

ABC Unified School District

AD HOC BOARD ADVISORY-FACILITIES COMMITTEE MEETING

Minutes

Thursday, January 12, 2017
6:00 p.m. – District Office Conference Room

- Members Present:** Brad Beach, Hugo Enciso (arrived at 6:06), David Harris, Richard Hathaway, Jennifer Hong, Bob Hughlett, Miguel Marco (arrived at 6:30), Ernie Nishii, Shauna Olea, Celia Spitzer, Ivonne Vargas, Laura Walton (arrived 6:06), Edward Young
- Alternate Members Present:** Ruben Mancillas, Sang-Hyun Park, Gina Zietlow
- Staff Members Present:** Toan Nguyen, Assistant Superintendent-Business Services/Chief Financial Officer
James Poper, Director-Maintenance, Operations, Transportation & Facilities (MOTF)
- Members Absent:** Cynthia Corrales, Justin Hogenauer, Kyo Kim, Rebecca Michel-Macias,
- Alternate Members Absent:** Tony Ballardo, Louise Dodson, Gordon Hom, David Montgomery
- Board Member Liaisons Absent:** Lynda Johnson, Maynard Law

MEETING CONVENED AT 6:04 P.M.

1. **Agenda**
Approve Agenda of January 12, 2017 - Mr. Richard Hathaway moved to approve the agenda; Dr. Bob Hughlett seconded the motion. The motion carried 12-0.
2. **Minutes**
Approve Minutes of the December 8, 2016 meeting – Mrs. Celia Spitzer moved to approve the minutes; Mr. Richard Hathaway seconded the motion. The motion carried 12-0.
3. **Public Comments**
There were no comments from the public.

4. Site Visits Update

- a. Staff update on site visit progress
- b. Subcommittee members report and feedback on Site Visits

Mr. Poper updated the Committee on the facility needs site visits. He shared that there are only two remaining sites to be visited.

Chairperson Brad Beach distributed information from his subcommittee regarding priority of facility needs by the categories of Safety, Infrastructure, and 21st Century Modernization. Committee discussion followed and committee members shared information on their experiences visiting schools and district sites. Committee Members discussed the following: facilities equality for all schools; each school and district site would have specific facility needs; schools will share committee recommendations with their community; Board Members will allocate any funding for projects to sites based on certain factors; and committee's goal to identify site facility needs to the Board. Mr. Nguyen shared that the three categories cover 90% of facility needs and bring all schools to the same level, costs will be different for each school, schools will have specific needs, and the Committee will give the Board a list of recommendations of facility needs. Committee discussion continued. Committee members discussed the following: importance of facility needs at district support sites such as Maintenance, Operations, Transportation, and Facilities and Nutrition Services; school facility equality; parents and community will support upgrades to school facilities over district sites; and that safety issues at sites will be addressed.

5. District Site Visits of 21st Century learning spaces – Discussion continued

- a. Staff to coordinate transportation and site visits of neighboring districts of 21st Century learning environments
- b. District visits to include: Elementary, Middle and High School classrooms & campus
- c. For consideration: Visits limited to just Ad Hoc Facilities Committee members?
- d. For consideration: Visits open to ABC District staff as well as community members?

Mr. Poper shared that he contacted Long Beach and Downey Unified School Districts to have committee members go and visit schools to observe 21st Century classrooms. ABC will provide a bus for the school visits. Committee discussion followed. Committee members discussed the following: visiting an elementary, middle, and high school; possibly opening the district visits to community members; if the other districts have a limit for number of people visiting their district; giving school site facilities committee members an opportunity to go on the visits; and have photos taken of the visits for those who cannot participate. There was a consensus of the Committee to have only committee members participate in the visits.

6. District Site Visit/Tour – Possible Schools

- a. LBUSD
- b. Downey USD

Mr. Poper shared information on which staff members from the hosting district could be available for the visits such as a facility planner, principal, teacher, and custodian. Members agreed with Mr. Poper's suggested list and asked that the hosts be knowledgeable regarding 21st Century classrooms. Mr. Poper shared the list of possible schools to visit that include Newcomb Academy (K-8), Browning HS, and McBride HS in Long Beach and Downey HS. These schools all have 21st Century classrooms. Committee discussion followed. Committee members discussed the following: visiting schools that have transformed older classrooms into 21st Century classrooms; ability to speak to teachers who work in the new classrooms; and visiting all school levels. There was a consensus of the Committee to visit an elementary, middle, and high school and schedule two dates in February, after 2:30 p.m., for the visits. Committee Members discussed the possibility of having the visits videotaped, opening the visits to site facilities committee members, and limiting number participating in the visits to 20. Mr. Nguyen stated that ABC staff will work with the other districts to schedule these visits.

7. Handout and Discussion – Architectural magazine highlighting contemporary educational facilities.

Mr. Nguyen distributed handouts regarding state of the art school and district facilities. Mr. Poper shared information and photos of a new facility to be built at Mayfair HS in Bellflower. Committee members discussed recent school bonds that have been passed in local districts.

Mr. Nguyen stated that the Board will consider the hiring of a consultant at the February 7th meeting. Mr. Nguyen also shared that the Committee is scheduled to present an update of the Committee's work at the same meeting. Chairperson Brad Beach will present the update and invited members to also present. Committee members discussed format of presentation and that the report draft will be sent to all committee members. Laura Walton volunteered to help with the presentation.

Reminder: Next meeting will be held on Thursday February 9, 2017 at 6:00 p.m. at the District Boardroom.

ADJOURNMENT

Meeting was adjourned by Chairperson Brad Beach at 7:13 p.m.

Minutes submitted by Maria Machado