

EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION

Date of Board Approval: October 6, 2014

DEPARTMENT: Business Office

**SUBJECT: Minutes of the Regular Meeting of the Board of Education on
SEPTEMBER 8, 2014**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on September 8, 2014 7:30 p.m. in the Hightstown High School Cafeteria, located at 25 Leshin Lane, Hightstown, NJ

Members Present: Pete Bussone, Paul Connolly, Bertrand Fougnyes, Christine Harrington, Robert Laverty (7:55 p.m.), Kennedy Paul, Alice Weisman

Members Absent: Lilia Gobaira

Also Present: Dr. James C. Baker, Interim Chief School Administrator
Thaddeus Thompson, SBA/Board Secretary
David Coates, Board Legal Counsel

Prior to the start of the Business portion of the meeting, the Board and District recognized the following Transportation staff for achieving perfect attendance last year:

Emmanuel Babin	Helen Letizia
Dianna Moore	Hollis Donaldson
Kim Grasso	Bill Power

In addition, the Board and Administration recognized staff celebrating 25 years of service to the District:

Kevin Akey - Administration	Gabrielle Chase – PLD
Ellen Ogintz – EMK	Jennifer Snyder - PLD
Suzan McCarten – HHS	Michelle Rupp - PLD
Merion Wells – HHS	Karen Rogers – WCB
Dora Goldberg - MHK	Mary McCabe - WCB
Judith Kleinman – MHK	Debra Kramer - Transportation
Lisa Friel-Norbut – MHK	Nancy Lanzetta – Transportation
Don Smith – Buildings & Grounds	

1. WELCOME/SUNSHINE NOTICE

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: “Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.” Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

2. PLEDGE OF ALLEGIANCE

3.A. APPROVAL OF AGENDA

Mr. Connolly moved, seconded by Mr. Paul to approve the agenda with the following changes/revision.

- Table agenda item 6 (Interview Applicants for Vacant Hightstown Seat.) As there was a very small applicant pool, it was decided to extend the date to receive applications until Thurs. Sept. 18, 2014 This is to give more people the opportunity to apply.
- Add item to executive session – Attorney Client Privilege
- Addendum to staffing item 15A.

Vote: On a roll call poll of the Board, Motion to approve the agenda was carried unanimously with 6 ‘yes’ votes.

B. RESOLUTION: EXECUTIVE SESSION

Mr. Connolly moved, seconded by Mr. Paul, to approve the following:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on Monday, September 8, 2014. These closed sessions concern:

1. Board Member Vacancy – Applicants
2. Personnel Matters
3. Attorney Client Privilege

Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists.

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 6 ‘yes’ votes.

4. & 5: RECOGNITIONS (took place before meeting at 7:00 p.m.)

6. ~~Interview Applicants for vacant Board seat~~ – This item was tabled.

7. First Executive Session

The Board went into a brief closed session.

8. Return to Open Session

9. First Opportunity for Public Comment

Ms. Shauna Margerum of East Windsor, spoke on several topics of concern. She noted that she could not find K-12 testing schedule posted anywhere. Also suggested an informational session or meeting for parents on the PARCC testing. She questioned the timing of these exams and the impact on our kids being able to graduate. Ms. Margerum also expressed her concern regarding the extent that student data is out there; if there were security measures to protect student’s privacy.

Mr. Dzwonar, Assistant Superintendent of Curriculum and Assessment, responded that Districts have not yet received the testing timeline from the NJDOE, but will share with public as soon as it is received. He noted she will receive a response to her other inquiries in writing this week.

10. First Opportunity for Board Members Comments

Ms. Weisman thanked the two applicants for the vacant Board seat for coming out this evening. She invited them to please come to the next meeting and apologized for the postponement.

Mr. Bussone commented on several topics. He thanked all involved in the freshman orientation; it was a great experience for our incoming 9th graders. He also thanked the staff involved with the science lab upgrades. A lot of hard work was put in. Spoke on the “TUWU” summer program and would like to see a presentation to the Board on it. He noted that teacher, Eric Petrushian wrote and directed a play performed by 15 students in the district and it was a phenomenal show.

