



Global Education Collaborative
BOARD OF DIRECTORS - BOARD MEETING AGENDA -MINUTES
Tuesday, January 28, 2020 - 5:30 PM

The meeting will be held at:
GEA: 4141 S. Figueroa St. Los Angeles, CA 90037 and via Zoom
GEA 2: 1717 7th Ave. Los Angeles, CA 90019 and via Zoom

Zoom: <https://zoom.us/j/4722111316>

Dial by your location
 +1 669 900 6833 US (San Jose)
 +1 929 205 6099 US (New York)
 Meeting ID: 472 211 1316

Teleconference from:

23319 Maltby Place Harbor City, CA 90710
 5593 Palm Dr. 101 Hawthorne, CA 90250

1. Call to Order and Attendance

Meeting is called to order at _____ 5:36pm _____

Board Members

	Present	Absent
Daniel Choi	_____	___X___
Stanley Johnson	___X___	_____
Yen Ma-Chan	_____	___X___
Jennifer Paxton	___X___	_____
Marsha Thomas	___X___	_____ VIA ZOOM
Jerry Won	___X___	_____ VIA ZOOM
Marion Wong	___X___	_____

Staff

	Present	Absent
Sally Chou, GEC Chief Executive Officer	___X___	_____
Garnica Morris, GEC Executive Director	_____	___X___
Yanira Barrera, Operations Manager	___X___	_____
Linda Lee, GEA Principal	___X___	_____
Priscilla Doorbar, GEA 2 Principal	___X___	_____
Genesis Diaz, GEC Administrative Assistant	___X___	_____

2. Approval of the Agenda

J. Paxton motions and **S. Johnson** seconds the motion to approve the Agenda.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Absent	Yes	Absent	Yes	Yes	Yes	Yes

3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors. COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

- No public comments

4. Public Hearing

- No public hearing

5. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

1. Conference with Legal Counsel - anticipated litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Two cases

6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

M. Wong states there was a motion to authorize the use of legal counsel for dispute resolution of Prop 39 overallocation and the vote in favor was unanimous.

7. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

8. Reports

a. Board

1. Operations and Communications

- i. **Executive Director Report**
 - a None
- ii. **CEO Report**
 - a S. Chou goes over the Prop 39 reallocation, mentions that GEC is following LAUSD process; Informs that 2019-20 Oversight Visit Reports will be presented in this meeting
- iii. **Board President Report**
 - a M. Wong thanks S. Chou for returning early from her leave as of January 17th, 2020. She wishes S. Johnson a happy birthday.

b. Staff

1. Operations and Communications

- i. **GEA Monthly School Report**
 - a L. Lee reports that teachers are going to conferences and attending academic meetings. L. Lee reflects on her 1st round of formal observations and states she observed patterns; she plans to have a lesson plan study (1 volunteer to execute, all teaching staff plans together) to help teachers collaborate and deliver a solid, direct lesson. Teachers

came up with new focus question for learning walks, which will start after NWEA testing that is currently going on. **L. Lee** held a Bilingual strand meeting to address obstacles and how to move forward → GEA will have a day designated to language instruction planning. 5th grade teacher has begun taking an art class and will lead a professional development in Art instruction for teachers to apply to their classrooms. **L. Lee** goes over Fall NWEA and informs of issues with NWEA system; she commented that the Fall benchmark data might reflect the technical difficulties; Korean classes at GEA visited the Korean Education Center where they made Kimchi and learned Tae Kwon Do. **L. Lee** follows up on the LAPD toy drive held in December → students also got a gift for a family member/friend. GEA is having talent show FRI FEB 21 @ 1pm; Auditions have been held and this year, the students are more excited and motivated to participate; Parents will be selling snacks at the event to fundraise. **L. Lee** notes that there are some very interesting performers. Parent meetings have been held for fundraisers and to notify parents of upcoming events and testing; in December, **L. Lee** went over LCAP with parents as well as instruction in classrooms; she is going over excessive tardiness and absences with parents as well.

S. Chou asks about SART, **L. Lee** mentions she will bring in **S. Chou** for next meeting. **L. Lee** informs that a parent was concerned with their child's IEP and **L. Lee** informed that the child's attendance matters. GEA Spelling Bee is in February, giving students time to prepare for the regional event is in March.

ii. GEA 2 Monthly School Report

- a **P. Doorbar** has met with teachers to give feedback on strategies to work on 1-1 instruction and Writers Workshop → students are working on narrative writing; **P. Doorbar** wants to publish student work on newsletter so parents can see improvements. Teachers have requested more workshops for Writers Workshop, **P. Doorbar** to meet with **L. Lee** to arrange. In regards to academics, **P. Doorbar** will be attending a readers' workshop for struggling readers with 1st and 2nd grade teachers. There is great improvement in grade 1 → a teacher developed a new system for students to track their own achievement. **P. Doorbar** is tracking student progress with **S. Anaya's** intervention (who has been attending intervention workshops); teachers really appreciate **S. Anaya's** help and are seeing a lot of progress in student performance. **P. Doorbar** discussed creating an NWEA schedule to add structure to the exam process. GEA 2 is working to increase school spirit so parents and students (with themes and various school activities) to promote a sense of familiarity and community. **P. Doorbar** brings up community concerns about completing the census, and she explained the importance of filing for school funding → in March, GEA 2 will host a session for parents to aid them in filling out census forms. Technology update: still using LEXIA and ST MATH → **P. Doorbar** wants to create posters so parents can see the progress of the class as a whole. Student support → **P. Doorbar** has added new awards for effort and progress to recognize more students; GEA 2 will have anti-bullying assembly with lessons on kindness and parents are invited to attend; **P. Doorbar** is conducting monthly visits to classrooms and doing activities with students to develop strong interpersonal relationships. **P. Doorbar**

informs LA Clippers donated free backpacks for students that will be distributed in the spring. **P. Doorbar** mentions parent involvement has been helpful, with lots of ideas and positive communication; Recruitment is on-going, met with G. Diaz to discuss ideas for the website; she plans to create teacher pages on website to give a more personal appeal for recruitment. **P. Doorbar** is planning a Spaghetti Dinner, hoping to have parent ambassadors to help bring in more prospective parents→ creating marketing incentives for current parent.

