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PROCEEDINGS
PLAQUEMINES PARISH SCHOOL BOARD
November 6, 2017

Items 1.01 & 1.02 - The meeting was called to order by Fran Bayhi- Martinez, President, followed by the invocation led by Monica Wertz and Pledge of Allegiance led by Chuck Soileau.

Item 1.03 – Roll Call and declaration of a quorum (or lack of it)

Pursuant to call and due notice to all members, the Plaquemines Parish School Board, with the Honorable Fran Bayhi-Martinez, President, presiding, met in regular session at Belle Chasse High School, Belle Chasse, Louisiana on Monday, November 6, 2017 at 6:10 p.m., with the following members in attendance: Darilyn Demolle-Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau; and no members absent; a quorum was declared.

Item 1.04 – Approval of the Agenda

On motion of Daniel Morrill, seconded by Chuck Soileau and carried, it was moved to accept the Agenda, adding the following:
Item: 4.07 Discussion and appropriate action in regard to approval of the Interagency Agreement between Plaquemines Parish School Board School Special Education Department and Plaquemines Parish School Board Head Start, **Item: 4.08**- Discussion and appropriate action in regard to approval of the Memorandum of Understanding between the Plaquemines Parish School Board Preschool Coordinator and Plaquemines Parish School Board Head Start Director, **Item: 4.09** - Discussion and appropriate action in regard to approval of the Interagency Agreement between Plaquemines Parish School Board Transportation Department and Plaquemines Parish School Board Head Start, as presented.

On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS

YEA: Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau
NAY: None
ABSENT: None
ABSTAIN: None
RECUSAL: None

The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0) “Abstentions”, no (0) member “Absent”, and no (0) “Recusals.”

Item 1.05 – Ad Hoc and Standing Committee Reports

Mrs. Joyce Lamkin read the minutes of the meeting of the Budget and Finance Committee of the Plaquemines Parish School Board held on November 2, 2017 at the North Transportation Building: Members present were Joyce Lamkin, Chairperson, Fran Martinez, Darilyn Turner, Corey Arbourgh, Denis Rousselle and Ronald White. Others present were Daniel Morrill, Monica Wertz, Melanie Every and Sonya Duplessis. The meeting was called to order at 1:10 p.m.

The first item on the agenda was a discussion by Mr. White of the proposal by Blue Cross for renewing the employees’ and retirees’ health insurance plan. Blue Cross is raising their premium rates by 2.6% for 2018. Three other health insurance companies were asked to make proposals, with one proposing a 10% increase in rates, and the other two declining to offer a proposal because they said their rates would not be competitive. Mr. White proposed that the increase in premiums be shared by the employees and the Board in the same proportions as they are already paying, so that the employees’ share would go up 2.6% and the Board’s share would go up 2.6%. After discussion, the Committee voted to recommend to the Board to approve the renewal of the Blue Cross health plan, with the increase in rates to be shared as proposed. The increase in cost to the Board would be approximately \$170,000 for 2018 or \$85,000 for the current fiscal year. This amount is accommodated in the current budget which had included a provision for an even larger rate increase.

The next item was a discussion by Mr. White of the amended budget for the 2016-2017 year. For the General Fund, revenues were \$900,000 below what had been budgeted, while expenditures were \$3.3 million below what had been budgeted, resulting in last year’s deficit being \$2.4 million less than what had been budgeted.

1 For information items, Mr. White told the Committee that a proposed change order for the Belle Chasse PreK-1 project
2 would be presented to the Board at its November meeting. The change order is to grant the contractor an additional 24 days
3 in their contract for rain days through August 2017. The proposed change order is in accordance with the terms of the contract
4 and all of the parties are in agreement with the number of rain days. Mr. White said that the yearly financial statement audit
5 was going very smoothly and he also mentioned that the savings in personnel costs for the current year are in line with what
6 had been expected and budgeted. There being no further business, the meeting was adjourned at 1:45 p.m.
7

8 **Item 2 – Plaquemines Parish Recognitions and/or Presentations**

9 Next-Generation Club: *Change the Campus, Change the Culture*

10 Brandi Duncan, Coordinator/Club Facilitator – Shayne Meyers, Board-member, District 5
11

12 **Item 3 – Board Members’ Time for Non-Agenda and Agenda Items**

13
14 On behalf of the Board, Ms. Martinez welcomed everyone to the meeting and thanked Mrs. Carlone and her staff for the
15 delicious food and hospitality. The Belle Chasse High and South Plaquemines High football teams were congratulated for
16 being in the play-offs. The Board thanked Coach Cameron Hill for his dedication and commitment to the students and his
17 basketball team at South Plaquemines High School. Accolades were also given to Belle Chasse High Volleyball team on their
18 amazing season.
19

20 **Item 4 - Superintendent’s Comments and Reports**

21
22 **Item 4.01** Discussion and appropriate action in regard to adopting the amended budget for the Plaquemines Parish School
23 Board for the 2016-2017 year – Ronald White, CFO
24