Mr. Bussone also commented on the recent unfortunate death of actor Robin Williams. Mental health is a serious concern and would like to have an update on the District programs and goals in place to deal with this topic.

Mr. Fougnes congratulated all for a great opening of school. Noted that new Kreps schedule is working.

Ms. Weisman toured the new chemistry labs and applauded the incredible effort by our staff to get the labs ready. They all went above and beyond the call of duty to get them finished.

11. First Reading of Mandated BOE Policies

The following policies are being submitted to the Board for first reading:

- 3283 – Electronic Communications Between Teaching Staff Members & Students - Mandated/New
- 4283 – Electronic Communications Between Support Staff Members & Students - Mandated/New

Public Law 2014, Chapter 2/S-441 was approved and requires every school district to adopt a written policy concerning electronic communications between school employees and students enrolled in the district. The policy shall include, at a minimum, provisions designed to prevent “improper communications” between school employees and students via e-mail, cellular telephones, social networking websites, and other Internet-based media. The new statute, N.J.S.A. 18A:36-40, which is only two paragraphs, does not define “improper” and requires each school district to define “improper” on their own. Districts are required to have this Policy adopted by the end of August 2014. Strauss Esmay has completed extensive research on this issue and developed Policy Guide 3283 for teaching staff members and Policy Guide 4283 for support staff members. Strauss Esmay recommends defining “improper electronic communications” as communications where the content of the communication is inappropriate *and/or* the manner in which the electronic communications is made is not in accordance with the acceptable protocols as defined in this Policy Guide. Policy Guides 3283 and 4283 define inappropriate content and provide acceptable protocols. These Policy Guides provide two options for an exemption from the Policy for staff members and students who share a family relationship. Policy Guide 4283 prohibits all electronic communications between support staff members and students, but has a provision where the Superintendent or designee may grant an exemption from the Policy if it is determined the support staff member’s professional responsibilities should permit such communications subject to the same requirements as teaching staff members. Districts should carefully consider these Guides and may revise these Guides to meet local needs. The acceptable protocols outlined in these Policy Guides were developed based on extensive research on how this complex issue is being addressed throughout the country. The intent of these Policy Guides is to meet the requirements of the new law and to have the process be manageable.

Policy Guide 3283 is **MANDATED**

Policy Guide 4283 is **MANDATED**

Mr. Laverty noted his support of the above policies related to the use of electronic communications between staff and students.

Vote: Mr. Connolly moved, seconded by Mr. Paul to approve the policies on First Reading. On a roll call poll of the Board, Motion to approve was carried unanimously with 7 ‘yes’ votes.

12. Announcements

Dr. Baker updated the Board on the following topics:

- Thanked the District maintenance staff, custodial staff, and Mr. Thompson for his leadership, in the very difficult task of ensuring our chemistry labs would be up and running in time for school opening. We had a very late start which made it very difficult. Our staff is amazing and it was a tremendous joint effort on everyone's part. He also thanked the Township and Borough inspectors for their professionalism and community concern.
- Opening day of school went very smoothly. Visited all the schools.
- Bring Your Own Device (BYOD) program

Ms. Kelly McMullen, Assistant Principal at the Kreps school updated the Board on BYOD program.

Ms. McMullen provided a handout to the Board members, and gave a brief presentation that outlined the general idea of how increased use of technology and internet in classrooms can enrich student learning and organization. She stressed that everything will be curriculum and instruction driven; to enhance student learning. She spoke on the policy and code of conduct for parents to sign. Noted that this is very much a "work in progress"; is optional and is implemented within a classroom per the discretion of the teacher. (A question & answer period/discussion ensued following Ms. McMullen's presentation.)

13. Second Opportunity for Public Comment - No one spoke.

14. Second Opportunity for Board Members Comments

Mr. Bussone commented that all donations are greatly appreciated. He specifically noted the generosity of the Haddock family to the District.