M. Wong asks about NWEA Fall data; **P. Doorbar** reminds the board that Fall NWEA for GEA 2 was presented in December.

S. Johnson asked about Clipper’s donations, **P. Doorbar** mentions Office Manager at GEA 2 has a connection with them and has developed an on-going relationship. **L. Lee** mentions that GEA also received the backpacks, was not expecting them herself.

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them.

a. Approval of Meeting Minutes:

1. December 06, 2019, Board Meeting Minutes
2. December 06, 2019, Board Retreat Meeting Minutes

b. Approval of Check Registers

1. November 2019 Check Register
2. December 2019 Check Register

J. Paxton motions and **S. Johnson** seconds the motion to approve the Consent Agenda.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Absent	Yes	Absent	Yes	Absent	Yes	Yes

10. Discussion & Action Items

a. Possible approval of November 2019 and December 2019 Financials for GEA, GEA2, and GEC

- a **Y. Barrera** presents the Nov 2019 and Dec 2019 financials; **M. Wong** asks if we will need to increase our legal fees, **S. Chou** says yes, **Y. Barrera** lets everyone know that there is a budgeted amount for the months to come.
- b **M. Wong** signs the bank reconciliation forms for Nov 2019 and Dec 2019.

S. Johnson motions and **J. Paxton** seconds the motion to approve the November 2019 and December 2019 Financials for GEA , GEA 2, and GEC.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Absent	Yes	Absent	Yes	Absent	Yes	Yes

b. Possible approval of 2018-2019 GEC Audit Report for all sites at 6:00pm

- a **B. BOCK**, senior manager in charge of GEC’s audit at Squar Milner LLP, goes over the audit report; Independent Auditor’s Report→GEC had unqualified opinion, meaning no material misstatements; State Compliance→ GEC had no material weaknesses nor deficiencies; GEC received an unmodified opinion, all tests were passed, and no findings nor recommendations were made in this year as the prior.

J. Paxton asks how long they have been our auditors, B. Bock informs about 6 years; Everyone thanks her for her time.

- b S.Chou mentions that Squar Milner always goes over everything with us internally and there is always follow-up on needed documentation.

J. Paxton motions and J. Won seconds the motion to approve the 2018-2019 GEC Audit Report for all Sites.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Absent	Yes	Absent	Yes	Absent	Yes	Yes

c. Discussion and acceptance of LAUSD 2019-2020 Oversight Reports for GEA and GEA 2

- a S.Chou notifies that report data is reflective of last year; P. Doorbar comments that GEA 2 increased in student performance from a 3 to a 4; M. Wong notes that it is a good change; L. Lee states that GEA received a 3 in Governance and was asked by oversight representatives for a material revision regarding the CEO position. GEA received a 4 in academic performance and is out-performing neighboring schools. S. Chou states that both schools have made gains compared to resident schools. L. Lee states the reason GEA received a 1 in Organizational Management was for late completion on behalf of the staff for child abuse training. L. Lee also notes that fiscal oversight was a lot more demanding this year. Y. Barrera comments that the fiscal representative was not satisfied with the documentation that was provided and M. Wong comments that the feedback is frustrating because we are chasing something you're not aware is wrong until they point it out and new things coming up that have never come up before→ S. Chou states that adding a position to GEC should not require a material revision for the schools as it is a separate entity; S. Chou also comments that the addition of a personnel change has always been notified to LAUSD; as long as it does not change or alter the structure of the school, it does not require a material revision. S. Chou brings up the organizational chart that was revised was submitted to LAUSD in May 2019 along with supporting documents; very different experience this year than in previous years.
M. Wong has never been with a school that's been audited in her 45 yrs. of experience with LAUSD, however, charter schools get audited annually (under a magnifying glass); she feels that it has nothing to do with the children we are teaching.

S. Johnson motions and J. Paxton seconds the motion to approve the LAUSD 2019-2020 Oversight Reports for GEA and GEA 2.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Absent	Yes	Absent	Yes	Absent	Yes	Yes

d. Discussion of holding Board Meetings at GEA and GEA 2

- a S. Chou goes over new law AB 1505/1507 regarding meetings at both sites (GEA and GEA 2). P. Doorbar gives possible meeting locations. S. Chou states we will need to work out dates for future meetings so that P. Doorbar has time to notify the principal at Arlington.

e. Possible approval of setting up geaschool.com Gmail accounts for Board Members

- a S. Chou announces to the board that they will be assigned geaschool.com emails use; Y. Barrera informs that she will send out an email when they have been set up.

J. Paxton motions and S. Johnson seconds the motion to approve the set-up of geaschool.com Gmail accounts for Board Members.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Absent	Yes	Absent	Yes	Absent	Yes	Yes

11. **ADJOURNMENT** M. Wong adjourns the meeting at 7:43pm

Next Regular Board Meeting: 2/25/20

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588