25 On the motion of Carlton LaFrance, seconded by Paul Lemaire and carried, it was moved to approve the amended budget for
26 the Plaquemines Parish School Board for the 2016-2017 year, as presented.
27

28 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
29

30 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
31 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau

32 **NAY:** None

33 **ABSENT:** None

34 **ABSTAIN:** None

35 **RECUSAL:** None
36

37 The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0) “Abstentions”, no (0) member “Absent”, and
38 no (0) “Recusals.”
39

40 **Item 4.02** Discussion and appropriate action in regard to the renewal of the employees’ and retirees’ health insurance policy
41 – Ronald White, CFO
42

43 On the motion of Corey Arbourgh, seconded by Joyce Lamkin and carried, it was moved to approve the renewal of the
44 employees’ and retirees’ health insurance policy, as presented.
45

46 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
47
48

49 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
50 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau

51 **NAY:** None

52 **ABSENT:** None

53 **ABSTAIN:** None

54 **RECUSAL:** None
55

56 The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0) “Abstentions”, no (0) member “Absent”, and
57 no (0) “Recusals.”
58

1 **Item 4.03-** Discussion and appropriate action in regard to approving a change order for the Belle Chasse PreK-1 project in
2 order to add 24 days to the contract for rain days, as called for under the contract – Chip Verges, Verges Rome Architects
3

4 On the motion of Corey Arbourgh, seconded by Daniel Morrill and carried, it was moved to approve change order #8 for the
5 Belle Chasse Prek-1 Project in order to add 24 days to the contract for rain days, as called for under the contract, as presented.
6

7 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
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9

10 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
11 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau
12 **NAY:** None
13 **ABSENT:** None
14 **ABSTAIN:** None
15 **RECUSAL:** None
16

17 The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0)” Abstentions”, no (0) member “Absent”, and
18 no (0) “Recusals.”
19

20 **Item 4.04-** Discussion and appropriate action regarding South Plaquemines High School Varsity Basketball team’s request to
21 travel to Panama City Beach, Florida - Cameron Hill, SPSH Head Basketball Coach
22

23 On the motion of Paul Lemaire, seconded by Chuck Soileau and carried, it was moved to approve South Plaquemines High
24 School Basketball team’s request to travel to Panama City Beach, Fl. (December 28-30, 2017), as presented.
25

26 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
27

28 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
29 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau
30 **NAY:** None
31 **ABSENT:** None
32 **ABSTAIN:** None
33 **RECUSAL:** None
34

35 The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0)” Abstentions”, no (0) member “Absent”, and
36 no (0) “Recusals.”
37

38 ~~**Item 4.05-** Discussion and appropriate action regarding Belle Chasse High School Foreign Language club’s request to travel
39 to Barcelona, Spain- Lidia Botancourt, BCHS Foreign Language Club Sponsor - **DEFERRED**~~
40

41 **Item 4.06-** Discussion and appropriate action regarding Belle Chasse High School Student Travel Club’s request to travel to
42 New York City, NY --Ricketa Turner, BCHS Travel Club
43

44 On the motion of Paul Lemaire, seconded by Carlton LaFrance and carried, it was moved to approve Belle Chasse High School
45 Travel Club’s request to New York City, NY, as presented.
46

47 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
48

49 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
50 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau
51 **NAY:** None
52 **ABSENT:** None
53 **ABSTAIN:** None
54 **RECUSAL:** None
55

56 The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0)” Abstentions”, no (0) member “Absent”, and
57 no (0) “Recusals.”
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~~Item 4.07- Discussion and appropriate action in regard to approval of the Interagency Agreement between Plaquemines Parish School Board School Special Education Department and Plaquemines Parish School Board Head Start – Patricia Haydel, H.S. Director-- DEFERRED~~

~~Item 4.08- Discussion and appropriate action in regard to approval of the Memorandum of Understanding between the Plaquemines Parish School Board Preschool Coordinator and Plaquemines Parish School Board Head Start Director – Patricia Haydel, H.S. Director-- DEFERRED~~

~~Item 4.09- Discussion and appropriate action in regard to approval of the Interagency Agreement between Plaquemines Parish School Board Transportation Department and Plaquemines Parish School Board Head Start – Patricia Haydel, H.S. Director -- DEFERRED~~

~~Item 4.10- Monthly Head Start Budget – Patricia Haydel-- Information ONLY- DEFERRED~~

In the absence of Mrs. Haydel, **Items 4.07, 4.08, 4.09** and **4:10** were DEFERRED by the Superintendent Rousselle until the next school board meeting, Monday, December 4, 2017.