Ms. Harrington commented she appreciates the teachers who accept the challenge of taking on a student teacher. She noted it's not easy to release your class to someone else. Suggested we send a letter on behalf of the Board to thank them.

Ms. Weisman commented that the Board should check the schedule for Open Houses and try to attend at least one if possible.

15. Motion to Approve Routine Items by Exception

Having read the material received, Mr. Connolly moved, seconded by Mr. Paul to approve the following routine agenda items:

- A. Staffing
- B. Readmission for Affidavit Students
- C. Donation to HHS Social Studies Event
- D. Professional Services for Students
- E. Approval of Nursing Plan 2014-2015
- F. Travel & Related Expenses
- G. Revisions to Grades 3-5 Language Arts Curriculum (on SharePoint)
- H. Revisions to Grades 6-8 Language Arts Curriculum(on SharePoint)
- I. New Elementary BSI Curriculum(on SharePoint)
- J. New Introduction to Engineering with Robotics Curriculum(on SharePoint)
- K. Revisions to Algebra 1, Algebra 2 & Geometry Curriculum(on SharePoint)
- L. Revisions to Grade 5 Transitional Science Curriculum(on SharePoint)
- M. Revisions to Grades K-2 Language Arts Curriculum (on SharePoint)
- N. Revisions to Grades K-2 Math Curriculum (on SharePoint)
- O. Revisions to Grades 1-5 Physical Education Curriculum (on SharePoint)
- P. Authorize CSA and /or SBA to Award the Construction Bid for HHS Science Labs /Elevator Prior to Board Approval

- Q. Readmission of two HHS students
- R. Agreement with Hamilton School District for Non Resident Student to attend EWRS
- S. Joint Transportation Agreement with Cranbury School District
- T. Declaration and Removal of Surplus Property
- U. Approval of Minutes: June 23 and July 14, 2014 Regular Meetings
- V. Approve JAG Physical Therapy of West Orange, NJ for Substitute Athletic Trainers
- W. Approve Withdraw from Capital Reserve Account for Science Lab Elevator Additions Pending Receipt of ROD Grant Funding
- X. Bill List for September 8, 2014
- Y. Resolution to Approve Philips Services Site Small Party Settlement

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 7 ‘yes’ votes.

A Staffing with addendum - as submitted.

B. Readmission for Affidavit Students

The following non-compliant affidavit students were removed from the district attendance rolls at Board of Education. These students wish to return to the district. All required proof of residency documents, immunization forms along with complete information the district and state requires for school registration have been provided. Up-to-date, notarized affidavits, if needed, also have been provided. The Office of Community Services staff has verified each residency through home visits.

501510	HHS	09
501014	HHS	10
600792	HHS	12
502484	MHK	08
101239	GNR	03
102893	GNR	04
103253	EM	02
400770	HHS	11
603173	MHK	06
402924	MHK	06
402923	MHK	08

102403	GNR	02
102837	WCB	01
402668	MHK	08
102699	GNR	01
9800679	HHS	10
102184	GNR	02
201977	MHK	06
9800894	GNR	04
102951	MHK	08
201981	PLD	04
201900	EM	05

C. Donation to HHS Social Studies Event

Social Studies classes taught by HHS teacher Stuart Wexler attended the Broadway play, *All the Way*. His student, Tommy Haddock, 5 Holly Drive, East Windsor, NJ 08520, organized a crowd an online campaign through the website Rockethub to raise money to offset bus costs and \$426.00 was raised.

D. Professional Services for Students

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
Bayada Home Health Care Inc.	Nursing Services	
Heidi Wolfinger, M.Ed., CCC-A/SLP, C.E.D.	Professional Services	\$130.00 per hour

E. Approval of Nursing Plan for 2014-15

Annually each school district must develop a School Nursing Plan. The plan has been developed by East Windsor Regional School District nursing staff and reviewed by administration. A copy is on file in the Student Services office and Business office for review.

