT FURTHER RESOLVED** that this appointment is contingent upon Heidi Novoa executing the Board’s customary employment contract, containing a thirty (30) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---

#7P

RESOLUTION NO.

**APPOINTMENT OF BRITTANY RIGHTMIRE AS NON-TENURABLE LEAVE REPLACEMENT ELEMENTARY SCHOOL TEACHER, COLONIAL ROAD SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Brittany Rightmire as a Non-Tenurable Leave Replacement Elementary School Teacher at Colonial Road School for the 2018-19 school year, to be placed at Step 1, Class BA, on the 2016-17 teacher’s salary guide at a salary of \*\$51,557.00, prorated, effective November 26, 2018 through June 30, 2019.

**BE IT FURTHER RESOLVED** that this appointment is expressly contingent upon Brittany Rightmire executing the Board’s customary employment contract, containing a sixty (60) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: November 13, 2018

---

---

#8P

RESOLUTION NO.

**RETIREMENT OF PAMELA GORDON**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts with regret the request for retirement of Pamela Gordon, Elementary School Teacher, Woodside Avenue School, effective July 01, 2019.

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: November 13, 2018

---

---

**#9P**

RESOLUTION NO.

**APPROVAL OF UNPAID LEAVE OF ABSENCE**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an unpaid leave of absence for employee #71270375, effective from November 01, 2018 through November 23, 2018.

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: November 13, 2018

---

---

**POLICY**

RESOLUTION NO. NONE

11. **PRIVATE WORK SESSION TIME:**

N/A

12. **SUSPENSION REPORT** – Dr. Strauss reported 1 elementary and 4 FAMS students.

13. **PUBLIC COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Mr. Rosano	Seconded by Ms. Schwartz
To open the meeting to public comment session.	On roll call. Motion carried unanimously. Mr. Koulikourdis and Ms. Krakowiak were absent.

Ann Kraemer thanked CRS PTA for Halloween events.

Ms. Holst thanked PTA's and **League** of Women votes for candidates' night.

Mr. Rosano wished Mrs. Gordon well on her retirement.

Ms. Kraemer thanked prior Boards, FLEF and prior Administration for security.

Motion by Mr. Rosano	Seconded by Ms. Schwartz
To close the meeting to public comment session and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Mr. Koulikourdis and Ms. Krakowiak were absent.

14. **ADJOURNMENT**

Motion by Mr. Rosano To adjourn the meeting at 9:15pm.	Seconded by Ms. Acquire On roll call. Motion carried unanimously. Mr. Koulikourdis and Ms. Krakowiak were absent.
---	--

Respectfully submitted,

Michael Solokas  
Business Administrator/Board  
Secretary