

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, March 28, 2019
North Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Mr. David Haight, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Sandy Porter, Mrs. Joyce Wilson, Dr. Jeremy Hatcher

Absent: Mrs. Scotti Haney

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:01 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – Mr. Fleming made a motion to approve the agenda as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 2/7/19 – Mr. Haight made a motion to approve the agenda with the addition of Item VII (E) – Enrollment update added to the minutes. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- VI. Action/Information Items**
 - A. Architect and Construction Manager presentations**
 1. GAC was the only respondent to the RFP for Construction Manager. Mr. Thompson asked about the scope of work at both facilities. The representatives from GAC gave a brief description. Mr. Fleming asked if the punch list from the preliminary building projects were finished. Mr. McLaughlin indicated that most things are finished. A few other questions were clarified. Mrs. Ennis made a motion to approve GAC as the construction manager. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 2. JRA Architects, DAG, and VBA made presentations in response to the RFP for an Architect. Mr. Thompson made a motion to approve JRA as the choice for architect, as JRA is the one receiving the highest points, and authorize staff to negotiate the contract. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
 - B. Geothermal Air Separator Tank Quote** – Mr. Haight made a motion to accept the option 2 quote. Mrs. Ennis seconded the motion. Dr. Hatcher asked for an explanation of why option 2 is the best choice considering it is more expensive. Mr. Morris, maintenance supervisor, explained that the stainless steel would have more longevity of life compared to the carbon. All in favor, no further discussion, motion carries.
 - C. Disaster Management Financial Recovery Assistance presentations**

1. Wheeler Consulting, Redline, Witt O'Brien and Hagerty consulting firms made presentations in response to the RFP for the DMFRA.

Mr. Thompson made a motion to approve Hagerty as consultant consistent with rankings and authorize staff to negotiate the contract. Mrs. Ennis seconded the motion. All in favor, no other discussion, motion carries.

A date was set for the Nomination Committee for the Board of Director elections. A brief discussion occurred concerning the statement in the bylaws, "Absent authorization by the Board, there shall be 2 nominees for each seat to be elected." Mr. Thompson made a motion to change the nominating procedure for this election to allow seats to go unopposed to not have 2 nominees running for every seat. Mrs. Wilson seconded the motion.

VII. Announcements

- A. A date was set for the Nomination Committee meeting for April 24th at noon at Mr. Bolinger's office.
- B. All members up for re-election next month must declare their intention to run today.
- C. Agenda meeting for the next board meeting will be Thursday, April 25th at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- D. The next Board meeting will be held Thursday, May 2nd at 4:00 p.m. in the North Bay Haven media center.

VIII. Public Comments

- IX. Board Comments** – Dr. Hatcher asked if the process for solicitation of Board nominees is being followed. Mr. Bolinger affirmed that the same procedures performed every year will be followed this year as well. This would include email blasts to parents and postings on the website. Mr. Bolinger publicly acknowledged the CFO and Finance staff for their hard work.
- X. Adjournment** – 7:54 p.m.