F. Travel and Related Expenses

T. Sherrod	Student Services	Nov 3, 2014	Registration to attend NJASA "To Be or Not to Be...In Court," Monroe Township, NJ	120.00	120.00
N. Barakat	Student Services	Oct 23, 2014	Registration to attend "Handle With Care Behavior Management," Vineland, NJ	400.00	400.00
E. Gertel E. Alexander	HHS	Oct 12, 2014	Expenses to attend workshop on Oct 12, 2014	50.00	100.00
Monthly Total					620.00
YTD Total					5638.00

G. Approve Revision to 3-5 Language Arts Curriculum

In 2013, the Board approved Language Arts curriculums for grades 3-5. Approval is requested for the revisions to these curriculums. The 2013 curriculums were aligned Common Core Language Arts Standards, as mandated by the NJDOE. The revised curriculums assure that the Common Core standards are covered completely and allow students to experience both novel studies and independent reading. Although novel studies and independent reading are not explicitly part of the Common Core standards, Local Educational Agencies are allowed to make educational decisions that they determine will benefit students. In order to be more in line with the vision and board goals of the East Windsor Regional School District, the revised curriculums incorporates best practices with the inclusion of novel studies and independent reading. The curriculum will provide novel studies in units 2, 4, 6; Independent reading monitoring for all grades 3-5 students utilizing Accelerated Reading; District benchmarks in Units 1, 3, 5; Oral Reading Fluency monitoring in Units 2, 4, 6; Student self-assessments and reflections; and a more focused approach during Unit 1 to prepare students for classroom participation and the gradual release of responsibility.

H. Revisions to Grades 6-8 Language Arts Curriculum and Adoption of an Updated Curriculum Map and Supporting Documents for Middle School Writing

Approval is requested for the adoption of a new curriculum map aligned to both specific genre and craft lessons using the Zaner Bloser Strategies for Writers (2014 *edition*). This update is needed in order to implement the Common Core ELA Standards as mandated by the NJDOE. Our current middle school maps included reference to resources that are both out of print and no longer aligned to state standards. While the resources were high quality teaching tools, they can no longer be purchased from an approved vendor. The revised map will align to the Zaner Bloser Strategies for Writers. These maps include argument based writing and stress text dependency in crafting expository and informational pieces. These maps also provide a number of sub-genres for the narrative writing expectations put forth by the Common Core. Although the State of New Jersey adopted the Common Core State Standards and mandated that grades 6-8 implement these standards in September 2012, there were limited quality aligned resources published at that time. Our maps included a wealth of extraneous links, publications, and supports. None of those included the depth of genres now available. The curriculum put before you tonight imbeds a wealth of sub- genres and allows teachers and students to develop writing at a variety of different lengths. The infusion of stimulus-based writing fully aligns this map to expectations put forth in the Common Core. The new curricular maps place a premium on using authentic student work, mentor texts, and exemplar models to support high quality core lessons. In addition, cumulative progress indicators include greater synergy between non-fiction writing pieces and research expectations. Curriculum writers have included tier 3 academic vocabulary at every grade level in an effort to support student understanding and a similar language among all teachers when teaching core writing pieces. Supplementary materials from a variety of digital and print resources enhance student use of stimuli to support writing in the revised curriculum.

This prepares students for the expectations put forth by PARCC **in released** samples of test items this summer. In the curriculum maps offered for approval tonight, there has been a strong effort made to include a number of narrative writing opportunities that go beyond the short story. In addition to short stories, drama, poetry, memoirs, and literary criticism are included in the new maps. Professional development has been offered over the summer in the core resource. Additional workshops will be offered to teachers to support infusion of core resources effectively in all classrooms following approval.