Item 5 - Board Consent Agenda

Item 5.01 Minutes of the Board Meeting Minutes of the Regular Meeting of October 2, 2017

Item 5.02 – Employment Related Action taken by the Superintendent for the 2017-2018 School Session- **INFORMATION ONLY**

**EMPLOYMENT- RELATED ACTION TAKEN
BY THE SUPERINTENDENT OF SCHOOLS
FOR THE 2017-2018 SCHOOL SESSION**

HIRES

BELLE CHASSE MIDDLE

- 1. JONES, ERICA – 5th Grade Math/Science - replacing Camryn Sparks , Effective October 23, 2017
- 2. ROLLINS, NORA – Math – replacing Christopher Huff, Effective November 6, 2017

RE-ASSIGNMENTS

SOUTH PLAQUEMINES HIGH

- 3. LANDRY, WESLEY- Food Service Tech A – Reassigned from Boothville-Venice as a Food Service Manager- Now replacing Treneca Williams (re-assigned), Effective October 4, 2017

BOOTHVILLE-VENICE ELEMENTARY

- 4. WILLIAMS, TRENECA – Food Service Manager – Reassigned from South Plaquemines High as a Food Service Technician, Effective October 4, 2017

RESIGNATION/RETIREMENT

BELLE CHASSE HIGH

- 1. O'BRIEN, CYNTHIA – Librarian – Resignation, Last day worked was October 16, 2017
- 2. TRAHAN, RACHEL – Food Service Technician – Resignation, Last day worked was October 2, 2017

TRANSPORTATION

- 3. MARTINEZ, ALEXIS – Bus Driver – Resignation, Last day worked will be December 6, 2017

LEAVES OF ABSENCE

1
2 **BOOTHVILLE-VENICE ELEMENTARY**
3

- 4 1. GAUBERT, ANGELA – Speech Therapist Assistant – Requesting extended sick leave_(for ongoing treatment of
5 son) for the remainder of the 2017-2018 school year. Additional documents will be attached for each occurrence
6 when taken
7

8 **PLAQUEMINES LEARNING CENTER**
9

- 10 2. CREDEUR, DEVAN – Social Studies – Requesting extended sick leave (for hospital discharge of premature son)
11 from October 12, 2017 through October 17, 2017
12

- 13
14 3. SYLVE, NORMA – Custodian – Requesting extended sick leave (for illness of father) beginning October 4, 2017
15 through November 10, 2017
16

17 **SOUTH PLAQUEMINES HIGH**
18

- 19 4. MACHEY, AMANDA – Math – Requesting military leave beginning October 16, 2017 through January 31, 2018
20 with additional orders of extension forthcoming
21

22 **BELLE CHASSE PRIMARY**
23

- 24 5. HALPHEN, MEREDITH – Speech Language Pathologist – Requesting maternity Leave using accrued sick days
25 and then extended sick leave beginning March 11, 2018 through April 23, 2018
26

27 **ADDENDUM**
28 **LEAVES OF ABSENCE**
29

30 **BELLE CHASSE PRIMARY**
31

- 32 1. GUSTIN, TARA – 2nd Grade – Requesting medical leave using accrued sick days and then extended sick leave
33 beginning November 27, 2017 through December 1, 2017
34

35 On motion of Joyce Lamkin, seconded by Daniel Morrill and carried, it was moved to approve the Consent Agenda Items **5.01**
36 the Board Minutes of the regular meeting of October 2, 2017, as published in *The Plaquemines Gazette*, and duly POSTED,
37 as presented.
38

39 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
40

41 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
42 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau

43 **NAY:** None

44 **ABSENT:** None

45 **ABSTAIN:** None

46 **RECUSAL:** None
47

48 The motion passed by a vote of nine (9) “Yea” votes, no (0) “Nay” votes, no (0) “Abstentions”, no (0) member “Absent”, and
49 no (0) “Recusals.”

50 **Item 6 - Information Items- None**
51

52 **Item 7 – Citizens Comments- None**
53

54 **Item 8 - Next Regular School Board Meeting** – Monday, December 4, 2017 at South Plaquemines Elementary School at
55 6:00 p.m.

56 **Item 9 - Adjournment**

57 There being no further business, and on motion of Paul Lemaire, seconded by Joyce Lamkin and carried, it was moved to
58 adjourn the meeting. The meeting was adjourned at 6:45 P.M.
59
60

1 On roll call vote, in open meeting the vote on the motion was as follows: UNANIMOUS
2

3 **YEA:** Darilyn- Demolle Turner, Daniel Morrill, Corey Arbourgh, Shayne Meyers, Joyce Lamkin, Fran Bayhi-
4 Martinez, Carlton LaFrance, Paul Lemaire and Chuck Soileau

5 **NAY:** None

6 **ABSENT:** None

7 **ABSTAIN:** None

8 **RECUSAL:** None
9

10 The motion passed by a vote of nine (9) "Yea" votes, no (0) "Nay" votes, no (0) "Abstentions", no (0) member "Absent", and
11 no (0) "Recusals."
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15 Respectfully Submitted,

16 /s/ Fran Bayhi- Martinez

17 Fran Bayhi- Martinez- President
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20 /s/ Denis Rousselle

21 Denis Rousselle, Secretary
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