15.I Elementary Basic Skills Improvement Program

In April 2014, an At-Risk Committee was formed to analyze student achievement data and programs offered to students who were performing significantly below grade level expectancy. One of the committee's priorities was to elicit information and input regarding the current status of the BSI and Bilingual Education programs including: entrance and exit criteria, frequency and duration of services, group sizes, resources utilized, effective instructional strategies, supplemental services, accolades for current practices, progress monitoring, etc. In April and May 2014, the At-Risk Committee met with the majority of the district's BSI and Bilingual Education teachers and discussed numerous recommendations for improvement/change. In order to actualize these recommendations, the committee oversaw a BSI Curriculum Writing Team with composing comprehensive descriptions of research-backed appropriate programs and resources. Board approval is sought for the new Elementary BSI Curriculum.

Preliminary summary of the At-Risk Committee's Recommendations:

There needs to be equity throughout the district on the criteria for services and the breadth of services allocated to individual students. To assure equity throughout the district, the district At-Risk Supervisor will direct all elementary BSI programs and evaluate all elementary BSI teachers under the direction of the Assistant Superintendent. To assure equity throughout the district, all students that receive a BSI intervention must meet established equitable criteria (detailed on page 35 of curriculum document). While there can be some flexibility in programs implemented throughout buildings, no intervention programs should be implemented without Board approval. Dedicated staff should support interventions for ELL students to assure that these teachers get appropriate training, support and the ability to monitor growth.

- All programs should contain:
 - Precise objectives and learning targets matched to the placement needs;
 - Articulating pacing guide and duration;
 - Quarterly assessments aligned with learning targets tracked on Performance Matters
 - Research-backed resources.
- All interventions will be classified as Tier 1, Tier 2 (Strategic), Tier 3 (Intensive). Tier 3 students test significantly below the grade level of their peers. Tier 2 students test below the grade level of their peers. Tier 3 is recommended as a pullout intervention with a frequency and duration of daily for 45-50 minutes with groups of up to 8 students. Tier 2 is recommended as either a push-in or pullout intervention, with a frequency and duration of either daily for 25-30 minutes or every other day for 45-50 minutes.
- All students receiving a BSI intervention will receive a quarterly progress report and a comprehensive mid-year assessment.
- Remediation services need to be fluid, not static. In addition to June and late September, data of all students receiving BSI will be reviewed for entrance into or exit from the program at the end of each marking period.
- Eligibility for BSI Services will be determined by multiple assessments designed to identify specific gaps in literacy/computation: Star Early Literacy, Star Reading, CORE Phonics Survey, Graded High Frequency Word Survey, CORE Vocabulary Screening, MASI-R Oral Reading Fluency Measure, Reading Maze Assessment.

- Scoring below proficiency on NJASK does not automatically place a student in BSI. All students who score below proficiency on the NJASK, but do not qualify for intervention on other measures, will be eligible for specific targeted supplementary services after further diagnostic assessments to determine precise deficiencies.
- Each elementary building should have an administrator or supervisor assigned to support/monitor BSI/ELL/General Education Teachers.

At-Risk Committee: Michael Dzwonar, Nataly Farias, Donna Graham, Samantha Kaminsky, Kathleen Natalizio, Darlene Nemeth, Michele Tiedemann, Kevin Weiss

BSI Curriculum Writing Committee: Christina DeMicco, Kathleen Fallon, Donna Graham, Corryn Gruber, Malorie Johnson, Michele Tiedemann, Randi Tompkins-Byock

J. New Introduction to Engineering with Robotics Curriculum

Curriculum has been written for the new Introduction to Engineering with Robotics Course that was approved by the East Windsor Regional School District Board of Education to begin in September 2014. The curriculum includes Unit Overviews, Learning Objectives and Sample Activities.

K. Algebra 1, Geometry and Algebra 2 Curriculum Revisions

Algebra 1, Geometry and Algebra 2 Curriculums have been revised to include our new Core Resource (Houghton Mifflin's Big Ideas Math.) that was approved by the board in June 2014. Teachers took the existing curriculum (aligned to the Common Core State Standards for Mathematics) and included the new resource, Big Ideas Algebra 1, Geometry and Algebra 2. The Mathematical Practices have also been included in this version.

L. Revision to Grade 5 Transitional Science Curriculum

As the district begins to migrate towards the Next Generation Science Standards, a revision to the grade 5 science curriculum is necessary. This transitional revision expands the breath, and adds depth to the existing content. Changes in the elementary school schedule will allow more time for Science in Grade 5 and will support the increase in goals, rigor and process skills. The departmentalization of elementary grade 5 teachers will allow for staff development to increase in the pedagogical skill set of elementary science teachers. The following topics have been added to each of the following areas:

Science Process Skills

- Enhanced Coverage

Life Science

- Classifying Organisms
- Plants
- Interactions in Ecosystems
- Changes in Ecosystems

Earth Science

- Water on Earth
- Weather Patterns
- Earth's Changing Surface
- Protecting Earth's Resources

Physical Science

- No changes

M. Revisions to Grades K-2 Language Arts Curriculum

This revision of the K-2 ELA Curriculum primarily impacts the Scope and Sequence of the content. This was necessary as EWRSD will no longer follow NJDOE's Model Curriculum. Aligning to the NJDOE's Model Curriculum and benchmarks caused issues with student readiness on various topics. This revision remediates those issues.

N. Approval of Revisions to Grades K-2 Math Curriculum

Approval is requested for the adoption of this revision of the K-2 English Language Arts curriculum. The revised curriculum is posted on the Board Sharepoint page. This revision of the K-2 Math Curriculum primarily impacts the Scope and Sequence of the content.

This was necessary as EWRSD will no longer follow NJDOE’s Model Curriculum. Aligning to the NJDOE’s Model Curriculum and benchmarks caused issues with student readiness on various topics. This revision remediates those issues. Approval is requested for the adoption of this revision of the K-2 Mathematics curriculum. The revised curriculum is posted on the Board Sharepoint page.

O. Approval of Revised Physical Education Program Grades 1-5

The Grades 1-5 Physical Education Curriculum was revised to include a Scope and Sequence. The Physical Education Curriculum scaffolds instruction from one grade level to the next. A Scope and Sequence was written to address the skills and concepts specific for each grade level. Benchmarks were designated when the standards are first introduced, reinforced and evaluated (informally or formally) for each grade level. Approval is requested for the adoption of this revision of the Grades 1-5 Physical Education Curriculum. The revised curriculum is posted on the Board Sharepoint page.

P Authorize Superintendent and / or Business Administrator to Award the Construction Bid for HHS Science Labs/Elevator Prior to Board Approval

Whereas the District has advertised to receive bids for the High School Science Labs and Elevator addition, and

Whereas such bids are due to be open on September 17, 2014 at 3:00 p.m. and

Whereas it is in the best interest of the District to expedite the process of awarding the bid and to start the demolition of the existing modular classrooms as soon as possible,

Therefore be it Resolved that the Board of Education of the East Windsor Regional School District authorizes Dr. James C. Baker, Interim Superintendent, and/or Thaddeus Thompson, Business Administrator to determine the lowest responsible bid,

And Be it Further Resolved, that Dr. Baker and/or Mr. Thompson have the authority to award the bid for the HHS Science Labs and Elevator prior to Board approval.

Q. Readmission of Two HHS Students

At the June 23rd meeting, the Board went into closed session to discuss the re-admission of two students who were expelled last school year.

BE IT RESOLVED that the Board of Education of the East Windsor Regional School District confirms that the following students have been re-enrolled into Hightstown High School for the 2014-15 school year.

1. Student # 402915
2. Student # 402916

R. Agreement with Hamilton School District for Non Resident Student to Attend EWRSD

There is a regular education 7th grade student who resides outside District boundaries in the Hamilton Public School District. It has been determined that it is in the best interest of the student to enroll him/her in the EWRSD for the 2014-15 school year. The Hamilton School District will pay the tuition fees for such placement. The annual board approved tuition rate for regular middle school students is \$13,960. for the 2014-15 school year.

S. JOINT TRANSPORTATION AGREEMENT with CRANBURY SCHOOL DISTRICT

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the following joint transportation agreements for the 2014-15 school year with the Cranbury Public School District (Joiner District) as indicated below.

East Windsor will be the “HOST District” for the following routes (destinations):

<i># of Joiner Students</i>	<i># EWRSD Students</i>	<i>Destination</i>	<i>Joiner District Annual Cost</i>
4	43	St. Pauls School, Princeton, NJ	\$3,536.00

T. Declaration and Removal of Surplus Property

The Perry L. Drew School currently has 8 older model television sets that are in disrepair and no longer useful. These TV's are taking up much needed space in the school library. A list of these items are on file in the Business office. Board approval is requested to dispose of or recycle these items at the discretion of the school business administrator.

U. Approval of Minutes: June 23 and July 14, 2014 Regular Meetings

As submitted. Posted on District Website for public review.

V. Approve JAG Physical Therapy of West Orange, NJ for Substitute Athletic Trainers

It is in the best interest of the District to have a resource available to provide substitute athletic trainers on an as needed basis. This will enable the HHS athletic department to fill any gaps on days our regular trainers are unable to attend / cover events. It is recommended that the Board approve JAG Physical Therapy of West Orange, NJ as a facility to provide substitute trainers for HHS athletic program.

W. Capital Reserve Withdraw to Fund New Science Labs/Elevator Addition Pending Receipt of ROD Grant Funding

The State's 40% Rod Grant contribution toward the capital projects is estimated to be \$1,783,698. Per project the District will receive:

	<u>State Project Number</u>
Telecom – HHS - \$129,125	1245-050-14-1001-G04
Telecom – GNR - \$18,690	1245-060-14-1003-G04
Telecom – MHK - \$36,873	1245-070-14-1004-G04
Telecom – PLD - \$18,471	1245-075-14-1005-G04
Telecom – EMK - \$17,231	1245-055-14-1002-G04
Telecom – WCB - \$17,128	1245-080-14-1006-G04
Roof & Doors – HHS - \$262,937	1245-050-14-1007-G04
Roof & Doors– MHK - \$1,231,911	1245-070-14-1010-G04
Roof & Doors - PLD - \$51,332	1245-075-14-1011-G04

The District is in the process of compiling the paperwork necessary to receive the monies from the State ROD Grant for the above listed projects. In the interim, it is in the best interest of the District to continue payment of the projects by transferring funds from Capital Reserve Account into our Capital Projects Account. When the grant money is received, it will be deposited back into the capital reserve to replenish the monies previously removed. It is recommended that the Board approve the Business Administrator to transfer \$1,783,698 from the capital reserve account into the capital projects account with the intention of replacing the transferred money as soon as the Rod Grant money is received.

X. Payment of Bills and Claims – in the amount of \$1,862,640.94

Y. Resolution to Approve Cash out Settlement to Philip Services Site

The District will take part in a group settlement offer for its alleged liability in the disposal of hazardous substances at the Philip Services Chemical Waste Site located in South Carolina. The District is named as one of a group of smaller responsible parties who have been identified as having liability in covering the cost incurred in cleaning up the site. In order to fully resolve its liability to the Group, it is in the best interest of the District to approve the attached resolution authorizing the Business Administrator to forward a District check in the settlement amount requested of \$500.

15. 1. (added at meeting) Dr. Baker introduced Mr. Raymond Cassetta to the Board. Mr. Cassetta detailed his experience and background as a negotiations consultant. As the District will soon start negotiations with its bargaining units, the Board is interested in hiring a professional to assist with the process. The Board questioned Mr. Cassetta on his methods and approach to bargaining. The Board will consider the services of Mr. Cassetta for this purpose and will have an agenda item to this effect for the next meeting.

16. EXECUTIVE SESSION - none

17. OPEN SESSION

18. ADJOURN

Recorded by:
Thaddeus Thompson, Board Secretary

*(Transcribed by C. Jablonski
Confidential Secretary)*